

January 2012 Quarterly Report

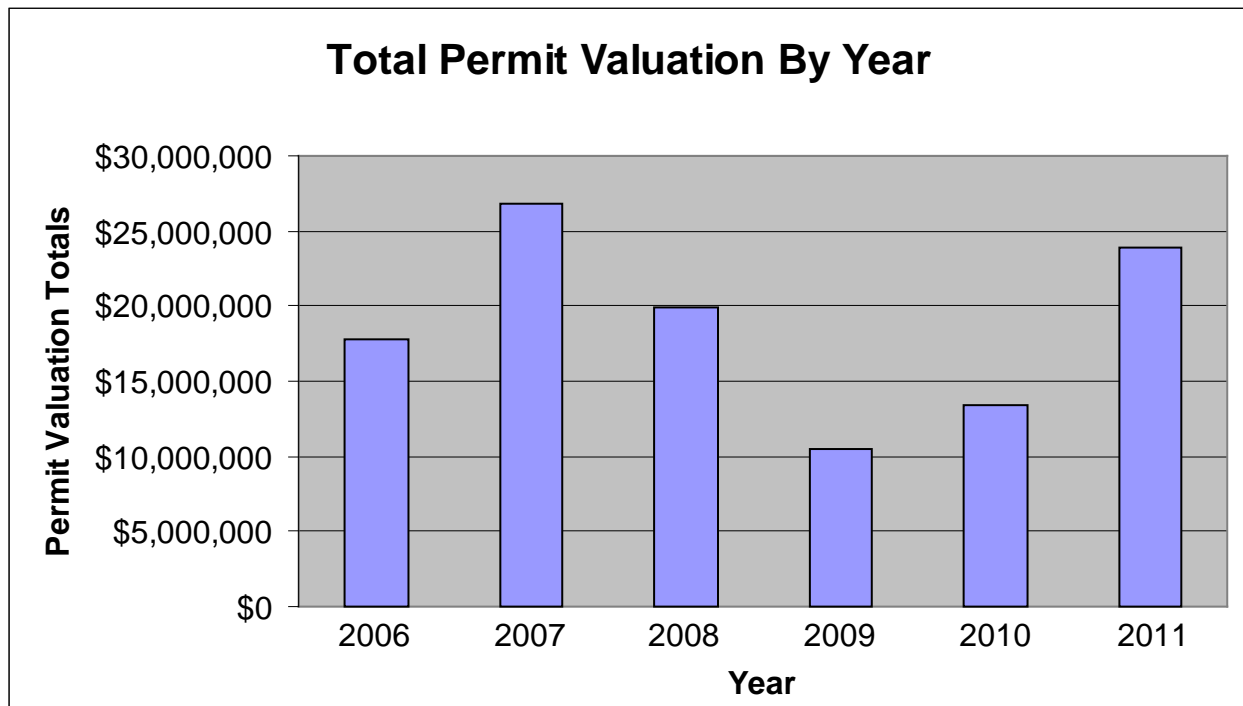
City of Eureka



Public Works and Building Department
BUILDING DIVISION

The 2011 calendar year building valuation total of \$23,955,934.00 went up from 2010 calendar year total of \$13,465,717.00. This year's valuation total is primarily due to projects such as the Open Door Clinic, Shamus T-Bones Restaurant and tenant improvements for a Walmart store.

The 4th quarter valuation for 2011 of \$14,575,559 is up from last years 4th quarter total of \$2,887,936. The Building Division issued 257 permits for the quarter. Staff conducted approximately 859 inspections, 54 plan reviews, and investigated 42 new code enforcement complaints. During the quarter 47 code enforcement cases were resolved.



Permit Type Totals			
	No. of Permits	Valuation	Fees
Commercial	3	\$7,424,654.00	\$67,715.00
Demolition	1	\$0.00	\$75.00
Duplex	0	\$0.00	\$0.00
Electrical	41	\$0.00	\$2,971.00
Fire Alarm	0	\$0.00	\$0.00
Fire Sprinkler	4	\$107,800.00	\$3,866.00
Grading	2	\$0.00	\$262.00
Improvement Commercial	36	\$6,005,637.00	\$71,148.00
Improvement Residential	58	\$589,342.00	\$23,432.00
Mechanical	38	\$0.00	\$3,273.00
Misc.	0	\$0.00	\$0.00
Multi-Family	0	\$0.00	\$0.00
Plumbing	24	\$0.00	\$2,039.00
Residential Addition	0	\$0.00	\$0.00
Reroof Commercial	11	\$94,554.00	\$2,305.00
Reroof Residential	34	\$288,311.00	\$7,521.00
SFD	0	\$0.00	\$0.00
Signs	5	\$65,260.00	\$3,377.00

Quarter Summary					
	October	November	December	Quarter Totals	Last Years Totals
Permits ISSUED	88	88	81	257	255
Permits FINALED	52	68	73	193	211
Valuation	\$12,774,398.00	\$1,124,440.00	\$676,721.00	\$14,575,559.00	\$2,887,936.00
Inspections Performed	249	293	317	859	711
Plan Reviews	23	15	16	54	68

Code Enforcement					
	October	November	December	Totals	Last Year Totals
Complaints OPENED	19	15	8	42	43
Complaints CLOSED	18	19	10	47	28
Investigation Fees	\$939.00	\$2,558.00	\$160.00	\$3,657.00	\$2,766.00

Vacant and/or Boarded Buildings

Vacant and/or boarded building monitoring inspections were conducted in early January in conformance with Eureka Municipal Code § 150.095. Twenty one (21) buildings/properties were inspected. Eight (8) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Ten (10) owners obtained permits for repairs and those properties are exempt from this quarters monitoring fee and three (3) properties were removed from the list.



1439 Myrtle Avenue
Monitoring Fee Assessed



3015 I Street
Monitoring Fee Assessed



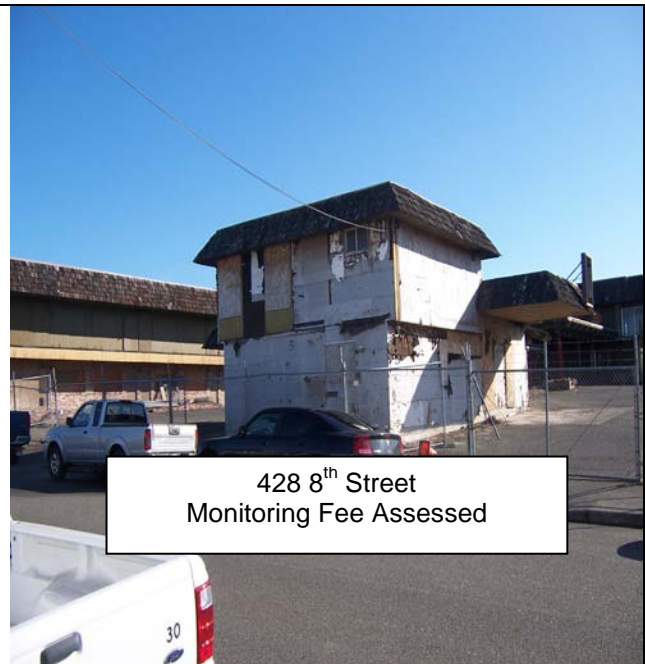
915 Del Norte Street
Monitoring Fee Assessed



2442 K Street
Monitoring Fee Assessed



238 W. Grant Street
Monitoring Fee Assessed



428 8th Street
Monitoring Fee Assessed



2325 2nd Street
Monitoring Fee Assessed



3225 Ingley Street
Monitoring Fee Assessed

COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
2200 Tydd Street	Open Door Health Center	New Commercial Building	\$7,279,812.00
1805 2 nd Street	Glen Hamanaka	New Storage Building	\$121,670.00
1930 Truesdale Street	Humboldt Community Services	New Metal Building	\$23,172.00
1401 4 th Street	Edward Nilsen	Underground Tank Removal	\$407,000.00
1707 E Street	Humboldt Assoc. Realtors	Office Remodel & Parking Lot Reconstruction	\$250,000.00
515 J Street	Jon Stone & Larry Doss	Office Remodel	\$132,000.00
929 Koster Street	Pacific Wholesale	Replace Suspended Ceiling	\$40,000.00
3300 Broadway	Dew Claw LLC	Tenant Improvements for Walmart	\$4,643,000.00
212 G Street	St. Vincent De Paul	Roof Repair	\$60,000.00
325 2 nd Street	Healy LLC	Architectural Improvements	\$260,000.00

RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
2522 K Street	Barbara Williams	Installing Siding	\$20,728.00
2322 California Street	Thomas Klapproth	Addition	\$34,867.00
1613 R Street	Amanda Beam	Addition	\$22,713.00
3428 H Street	Clyde Belcher	Addition	\$30,000.00
2339 17 th Street	Christian Gouthier	Garage & Dining Room Addition	\$72,397.00
1534 Harrison Avenue	Donald Vizgaudis	Fire Rehab	\$104,715.00
3120 L Street	Patricia Brockman	Addition	\$29,950.00
1136 Everding Street	Joseph Stemach	Roof Framing to Garage	\$30,000.00
2307 H Street	Roxie Holt	Repairs to Garage	\$30,000.00
1265 Leslie Road	Donna Herring	Re-Roof	\$21,250.00

Department and Mission

The Community Development Department is responsible for administering, implementing and enforcing the goals and policies of the City of Eureka's adopted General Plan and zoning regulations, as well as other local, state, and federal land use and environmental regulations. The Department has five divisions:

- ◊ Administrative
- ◊ Environmental Planning
- ◊ Current Planning
- ◊ Enforcement
- ◊ Long Range Planning

Our mission is to administer and implement the goals and policies of the City Council within the framework of the adopted General Plan.

We strive to promote and encourage public comment, understanding, and interest in the planning process, and to explain the many and varied rules, regulations, policies and procedures in a courteous, knowledgeable and professional manner.

Our goal is to provide exceptional public service to the community.



Welcome Ann Maxcy!

At long last, the Community Development Department once again has a full-time Senior Administrative Assistant, Ann Maxcy. Ann, who joined us in December 2011, comes to us with a valuable depth of experience along with a friendly and professional approach to her work. We are so pleased to have Ann join our staff!

Spotlight on Zoning Ordinance Amendments

The Community Development Department has been working to implement changes to the City's zoning ordinance regarding secondary dwelling units and non-conforming uses. These changes have been adopted by the City Council, and will become effective on February 17, 2012. Following is a brief summary of the changes that were adopted.

Secondary Dwelling Units (SDUs)

The Department was asked to look for ways to facilitate the creation of secondary dwelling units in the city. Two general changes were adopted to accomplish this goal. One change removes the requirement that an applicant for an SDU be an owner occupant of the subject property at the time of an SDU application. The other change allows SDUs in Residential Multifamily, Office Residential, Hospital Medical and Commercial zones with no open space requirement.

Non-conforming Uses

The need for historic structures to conform with the non-conforming uses regulations meant that when many historic structures were damaged/destroyed beyond 50% or required non-routine maintenance, they could not be reconstructed or repaired in their existing footprint, but instead needed to comply with current zoning standards. This meant the cadence or conformity of the character of the property with adjoining properties could be interrupted.

In an effort to retain our historic structures and the historic character of the City of Eureka, changes to the Non-Conforming Uses section of the zoning ordinance were made to allow non-conforming historic structures to be restored, and/or reconstructed within their existing footprint without regard to the amount of damage, destruction, or razing that has occurred.

Administrative Division

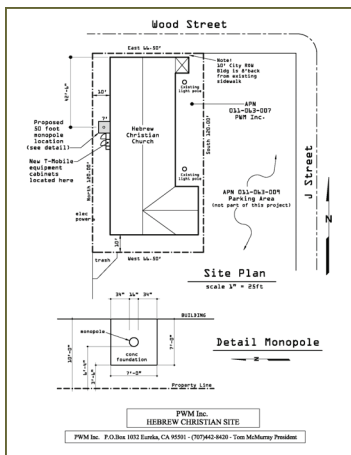
The Administrative Division provides guidance and leadership for, and plans, coordinates, supports and monitors the activities of the Community Development Department.

The Administrative Division provides staff support to boards, commissions, the City Manager and the City Council.

The Administrative Division also provides the administrative support for the entire Community Development Department.



Current Planning Division



The Current Planning Division administers and implements the goals and policies of the General Plan and enforces local, state, and federal zoning and land use regulations including but not limited to the Coastal Act, Subdivision Map Act, and CEQA.

The Current Planning Division reviews all building permits for conformance with zoning and land use regulations, and reviews all business licenses for compliance with zoning regulations.

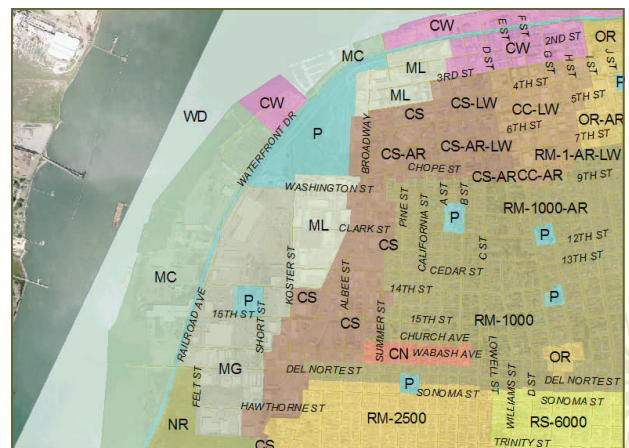
The Current Planning Division provides information services to the public and other city Departments; meets with property owners and applicants to discuss development proposals; conducts Development Coordination Committee meetings; processes all development applications; provide staff support to the Planning Commission; Historic Preservation Commission; Design Review Committee; and, a variety of ad hoc committees; and, nearly all other day-to-day planning related tasks and duties

Long Range Planning Division

The Long Range Planning Division is responsible for updates and amendments to the General Plan; plan interpretation; ordinance implementation; General Plan compliance and consistency determinations; Housing Element review and updates; grant preparation and support; administration for Long Range City Planning; and, annexations and other City reorganization efforts through LAFCO.

In addition, the Long Range Division is responsible for flood plain management, special land use surveys, studies and reports supporting land use decisions as required.

The Long Range Planning Division also processes City projects such as the Elk River Trail and the Coastal Trail.



Environmental Planning Division



The Environmental Planning Division supports the Community Development Department and other City Departments through planning, implementation, management, and monitoring of a variety of complex projects, programs, and activities.

The Environmental Planning Division aids other City Departments in determining project permit requirements, the environmental review process, and advises on feasible mitigation measures, project management, and compliance monitoring. The Environmental Planning Division completes the environmental work and permit applications, and if appropriate, the grant applications for City projects; and assists in project management, grant funds accounting and mitigation monitoring.

Enforcement Division

The Enforcement Division implements the goals and policies of the General Plan through the enforcement of local Zoning, Land Use, Coastal Zone and Subdivision ordinances. The primary goal of the Enforcement Division is voluntary compliance.

The Enforcement Division oversees, directs and conducts the notification and inspection necessary for abatement of violations in accordance with City policies, procedures and ordinances, and state law.

The division coordinates with other City, local, state and federal regulators on enforcement actions that cross over jurisdictional boundaries.

The Enforcement Division compiles and maintains data and information for all citizen and agency filed complaints, ongoing compliance investigations, abatement proceedings, and violation compliance.



Staff and Contact Information

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Summary of Fourth Quarter Activity

In the third quarter of 2011, the Community Development Department held 7 public hearings and presented 15 applications to the Design Review Committee, Historic Preservation Commission and Planning Commission for action. The Department presented a number of reports and applications to the City Council for consideration and action, including the Medical Cannabis Ordinance moratorium and numerous zoning ordinance amendments.

We reviewed approximately 33 building permits, issued 19 Home Occupation Permits, prepared 2 Burn-Down letters, and opened 41 medical cannabis cases (38 of which have been resolved). We attended several Community Improvement Team meetings and conducted approximately 27 code compliance inspections.



Staffing and Duty Changes

Kristen Goetz has received a well earned promotion from Assistant Planner to Associate Planner. Congratulations, Kristen!

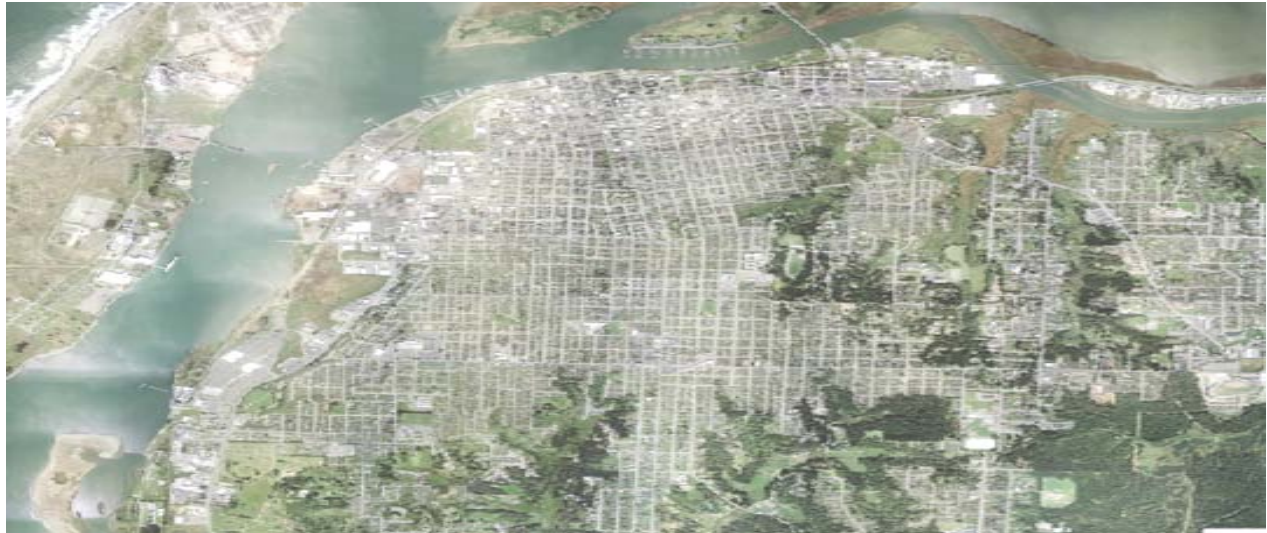
As noted on the first page of this report, we have also added a full time Senior Administrative Assistant, Ann Maxcy. Once again, welcome Ann!

Assistant Planner Lyndon Powell, who works in the Department as a temporary part time employee, is taking on duties that have been previously handled by Kristen. Lyndon is now handling all Building plan checks and zoning code violations, and when he is here, he is the planner who should be contacted for counter assistance. Lyndon's current hours are Monday and Wednesday 8:00 AM to 5:00 PM, and Tuesday 8:00 AM to noon.

We will be adding a Long Ranger Planner to our staff to fill the position Rob Wall vacated when he became Director. Ruth Shriber will begin work at the end of January. We will introduce Ruth to you in the 2012 First Quarterly Report.

Partial list of Projects, Permits and Ordinances Active in the Fourth Quarter

- | | | |
|--|--|---|
| ◊ Montessori School, Cooper Gulch | ◊ Clarke Historic District Formation | ◊ Review of Parking Regulations |
| ◊ Greenway/Open Space Ordinance | ◊ Martin Slough Interceptor | ◊ Medical Cannabis Ordinance update |
| ◊ Update of the Coastal Zoning Regulations | ◊ PALCO Marsh Phase 1A | ◊ Medical Cannabis Dispensary CUP |
| ◊ Group Home Ordinance. | ◊ Waterfront Drive Extension | ◊ Redwood Coast Hotel |
| ◊ Design Guidelines | ◊ Waterfront Drive Connection | ◊ Residential Use of Carriage Houses |
| ◊ Marina Center | ◊ Martin Slough Enhancement | ◊ Historic Setbacks |
| ◊ Sphere of Influence update, LAFCO | ◊ Stimulus-Funded Street Improvement Projects | ◊ Sutton Street Vacation |
| ◊ Elk River Wildlife Trail | ◊ PALCO Marsh Properties Vegetation Management | ◊ Marchi Merger |
| ◊ RCAA Trail Grant | ◊ Mad River Pipeline | ◊ Secondary Dwelling Unit Owner Occupancy |
| ◊ County General Plan Update | ◊ Food Waste Digester Project | ◊ Bareilles Compliance Subdivision |
| ◊ County Housing Element | ◊ Parcel 4 | ◊ Holiday Inn Express Hotel |
| ◊ Forster Gill Subdivision | ◊ Humboldt Open Door Clinic | ◊ Marina Way Vacation |
| ◊ Lost Coast Brewery | ◊ Emergency Shelter Ordinance | |
| ◊ Historic Preservation streamlining | | |



ENGINEERING DEPARTMENT

Activities and Status Report

Fourth Quarter 2011

Summary of Activities

1. Administration

As we wrap up the calendar year we are still trying to catch up on insurance documents from Tiffany Peerson's leave of absence last summer. It has become clear that we need additional help in processing insurance reviews, as it takes up 80-90% of Tiffany's time and does not leave enough time to complete her other work required to keep the department operating.

2. Construction Division

In the fourth quarter of 2011, two projects were completed, construction continued on two projects, no projects were advertised for bids, and engineering design continued on ten projects and two programs.

3. Development Division

Development assisted with surveys for the Harris & Harrison Signal project and misc. sidewalk surveys, and continues to issue water, sewer and encroachment permits along with handling counter inquiries to assist citizens and developers with their requests and inquiries. Some encroachment permits also require Development to prepare agreements to reduce liability risks to the City. Insurance reviews for projects, leases, agreements, and encroachment permits continue to require approximately one employee's full time.

4. GIS Division

The GIS Division continues to work on implementing a centralized 'Enterprise' GIS migration, consolidation of mapping data between the City's Corporation Yard and Engineering Department, and a public safety oriented GIS-based response and planning system.

5. Traffic/Signals Division

During this quarter of 2011, and throughout the year, this division endeavors to provide safe, efficient travel through and around the City of Eureka for various modes of transportation. This is accomplished through construction projects, training classes, resident requests, field data collection and analysis, traffic modeling, grant writing, and utilization of engineering judgment.

6. Property Management

Property Management oversees Capital Improvement Program Projects along with performing routine property management duties, which include managing real property and the administration of leases for the City of Eureka and the Eureka Redevelopment Agency. Property Management continues to operate under budgetary constraints while searching for and evaluating cost effective measures for managing the City's real property.

Construction Division

Kurt Gierlich
Carolyn McKenna

Angi Sorensen
Angela Martindale

Lisa Savage
Celeste Redner

Two projects were completed in the fourth quarter of 2011.

1. **Former Carson Mill Site Cleanup – \$250,000**

The City received a second Brownfields Grant in the amount of \$200,000, for additional cleanup of contaminated soil on the City-owned property known as the Former Carson Mill Site or the Halvorsen Property. The project consists of cleanup (excavation, testing, and disposal of contaminated soil) and monitoring activities. Excavation and testing were completed during the third quarter, and soil disposal and installation of monitoring wells were completed in the fourth quarter of 2011. Monitoring of subsurface conditions will continue in accordance with State Water Resources Control Board requirements. (Sorensen, SHN Engineers & Geologists), Northcoast Environmental Construction

2. **Fire Safety Training Tower Electrical Project – \$20,000**

The City received a grant of \$5,000 from PG&E to install interior and exterior lighting and convenience outlets at the Regional Public Safety Training Tower on Hilfiker Lane. The additional illumination will improve functionality and increase safety for training exercises, in accordance with recommendations of the Insurance Services Office (ISO). (McKenna, Jelinek, Whitchurch Engineering) Colburn Electric, Inc.

The following projects are currently in construction:

3. **Martin Slough Interceptor - Phase 1 – \$6,600,000** (estimated) (includes \$1,340,600 in project administration costs. Funding breakdown = \$2,572,905 Prop 50 Grant Funding + \$1,829,000 EPA Funding + \$ 790,000 City Funding + \$1,405,000 HCSD Participation).

The City received State of California Proposition 50 grant funding and EPA Special Appropriations grant funding to construct the first phase of the Martin Slough Interceptor project. Phase 1 consists of permitting, easement acquisition, and construction of the main gravity wastewater interceptor pipeline from the “O” Street lift station to the Golf Course lift station. Construction commenced in May 2011, and was approximately 75% complete when it was placed into winter suspension in December 2011. Construction will begin again in 2012 when weather conditions permit. (Gierlich, Shikany, Savage, SHN Consulting Engineers & Geologists), Mercer-Fraser Company

4. **Reservoir Maintenance and Security Project Phase 3 – \$1,000,000**

Phase 3 of the Reservoir Maintenance and Security program consists of abrading and repainting the interior members of the reservoir roof support structure. (McKenna, Duncan, DB Gaya Consulting LLC) Farr Construction Corporation

No projects were advertised for bids in the fourth quarter of 2011.

The following projects are currently in design:

5. Cross Town Interceptor Condition Assessment – \$85,000

This work is an element of the continuing maintenance program for the cathodic protection system on the Cross Town Interceptor wastewater transmission main. A condition assessment is underway, which includes preliminary identification of potential risks. This investigation will provide a basis for developing and evaluating alternatives for maintenance, repair, and replacement projects. (Sorensen, Winzler & Kelly – GHD)

6. Biosolids Dewatering Facility - Phase 2 – \$1,400,000

Phase 2 will consist of the purchase and installation of mechanical equipment for an automated dewatering facility. Phase 2 will be constructed in the future when financing allows. (Sorensen, Gehrke, SHN Consulting Engineers & Geologists)

7. Fire Safety Training Tower Paving Project – \$40,000

This project will add asphalt paving at the Regional Public Safety Training Tower on Hilfiker Lane. Currently, training activities that involve flowing water require restoration of the existing gravel surface. Pavement will prevent this erosion, decreasing sediment runoff and increasing the functionality of the training facility. This project is anticipated to be constructed in the summer of 2012. (McKenna, Boughton, Jelinek)

8. Fisherman's Terminal Photovoltaic System – \$450,000

This project will add a grid-tied array of photovoltaic (PV) panels to the south-facing roof of the Fisherman's Terminal Building to generate electricity. The PV system will be connected to the existing electricity distribution grid, eliminating the need for onsite battery storage. Electrical energy generated onsite will offset energy used for refrigeration equipment and lighting in the building, and visitors will learn about the system through an interactive display. Plans were submitted to the City Building Department in the third quarter of 2011, and the project is expected to be advertised for bids during the first quarter of 2012. (Sorensen, Greenway Partners, McKeever Electric)

9. Mad River Pipeline Phase 4 – \$1,500,000

Phase 4 will replace two sections of the Mad River Pipeline as part of the continuing project to provide improved water supply system reliability. The section in Arcata is located between the south side of 7th Street and the California Highway Patrol Station on Samoa Boulevard, and the section in Eureka is located between the Ryan Slough Pump Station and the intersection of Frank and Glenwood Streets. Construction plans are being finalized, and required permits will be secured in the first quarter of 2012. (Gierlich, Young, Oscar Larson & Associates)

10. Tydd Street Water Main – cost estimate in progress

This project will construct a new section of water main within an existing utility easement to connect existing water mains in Sixth Street and Tydd Street. This connection will

serve existing and approved developments along the alignment and will facilitate future improvements to the water distribution infrastructure on Bay Street. (Gierlich, Boughton, Redner, SHN Consulting Engineers & Geologists)

The following projects are undergoing preliminary design and environmental review:

- 11. Waterfront Drive Extension Project - Del Norte to Hilfiker – \$12,000,000**
Extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently on hold pending results of initial environmental evaluation. (Gierlich, Shikany, North State Resources, Oscar Larson & Associates)
- 12. Waterfront Drive Connection - Phase II “G” to “J” Streets – \$3,600,000**
This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City’s Humboldt Bay waterfront, from “T” Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete. A grant in the amount of \$450,000 was received from Caltrans’ Local Assistance Program Bicycle Transportation Account, which has been reprogrammed for a 2016 completion date to allow Union Pacific Railroad to complete the environmental cleanup of contaminated soil prior to the City acquiring the property to initiate the road and bike lane construction. Staff is continuing to negotiate with the railroad authorities for right-of-way. (Gierlich, Parrott, Martindale, Savage, Shikany, SHN Consulting Engineers & Geologists).

The following projects are continuing:

- 13. Martin Slough Interceptor - Phases 2a, 2b, & 2c – \$14,400,000**
Phase 2 of the Martin Slough Interceptor project includes construction of a new pump station (Phase 2a), force main (Phase 2b), and demolition of lift stations and connecting them to the interceptor pipeline (Phase 2c). The Martin Slough Pump Station is scheduled to be bid in spring 2012, with a 12-14 month construction period. The Force Main will be split into two projects, with one piece constructed in summer 2012, and the second piece constructed in summer 2013. Phase 2c is scheduled to be bid in late 2012, with construction in 2013. (Gierlich, SHN Consulting Engineers and Geologists, Brown and Caldwell)
- 14. Wastewater Facilities Plan and Program - Phase 2b – \$250,000**
Phase 2b of the Wastewater Facilities Plan will build on the Phase 2a Facilities Plan work. It will include updating and evaluating the ebb tide discharge model, effluent blending and storage evaluation, feasibility analysis for treating peak wet weather discharges, solids thickening facility pre-design, web-based collection system model, and collection system Inflow and Infiltration reduction program. (Gierlich, Knight, Young, Gehrke, Brown and Caldwell)

15. SCADA System Program – \$1,000,000

This program will upgrade the City's Supervisory Control and Data Acquisition (SCADA) systems. SCADA systems are used to monitor and control chemical, physical, and treatment processes in municipal water and wastewater systems. A Needs Assessment was completed in May 2011, which identified individual projects and developed a preliminary budget for the overall program. The City has reached the first critical milestone: selecting a new software package for developing custom graphical user interfaces, and is in the process of installing redundant hardware and developing new interfaces for the Water Treatment and Wastewater Collection Divisions. (Sorensen, Gehrke, Mathes, ArcSine engineering)

16. North Coast Plug-in Electric Vehicle Project – \$3,000

Redwood Coast Energy Authority has received notice of a proposed award from the California Energy Commission for strategic planning efforts to develop plug-in electric vehicle (PEV) infrastructure. The City's commitment includes participation in meetings regarding development of public PEV charging infrastructure and associated codes and permitting procedures. Staff will also share usage data from the City's charging station located at 4 C Street and will provide input on educational materials developed through the grant. (Sorensen, McKenna, Redwood Coast Energy Authority, et. al.)

TOTAL: 16 Projects, \$43 Million Capital Improvement Value

Longer Term Projects:

A. Mad River Pipeline - Phases 5 & 6

Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding becomes available.

B. High Zone Water Pump Station – \$500,000

Design and construction of a new pump station to fill the elevated water storage tank will progress as funding becomes available.

C. Wastewater Lift Station Upgrades – \$250,000

This continuing maintenance program will upgrade wastewater lift stations and collection facilities on a yearly prioritized basis. Design and construction will progress as funding becomes available.

D. Sunny Avenue and 14th & 'P' Embankment Repairs – \$400,000

Preliminary construction plans were completed in October 2003, and have been placed "on the shelf", pending identification of funding for these projects. (Gierlich, SHN Consulting Engineers & Geologists)

E. Railroad Crossings – \$100,000

This project would replace at-grade railroad crossings at various locations. Construction is deferred pending availability of State funding and on the railroad commencing operation. (Boughton)

F. North Eureka Gateway Transportation Enhancement Grant – \$1,500,000

This proposal is on hold. This project would enhance State Route 101 from Airport Road to “V” Street as an entrance gateway with street trees, landscaped medians, sidewalks, street lighting, and bike lanes. A prior \$800,000 proposal for the section from “V” Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful, no longer supports the project, and Caltrans will not sponsor the project without strong community support.

G. Extended Fuel Storage Facility – unknown cost at this time

The increasing number of backup generators installed at City facilities has created the potential for a shortage of fuel in the event of an extended emergency. This project will quantify fuel storage requirements and evaluate potential sites at which additional fuel storage and dispensing facilities may be located in order to decentralize emergency fuel storage for City facilities. (Gierlich, Martindale, Knight, Young)

Other Department Projects and Programs:

- **Engineering Standard Drawings and Design Standards**

The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka. (Gierlich, Boughton)

- **Water Distribution System Modeling**

This project will create a working model of the City of Eureka's water distribution system. The resulting model will be utilized in analyzing the water distribution system and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development. (Redner, Gierlich, McKenna)

- **Engineering Document Database and Long Term Digital Storage program**

This project will create a computer database for all Engineering Department documents and maps. The program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's scanners. (Martindale)

Development Division

Gary Boughton

Tiffany Peerson

Laurie Shannon

Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (5)
2. Building Permits, (167 permits, some with several reviews)
3. Encroachment Permits (138)
4. Insurance Reviews, (1009, some with several reviews)
5. Water Permits, (23)
6. Sewer Permits, (8)
7. Requests for Service or Complaints, (60)
8. Street Tree Reviews, (45)
9. Certificate of Subdivision Compliance Descriptions, (2)
10. Coastal Development Permits, (17)
11. Conditional Use Permits, (8)
12. Design Review Applications, (58)
13. Street and Alley Vacations, (4)
14. Variances, (6)
15. Lot Line Adjustments, (2)
16. Parcel Maps, (1)
17. Subdivision Maps, (2)
18. Descriptions for City Projects, (0)
19. Humboldt County Referrals, (7)

In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

1. **Capital Improvements Program**

Engineering staff initiated the annual update of the City's Five-Year Capital Improvement Program (CIP). This document is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City's infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. The 2012-2017 CIP is anticipated to be reviewed by the Planning Commission in March, 2012, which will make recommendations to Eureka City Council following its review. (Martindale)

2. **City Council**

Staff attends the twice monthly Council meetings to answer questions Council may have on Engineering agenda items and to have a better understanding of Council directions and concerns for the City. (Gierlich, Boughton)

3. Disadvantaged Business Enterprise Program (DBE)

In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign an assurance that it will comply with 49 CFR Part 26. The City of Eureka has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project. The State has a new twist to the program by adding Underutilized Disadvantaged Business Enterprises (UDBE's). (Boughton)

4. Design Review

Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of conditions or permit requirements from Engineering, in order to perform certain work efforts. (Shannon, Boughton)

5. Development Coordination Committee

Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions. (Boughton)

6. Humboldt County Liaison Committee

Staff attends the monthly meetings to coordinate agency and utility projects. The County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. Staff has been instrumental in reinitiating these valuable monthly meetings. (Sorensen, Boughton)

7. Insurance Review

Staff reviews insurance certificates and endorsements for all Engineering contracts, including Agreements and Leases along with reviews for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action of others working for the City or working within our rights-of-way. This effort continues to take the time of a full time employee. (Peerson)

8. Open Space, Parks and Recreation Commission

Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have. (Boughton)

9. Planning Commission

Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction. (Boughton)

GIS Division

Riley Topolewski

The GIS Division, staffed with a coordinator, has the following projects or tasks either completed or currently underway during the third quarter of 2011.

- **Community Development Rezoning Candidates Analysis**
- **Mapping of Coastal Zone Jurisdiction and Categorical Exclusions**
- **Mapping of City of Eureka Fill Lots**
- **Design Review Area Mapping**
- **Creation of a Centralized, GIS Server**

The GIS Division has a new centralized, dedicated GIS server. The new server will allow for an array of GIS services for city, private and public access clients. The hardware is in place and the GIS Division is utilizing the server for data warehousing and GIS applications.

- **Housing Element Collaboration**

The GIS Division produced all mapping elements of the Housing Element of the City's General Plan Update. In accordance with Community Development's requests, subsets of parcels were grouped into various categories and thematically mapped. New GIS datasets were also created and have become commonly exchanged information.

- **Web GIS Application**

The GIS Division has recently migrated its old Web GIS application to a brand new web application that runs on ESRI's ArcGIS Server. The new site is available on the City of Eureka GIS Program Homepage, <http://www.ci.eureka.ca.gov/depts/engineering/gis.asp>

- **Block/Utility Map Consolidation**

The GIS Division has completed the scanning of all Corporation Yard Utility maps. Block maps, water maps and drainage maps comprise the bulk of the effort. Phase two of this project involves meticulously noting any and all differences between the maps maintained by the Corp Yard and those maintained by the Engineering Department. Phase two is complete. Phase three, which is currently underway, consists of processing the consolidated mapping information into the appropriate GIS datasets.

- **Host Regional GIS Users Group**

The City of Eureka Bayroom at the Wharfinger building is the new location for the North Coast GIS User's Group. The group meets quarterly to discuss the latest applications of GIS on the north coast.

- **Wireless E 9-1-1 Project**

The GIS Division has been involved in the statewide Wireless E 9-1-1 Project in conjunction with the City of Eureka Police Department. The GIS Division is responsible

for the accurate placement of addresses received from the city Public Safety Answering Point (PSAP). PSAPs are responsible for answering 9-1-1 calls for emergency assistance from police, fire, and ambulance services.

- **Water Distribution System Mapping**

Digital datasets describing Eureka's water distribution infrastructure have been created and are currently being revised to improve accuracy and add features. Water meter locations and service connections are being mapping as well as attributed with pertinent data.

- **Wastewater Collection System Mapping**

The GIS Division updates and maintains existing GIS datasets describing the City of Eureka, and HCSD wastewater collection system to remain current.

- **Parcel Database Updates**

The GIS Division updates the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources are reflected. Ongoing.

- **Local Area Network Application Creation/Maintenance**

Creation and maintenance of specific GIS applications for City of Eureka employees. Most applications utilize the Arcreader platform or mapserver web-gis. (ongoing)

- **Application Deployment**

Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)

- **Process Daily Requests for Mapping**

The GIS Division is solely responsible for the requests from various departments for current mapping. These requests occur on a daily basis.

Traffic/Signals Division

Sheila Parrott

Dan Moody

Scott Ellsmore

The following project was completed:

Harris and E, Harris and F Streets Left Turn Signalization - \$154,000

This project installed protected southbound left turns at the Harris and E Street, and Harris and F Street intersections. This includes new lanes, signal heads, signal arms, and detector loops. Highway Safety Improvement Program (HSIP) grant funding was used for these safety improvements.

The following projects are in construction:

Street Overlay 2011 - \$800,000

The Street Overlay 2011 project includes paving of Harris Street from Broadway to Harrison Avenue with ADA compliant corner drop curbs and installation of bike lanes from "I" to "R" Street and bike route sharrows from "R" Street to Harrison Avenue. The project will also include repaving "T" Street between 3rd and 4th Streets. Mercer-Fraser is the contractor and gas tax funding is being used for the project.

Harris and Harrison Signalization Upgrades - \$200,000

This project is installing north and southbound left turn lanes at the Harris and Harrison intersection. This includes new lanes, signal heads, signal arms, detector loops, and ADA compliant curbs at the corners. The project is being completed by Smith Electric and is jointly funded by the City's Prop 1B funds, Humboldt County and Safeway.

The following projects are in design:

Harris and "S" Street Signal Improvements - \$160,000

This project installs protected left turn signals at the Harris and "S" Street intersection for east and westbound traffic. This includes new signal heads, arms, and poles, new signal control box, controller, and wiring. HSIP funds are being used and construction is anticipated to be summer 2012.

Emergency Vehicle Pre-emption Equipment - \$584,100

This project is installing emergency vehicle pre-emption equipment at all City-owned traffic signals to improve traffic safety and emergency response time. This includes signal cabinets, controllers, and pre-emption equipment. HSIP funds are being used and construction is anticipated to be summer 2012.

Sidewalk Construction/Relocation \$180,000

This project will include the relocation of the sidewalk and construction of sidewalk curb in front of Washington Elementary School. This opportunity to fill the shortfall in the

allocation for the Safe Routes to School project is being presented through Transportation Enhancement (TE) funding. Construction is anticipated to be summer 2012.

West Avenue Improvements - \$338,500

This project includes pedestrian safety improvements on West Avenue from 6th Street to Myrtle Avenue. The project includes installation of ADA compliant drop curbs and driveways, sidewalk bulb-outs, street lighting, paving, and replacement in-pavement lights. Grant funding from HSIP has been awarded. Construction is anticipated to be summer/fall 2012.

Fairway Drive Guardrail - \$40,000

This project includes the installation of guardrail on Fairway Drive at the culvert over Martin Slough. Gas tax funding is being used and construction is anticipated to be spring 2012.

Longer Term Projects:

1. Downtown Parking Assessment District Task Force

The Parking District Number One Task Force has been revising its recommendations to the City Council for the operation and possible expansion of the parking district. These recommendations include expansion to the north, shared use parking standards, and residential parking ordinance changes. Currently on hold.

2. Eureka-Arcata Corridor Project

Staff continues to provide input to the State's project engineers.

3. Greater Eureka Strategic Transportation Plan

The City, County, HCAOG, and State staff continue to work on the Greater Eureka Area Traffic Model which will be used for coordinated regional traffic forecasting by each entity. The traffic model will be used in a City /County project to identify future traffic impacts associated with development and the creation of a Traffic Management Program to assess fees and implement projects to mitigate those impacts. The consultant LSA Assoc. has been selected to refine and update the model through Blueprint Planning Phase III. City staff is working with the consultant providing data and oversight.

4. Greater Eureka Micro-simulation Project

The latest version of TransModeler, GEOMicrosim has been provided and is being evaluated, tested, and calibrated by the staff. Several revisions to the GEA micro-simulation model have occurred which allow for more detailed simulation of detector operations. Staff continues to provide input and participation in the calibration process.

5. Underground Utility Conversion

Nine blocks of utilities on Fourth Street, between Myrtle and Y, will be considered for Rule 20A undergrounding. The City currently has a Rule 20A work credit balance with

PG&E of \$2.8 million. The typical project schedule will include design, right-of-way acquisition, and construction.

6. Broadway Feasibility Study

The City is one of several stakeholders in Caltrans' Feasibility Study of the Broadway corridor. The section of Broadway between Kmart and 5th Street is being examined for improvements for non-motorized users. Staff continues to provide input and participation in the process.

Other Division Projects and Programs:

The Traffic/Signals Division of the Engineering Department continues working with the State, County, and private developers on various traffic studies in and around the City of Eureka. This Division has also provided assistance to the Engineering and Public Works Staff in reviewing traffic issues for various projects.

1. Traffic Signals

Maintaining operation of the 26 City owned traffic signals is a primary duty for this Division. A traffic signals maintenance agreement between the County and City of Eureka is being developed. A monthly signal training/meeting with State, County, and City of Fortuna staff has been initiated to review and discuss traffic signal operations. Signal timing for modifications at Harris & E, F, and Harrison intersections continues following installation of new equipment. Staff participated in the Trucker's Parade and provided remote signal operation for traffic control during the event in December.

2. Traffic Studies

Staff has provided feedback on the traffic studies and associated traffic issues for the Redwood Coast Hotel at Wabash and Koster Street, Lost Coast Brewery on Sunset Drive, and Open Door Health Clinic on Tydd Street.

3. Parking Items

The Parking Place Commission is currently short one commissioner. Staff prepares the agenda, sends notices regarding requests, gathers data and documentation, prepares staff reports, and attends monthly meetings regarding on and off-street parking issues.

4. Meetings with EPD Traffic Officers

Monthly meetings with Tony Zanotti and Gary Whitmer of EPD continue. Current traffic related issues include requests for traffic control devices, locations for increased enforcement, pedestrian safety, parking zones, parking meters, and use of radar speed signs purchased through a grant EPD received from the Office of Traffic Safety.

5. Transportation Safety Commission

Staff attends monthly meetings and provides data and reports on various traffic studies, locations, and projects at the request of the Transportation Safety Commission. Staff also attends various sub-committee meetings.

6. Humboldt County Association of Governments Technical Advisory Committee

Staff attends monthly meetings regarding the programming of regional transportation improvement funding and provides data, estimates, and input.

7. Electronic Parking Meter Program

Staff maintains parking meter electronics and collects and maintains inventory, coin and card audits, and maintenance data from all City-owned metered parking lots. This data provides finance with a means to audit revenue through reports generated by the parking meter software. Additional reports track revenue by stall and lot and provide occupancy data.

8. Safe Routes District-wide Task Force

Staff attends and hosts monthly meetings with various stakeholders including EPD, RCAA, HumPal, Bikes There, Transportation Safety commission, District 1 County Board of Supervisors, County Public Works, Public Health, and several members of the School Board District Office regarding safe routes to schools.

9. Training

Traffic/engineering webinars and training sessions were attended this quarter. These included a STIP webinar, Smart Growth webinar, a webinar on the safety and operations of the Pedestrian Hybrid Beacon (HAWK) and a two day seminar on Community Participation/Dispute Resolution at the local Caltrans facility.

10. Other

In addition to the items listed above, regular items processed during the quarter included:

- Special Event requests (traffic control plans included)
- Work Orders for new signs, markings, and parking controls
- Transportation Permits
- Project referrals – Community Development
- Collision pin map and collision report filing
- Complaints and inquiries
- Traffic Studies – various locations for speeds, volumes, warrants

Property Management Division

Lisa Savage

In addition to performing routine property management duties, the following activities of interest occurred during the past quarter.

1. **New Leases/Amendments**

Wild Planet Foods, Inc. – The City negotiated an amendment to the Wild Planet Foods, Inc. Lease for office space in the Fisherman's Terminal Building.

2. **Lease/License Renewals and Terminations**

Chevron USA - The City and Chevron have jointly retained Brooks Appraisal Service to perform an appraisal of the property. The appraisal is complete and the Attorney for Chevron is drafting a Lease for City to review. - **Update-** City received draft of Lease from Chevron, reviewed, made changes/additions and will forward to Chevron for review.

Eureka Forest Products – Eureka Forest Products has expressed interest in an early renewal of their tidelands lease. This would result in higher rent for the City and secure a long term lease for Eureka Forest Products. A tentative lease agreement was drafted, reviewed by the City Attorney and forwarded to Eureka Forest Products for review. They have commented and requested some changes which the City is reviewing. Negotiations have tentatively stalled. - **Update-** No change.

Laurence Badgley – The City terminated the Land License Agreement with Laurence Badgley for his personal hangar at Eureka Municipal Airport. The Agreement was terminated via 60 day notice and is effective July 12, 2010. City filed an Unlawful Detainer for immediate possession of the Property, forfeiture of the Lease, and damages. - **Update-** City Attorney is handling the case.

All Leases are available for review in the Property Management Office.

3. **Right of Entry Agreements**

Two Right of Entry Agreements were entered into (Eureka High School and the Department of Fish and Game).

4. **Activities of Interest**

Community Service Work Referral Program - Humboldt County's probation department places workers requiring community service time with the City. During the past quarter Community Service Workers served the City at the Zoo and the Marina.

5. **Facilities Inspection**

Facility inspections will resume in the second quarter of 2012.

6. **Real Property Work Completed**

No service/work requests were processed during the fourth quarter.

The following projects are under construction:

1. **Salt Marsh Restoration, \$275,000, 2011/2012 construction**

The Fisherman's Terminal Project required mitigation for salt marsh covered by the construction of the wharf. The construction portion of the project was awarded to Figas Construction Co. The excavation portion of the project is complete and in the spring of 2012 the planting will take place. The site will be monitored over winter and any invasive species will be removed.(Savage)

The following projects are undergoing preliminary design and environmental review:

1. **Martin Slough Enhancement Project - \$4,400,000**

RCAA is working with consulting engineers Winzler & Kelly to move forward on project designs and supporting documents needed for completion of a CEQA document for the project. Our goal is to get to a sufficient design level to prepare a CEQA document for the entire project, and prepare 100% designs for the replacement of the tide gates at the mouth of Martin Slough. **(No Change)** (Savage, RCAA, Winzler & Kelly Consulting Engineers)

Memo



To: David Tyson, City Manager
From: Murl Harpham, Interim Chief of Police
Date: January 20, 2012
Re: Oct, Nov, Dec 2011 Quarterly Report

CHIEF'S MESSAGE

This quarter was very trying on our department as the workload increased tremendously as a result of a five month long demonstration at the Humboldt County Court House by the Occupiers.

I would highly recommend you read the comments in the Patrol Section of this report which is highlighted in red. This was done by two of our Sergeants who worked during the times when most of the Occupier criminal violations occurred. Their statements describe the frustration our entire department is facing.

During this quarter at the Court House there have been 74 physical arrests and 51 citations issued. There has also been 182 calls for service at that location. And these numbers continue to increase as we enter 2012. We encourage readers to view the section on the Occupy Movement in the Patrol Section.

This past quarter also saw a major increase in car thefts but several car thieves were captured by our officers so we are optimistic that the quarter we are now entering will show a decrease.

In December we welcomed home three of our officers who had spent the last year serving in Afghanistan. Two of the officers were awarded the Bronze Star for their exceptional service. (See the information under the Bragging Rights section of this report.)

FIELD OPERATIONS – Patrol and other Police Services

Between October 1 and December 31, 2011, Eureka Police Officers responded to 10,289 calls for service and conducted approximately 7,965 self-initiated enforcement actions resulting in 3017 written reports and 1165 arrests.

Occupy Eureka:

A great deal of time was spent in the planning and enforcement actions associated with the Occupy Eureka movement at the Humboldt County Courthouse.

Due to the illegal acts committed by this so called leaderless group of people, along with the unsafe conditions they created through their activities, it became necessary to conduct four major "pre-planned" enforcement operations during the month of November to bring the group into compliance with the law. These four enforcement actions were conducted with assistance from several Humboldt County law enforcement agencies and ended with over 50 arrests being made and large amounts of evidence being seized.

Two of the enforcement actions were conducted during the hours of darkness (early morning hours) to limit the number of “harassing” bystanders and unsafe distractions/conditions to the officers. The other two “planned” enforcement actions were conducted during daylight hours to take advantage of personnel that were already on-duty.



November 22nd – illegal lodging structure

Selected Calls of Interest:

APPROXIMATELY 40 STOLEN VEHICLES RECOVERED DURING LATE NIGHT PATROL WATCH

On 10/14/11 at about 2:23 a.m. officers responded to a reported vehicle theft that had just occurred on the 200 Block of Long Street. Officers began searching the vicinity, and quickly located the vehicle on the 2800 Block of 'A' Street.



The suspect, Paul Bareilles, (age 27 of Eureka), was observed walking away from the stolen vehicle as officers approached. He was detained in handcuffs without incident. Bareilles was found to be on active CDC Parole for vehicle theft. Upon conclusion of the investigation, Bareilles was arrested for vehicle theft, possession of stolen property and parole violation.

It may or may not be a coincidence, but in the months prior to being arrested and after Bareilles release from prison, the number of reported auto thefts **doubled** in the city. According to the California Highway Patrol, in 2010, 158,883 vehicles were stolen. The total estimated value of those stolen vehicles was approximately 1 billion dollars. Vehicle theft is a rampant problem throughout the state of California. The officers at the Eureka Police Department work diligently to not only prevent vehicle theft, but also to recover stolen vehicles and apprehend suspects.

During the 4th quarter of 2011, 82 vehicles were reported stolen in Eureka. During that same time period, approximately 40 stolen vehicles were recovered by the officers that work the late night/early morning patrol watch (9 p.m. to 7 a.m.). The same officers were able to arrest four suspected auto thieves.

RAPE SUSPECT ARRESTED WHEN HE RETURNS TO SCENE OF THE CRIME

During the first week of December, EPD patrol officers began a search for Perry Zebulon Bailey, who was a wanted parolee living and dealing drugs within our community. The search for Bailey intensified on the 12th of December, when Bailey was named as a rape suspect. The rape allegedly occurred at a local Eureka motel.

On December 14th, at about 2221 hours, EPD officers were dispatched to a "Welfare Check" at the 1400 block of 8th St. The reporting party advised dispatch there was a female on scene that said she was afraid that she was going to be kidnapped or assaulted, however they were unable to provide any further details. When officers arrived on scene they contacted the victim, who eventually disclosed that she had been raped by Bailey at the Super 8 Motel just a few hours earlier.

Based on information gathered during the rape investigation from EPD detectives and patrol officers, coupled with the information gathered from the ongoing search for Bailey, it was believed he was currently in a White 2000 Ford Mustang, or a Black 2002 Cadillac Escalade.

In the early morning hours of December 15th, EPD officers responded to the Super 8 Motel to process the rape victim's room for evidence. While on scene, officers checked the motels surveillance system and saw Bailey had left the scene prior to their arrival and was possibly seen getting into the Black Escalade. A search of the motel grounds located Bailey's White Ford Mustang parked to the rear of the business.

While two officers remained on scene at the Super 8 Motel, other officers began to search for the Black Escalade. The Escalade was located a short time later parked in the Motel 6 parking lot. It was then confirmed that the occupants of the Escalade had checked into a specific room at Motel 6.

As plans were being made to contact the subjects at Motel 6, Bailey, arrived back at the Super 8 Motel in a taxi cab. Bailey was taken into custody without incident. During a search of Bailey's person incident to arrest, officers located six small bindles containing a total of 5.7g of methamphetamine. Bailey was subsequently booked for rape, possession of a controlled substance, possession of drug paraphernalia and his outstanding parole warrant.

The apprehension of Perry Bailey, as a result of this investigation, was made possible by the excellent team work and communication between Dispatch, The Criminal Investigations Section and Patrol.



Perry Z. Bailey



5.7 grams of methamphetamine



KNIFE WIELDING SUSPECT SUBDUED WITH TASER AND PHYSICAL FORCE

On December 30th, shortly after 8:00 a.m., officers responded to the 3500 block of 'F' Street on a report that Michael Podesta had brandished a knife at his mother and then fled the area on foot. Officers quickly responded and found Podesta several blocks away, still in possession of the knife and acting like he didn't know who or where he was. As soon as the officers began to approach Podesta, he pulled the knife from under his jacket and squared off against Officers Cress and Gordon. The officers appropriately drew their firearms and ordered Podesta to drop the knife. Podesta then quickly turned the tables, by placing the knife blade against his throat.



In response, Officer Gordon switched to his Taser, while Officer Cress maintained coverage with his handgun. Officer Cress then began negotiating with Podesta to no avail. After several minutes, Podesta turned and tried to run from the officers. In doing so he lowered the hand with the knife in it. The two officers followed Podesta and continued their efforts to contain and negotiate with him to drop the knife. As soon as an opportunity arose, Officer Gordon used his Taser to momentarily disable Podesta, causing the knife to fall from his grasp. Both officers then tried to physically restrain Podesta, who fought frantically against their efforts. Officer Gordon attempted a second Taser application, but it had no effect on the now aggressive Podesta. At one point, during the struggle, Podesta grabbed hold of the knife again. Officer Gordon resorted to another attempt with the Taser, while Officer Cress was still struggling with Podesta. This time, the Taser - deployed to the back of Podesta's thigh muscle, finally resulted in compliance and Officers were able to handcuff him.

Frequently, as in cases like this....Officers are called on to deal with dangerous, rapidly evolving, and tense situations. Over the course of mere seconds, an officer who thought he was about to have to defend his **own** life, might be forced with trying to negotiate to save the suspect's, only to find himself in an extreme physical fight moments later. In these times, we frequently hear of cases involving those who protect us, as a nation, from dangers abroad. BUT, let us not forget those who protect us daily from the dangers at home....and who face very similar challenges and traumatic events, but who receive little, if any recognition - for their sacrifice.

K9 Unit Report:

This past quarter brought lots of activity for the teams. We held a VERY successful fundraising BBQ in early November, at the Freshwater Peace Officer's Hall. The primary goal was to raise funds for a replacement patrol dog, due to the impending retirement of K9 Jimi. The event was a huge success and attendee support was tremendous. Our target goal was \$12,000 to support the cost of the dog, along with some training for the handler and new dog.

The weather held for us, and each of Eureka's K9 teams performed demonstrations for the crowd. These included narcotics detection with Officer Wilson & K9 Maggie, apprehension and searching scenarios with

Officer LaFrance & K9 Vex, handler protection with Officer Franco & K9 Jimi, and obedience with Officer Rabang & K9 Endy. After an hour of demonstration exercises, the group sat down to a delicious tri-tip BBQ, and some great raffle prizes.

The event was organized by Ginger Campbell - a long time volunteer for area police dogs, and Cheryl Franco, wife of EPD handler, Bryon Franco. Cheryl and Ginger pounded the pavement with area business owners and put together an impressive assortment of raffle prizes. Thanks to all who participated in this event! Not only was the fundraising a huge success, it also gave the community a chance to get to know our handlers on a more personal level. In any community everyone benefits when groups of people, from different walks of life, gather in a casual setting and get to know each other.

* Below is a picture of K9 "Ella", who we were able to purchase as a result of this tremendous fundraising success! Look for her to be hitting the streets soon with Officer Franco.



Not only was the fundraising a huge success, it also gave the community a chance to get to know our handlers on a more personal level. In any community everyone benefits when groups of people, from different walks of life, gather in a casual setting and get to know each other.

In the police world, we have plenty of opportunities to see people behaving at their relative "worst".... and significantly less frequent opportunities to reap the benefits of positive interactions. This event was a refreshing opportunity for E.P.D.' K9 handlers to re-connect with the community we serve. We look forward to several more opportunities in the coming year!

Sgt. Kay Howden & Mikki
Officer Ed Wilson & Maggie

Officer Bryon Franco & Ella
Officer Lenny LaFrance & Vex
Officer Wayne Rabang & Endy

On a Personal Level:

DON'T BELIEVE EVERYTHING YOU READ!!

(Insert Your Favorite Blog Here or Facebook Account)

Posted 1 Hr ago by Anonymous (Because I don't have the "woohahas" to put my real name)

Today at 0100 hrs (because you know that's when the "Pigs" do their dirty work) 3 EPD gangsters dressed all in black "Riot Gear" walked through our Occupy and began barking orders to "Wake Up," "Get out of the sleeping bags," "Take down the banners off the fence!" They then issued those evil citations to a few and made illegal arrests of other "Peaceful" Occupiers for falsely issued warrants and for "Camping in Public." They wrestled the arrestees to the ground; beat them repeatedly over the head with batons while displaying smiles on their faces. Then, then, they pulled out those dreaded NUNCHUCKS, and you could hear our dear Occupiers screaming for miles as they twisted and grinded them into their arms and legs as they drug them by their feet to awaiting cars. Then the "Pigs" shared a few High Fives before coming back "Stealing" our property, literature, signs, and sleeping materials. They were last seen driving off with their pretty red and blue lights on with the song "Bad Boys Bad Boys whatcha gonna do..." blaring over their loud speakers.

Wait for it; wait for it, THIS DIDN'T REALLY HAPPEN!!!!!!!!!!!!!!!!!!!!!!

Having been involved in more Occupy incidents than I really care to remember, I thought I would take a moment to share just a little bit of insight. Yes the above is grossly over exaggerated, but read postings on local blogs and social sights and these are the types of comments you will see posted. Posting the truth isn't as interesting therefore people embellish. However, their embellishment brings into question our (EPD) reputation, integrity, and professionalism. I take offense to this type behavior and comments, but you will never see that on YouTube or on the Web because we act in a professional manner. We act within the LAW! Professionalism isn't news worthy, it supports no cause, and therefore it never happened in the eye of the naysayers.

Since Day 1 of our enforcement operations at the courthouse, I have heard individuals associated with this demonstration tell us they wished we "Would Die!" "We all should go to hell." "How do you live with yourself?" There have been many additional comments but there may be virgin eyes reading this report so I will refrain. Some have even had the audacity to say things about our family members. On one particular day an EPD Officer responded to the courthouse to assist with a large crowd that was beginning to gather around Officers who were on scene dealing with a situation. As soon as several of the demonstrators recognized the Officer they grabbed a bull horn and from just several feet away, began shouting "Murderer" into the Officer's face. They followed the Officer as he walked to assist the other members of his department that were on scene. The supervisor sent the Officer back to his patrol vehicle so he didn't have to endure the harassment. The barrage of insults and name calling by the demonstrators continued as the Officer walked over a city block back to his vehicle. A citizen who was on scene and witnessed the events was outraged and stated those "demonstrators" should be arrested and couldn't understand why they were being allowed to act in such a manner. I commend the Officer for his cool head. He never balked at the aggressive behavior; he said not a word, made no physical or facial gesturers to show his emotion. This is professionalism.

If you ever see us at the courthouse you will almost always see someone associated with the demonstration with a camera or phone in their hand, recording our every statement and action. They then cut and edit those recordings and post just the parts they want to exploit. This is their right, but the funny thing is we are not afforded the same rights. In a recent court case, videotaped actions that lead to an arrest of an "Occupier" were deemed prejudicial by a Magistrate and therefore withheld from the jury. We have hours and hours of video and audio recordings documenting our actions. Of course these will never be seen until they are needed for court because we can't openly post "Evidence." Understand though, we have them and they document our actions because we have nothing to hide.

My point to all this simple; Your Police Department, and the Officers that stand between the good and evil elements of OUR Community, do so with a high level of professionalism, integrity and respect for our profession and those we proudly serve. Don't be influenced by what you read and see in media outlets, BECAUSE YOU CAN'T BELIEVE EVERYTHING YOU READ!

Thanks for your continued support,
- Sgt. Brian Stephens

The True 1%

The last several months of 2011 proved to be an interesting time in the United States and the World. During this time, a faltering movement gained momentum and almost overnight, major cities were seeing an increase in public protests. This movement initially known as Occupy Wall Street, and later shortened to OWS or just "Occupy," also came to fruition in our fair city.

As a result, Law Enforcement agencies everywhere began an uphill battle with protesters "digging in" for the long haul. Eureka Police Department got its fair share of the "Occupy" protesters. Over a period of one month, the protesters remained on the lawn at the Humboldt County Courthouse. During this timeframe, a small tent city took root. Eventually EPD got the green light to "take back the lawn!"

I was fortunate to have taken an active part in several of these enforcement efforts. One particular incident came in the first few weeks of the month of December 2011. During this time, the EPD and the Protesters had already had a few encounters and tensions ran high. This particular incident started as follows;

A passing motorist reported to EPD that the protesters had placed a large banner type sign in such a manner that it obstructed the view of a portion of the roadway and thus created a traffic hazard.

I responded to determine if the banner did in fact create a traffic hazard.

I determined that it did and directed the protesters to remove the banner.

They responded by swarming my vehicle and yelling at me.

I attempted to speak with the leader of the group, to no avail.

While this was transpiring, a protester and two citizens became involved in a physical altercation during which the protester was pushed into the glass storefront of a nearby business.

The immediate results of this altercation was, one broken window, one injured protester, two fleeing suspects, an angry mob of protesters surrounding my vehicle, and me all by myself.

I called for additional officers to respond.

They all came, including several Humboldt County Sheriff's Deputies.

And we still had the issue with the banner.

Undaunted, I proceeded to remove the sign, and things only got more interesting.

I partially removed the banner, but ended up in a tug-of-war with the protesters over it.

With cameras rolling video and flashes flashing, one brave soul arose from the mob to play the part of the Hero for the Cause!

This champion of the Occupy was known to me. After several attempts to reason with him, he was arrested. In the process, he sustained injuries, but nonetheless he went to jail after a trip to the hospital.

In the end, what started out with a concerned motorist reporting a traffic hazard, escalated into a near riot with two protesters being injured, one of them being arrested, a nearby business sustaining property damage and tensions running even higher. And a "YouTube" video of some of the incident.

I ask myself, "What if I hadn't responded to that concerned citizen's call? What if?"

But there is no "what if?" I swore an oath, as did my fellow Officers and Deputies. Despite what they yell at us, we will respond and do our jobs. Why? Because, after all this, I came to the conclusion that WE ARE THE 1%!!!

We are the 1% of society who will go there and do that when nobody else will! Let them berate us, it won't deter us from doing the right thing, at the right time for the right reason!

- Sgt. Rodrigo Reyna-Sanchez

CRIMINAL INVESTIGATIONS SECTION

Major Cases

During the time frame of this quarterly report, the Criminal Investigations Section either initiated or provided follow up investigations on over 29 felony cases.

CIS also reviewed and investigated over 45 cross reports forwarded by either Adult Protective Services or Child Welfare Service.

The following is a summary of some of the higher profile cases handled:

Case Number 3C11-7436:

On October 7, 2011 at about 12:58 pm, officers of the Eureka Police Department responded to a suspicious circumstance/vehicle call near the 3300 block of Glen Street in Eureka.

Upon arrival, Officers were advised by the reporting party that the vehicle belonged to a friend that had not been heard from for a several days. Detectives were then called to the scene.

Upon inspection of the vehicle, the interior was found to be cluttered with clothing items, which made visibility into the interior difficult. Entry was soon made into the vehicle and the registered owner was found deceased within. The body showed signs of trauma and was released to the Humboldt County Coroner's Office. The vehicle was secured as evidence by the Eureka Police Department. The deceased was identified as Reginald Alan Clark (53 years old of Eureka).



Over the next several hours, Detectives canvassed the area and conducted numerous interviews. Search warrants were also authored and served.

On the 10-8-2011, Detectives received information leading them to believe that two subjects, who were in custody in Yuba County Jail, may be connected with the death of Clark. The subjects were identified as David Joseph Pedersen (age 31) and Holly Ann Grigsby (age 24), both of Everett, Washington.

Pedersen and Grigsby had been arrested together on October 5, 2011 by Yuba/Sutter area California Highway Patrol officers. Pedersen and Grigsby are suspects in an Everett, Washington murder investigation and are also suspects in the death of a Lafayette, Oregon teen.

On 10-9-2011, an autopsy was conducted on Clark at the Humboldt County Coroner's Office. The cause of death was determined to be a gunshot wound to the head.

Based on the investigation, the evidence obtained, and the results of the autopsy, the Eureka Police Department will be forwarding a report to the Humboldt County District Attorney's Office requesting warrants be issued for Pedersen and Grigsby for Murder.

The Eureka Police Department is working in conjunction with the Oregon State Police, the Everett Washington Police Department, and the Yuba County Sheriff's Department in this investigation.

Case Number 3C11-7551:



Delbert George Derryberry

On October 11, 2011 at about 2:02 pm, officers of the Eureka Police Department were dispatched to St. Joseph Hospital ER to meet with the victim of a reported sexual assault.

Upon arrival, Officers contacted the victim and obtained a statement regarding the incident. The victim was able to provide enough detailed information, which later led to the positive identification of the suspect.

Based on the victim's statement and the follow up investigation in the matter, enough probable cause was developed for the issuance of a search warrant and arrest warrant for the suspect, identified as Delbert George Derryberry (51 years old of Eureka), and his residence.

On October 12, 2011 at about 3:10 pm, Detectives of the Eureka Police Department's Criminal Investigation Section served a search warrant at Derryberry's residence. Upon completion of the search warrant service, Derryberry was located at the 300 block of E Street in Eureka and the arrest warrant was served. Derryberry was soon transported to the Eureka Police Department, for an interview, prior to being booked into the Humboldt County Correctional Facility (HCCF). Derryberry is being held on a charge of rape. His bail is set at \$100,000.

Case Number 3C11-9359:

On 12-9-2011 at about 3:45 pm, officers responded to a fight in the alleyway at the 800 block of 4th Street.

Upon arrival officers located a subject laying on his back with a bleeding injury to his head. While officers investigated the assault, Emergency Medical Personnel began treating the victim and soon transported him to St. Joseph ER.

Officers contacted multiple witnesses were contacted and pointed out two subjects who had been seen assaulting the subject. Officers quickly contacted the two suspects and detained them.

As a result of the investigation, both suspects were taken into custody for their involvement in the assault. The suspects were identified as Richard Conness and Theodore George. On 12-19-2011, the victim died while in the care of St. Joseph Hospital.



CIS/Evidence Section:

During this quarter, CIS/Evidence has continued to process numerous vehicles, residences and cellular phones, along with numerous crime scenes.

The Reginald Clark case was very taxing to the unit due to its multiple crime scene locations and large amount of evidence items.

The evidence developed from this processing has been critical to the prosecution of numerous felony investigations.

Missing Persons / Runaway Juveniles:

The Missing Person/Runaway Juvenile Unit has received 74 new reports this quarter. 19 juveniles have been cited for W&I 601. There are four reports on runaway juveniles who also have warrants for their arrest. There is notably an increase in the juveniles that are being reported missing using drugs and alcohol. These juveniles are being harbored by their friends and usually "couch surf" making it difficult to find them.

We are constantly being asked by parents of runaways what they can do to get their juveniles to mind them. Flyers are being sent to parents who report their teens as runaway regarding "The Parent Project" classes that LCSW Gillian Wadsworth of the Arcata Police Department puts on. The classes are held once a week at a cost of \$35.00. Classes are held at the McKinleyville High School once a week for 10 weeks.

These classes help parents to be able to talk to their juveniles without constantly fighting. The participants are also a support group for one another.

Personnel:

The Criminal Investigations Section's (CIS) continues to operate at minimum staffing. This was due to the promotion of Detective Michael Guy to the rank of Sergeant. His position has yet to be filled due to department wide staffing shortages.

Training:

During this quarter, Criminal Investigations personnel attended training in tactics, legal update, photography, cell phones and fingerprint investigations.

COMMUNITY RESPONSE / POP UNIT**STATISTICS FOR FOURTH QUARTER 2011:**

The following are some approximate POP Unit statistics for the period of 10/01/11 - 12/31/11:

- 44 arrests made.
- 9+ E.M.C. citations issued.
- 7+ traffic citations issued.
- 6 search warrants served.
- \$1,818.00 cash seized.
- 3 stolen vehicles recovered.
- 1 vehicle impounded.
- 2 firearms seized.
- 52.5+ grams of heroin seized (approximately 1.8 ounces).
- 26+ grams of methamphetamine seized (approximately 1 ounce).
- 13.7 grams of cocaine seized (approximately ½ ounce).
- 862+ grams of processed marijuana seized (approximately 1.9 pounds or 30.25 ounces).
- 42+ narcotic investigations initiated/conducted.
- 27+ assists rendered (Patrol/CIS/other agency).
- 1 neighborhood watch meeting(s) attended.
- 19 CIT (Community Improvement Team) inspections conducted.
- 202 Housing Authority background checks conducted (POP PSO).
- 1 crime prevention presentation (elementary school tour of EPD).
- 1 community/school (CR) gang presentation conducted.

The total calendar year 2011 unit statistics for selected categories are included below:

- 181 arrests made.
- 35 search warrants served (POP originated & excluding telephonic, PG&E etc.).
- \$52,981.00 in assets seized (\$33,981.00 cash & a vehicle valued at \$19,000.00).
- 15 firearms seized.
- 15 ½ ounces heroin seized (about 1 pound).
- 20+ ounces of methamphetamine seized (about 1 ¼ pounds).
- ½ ounce cocaine seized.
- 1,376+ ounces of processed marijuana seized (86+ pounds).
- 2724 marijuana seized.

SPECIAL ENFORCEMENT OPERATIONS AND ACTIVITIES:

During this quarter, the team's special operations & activities included (among others):

- Multiple narcotic/drug house-related search warrants and probation/parole searches.
- Bait car sting (targeting auto thefts and thefts from vehicles in Eureka hotspots).
- Multiple transient camp sweeps.
- Gang awareness panel (joint presentation with Parole/EPD at College of the Redwoods).

TRAINING:

POP personnel attended the following training classes/courses during this quarter:

- California Narcotic Officers' Association (CNOA) Conference (47th Annual Training Institute and Law Enforcement Exposition) – Sparks, Nevada 11/12/11 thru 11/15/11 (3 detectives sent).

ADDITIONAL ACTIVITIES:

- POP (two detectives) was tasked to assist Humboldt County District Attorney's Office investigators with the multi-agency service of a search warrant on a large scale commercial marijuana cultivation operation off Highway 36 (October 2011).
- POP was called upon to assist patrol on multiple (3) Occupy Eureka-related enforcement operations at the Humboldt County Courthouse (November 2011).

SELECTED CASE SUMMARIES:

The following are some selected POP cases from the fourth quarter of 2011:

'A' Street Heroin Sales Search Warrant

On 10/25/11, at about 6:50 PM, investigators with the Eureka Police Department's Problem Oriented Policing Unit (POP) executed a search warrant at a two-story multi-apartment residence on the 1200 block of A Street, Eureka. The warrant was in response to on-going complaints about suspected drug use and sales occurring in an apartment there.



During a subsequent search of the apartment, investigators located numerous hypodermic syringes, a loaded syringe containing suspected heroin ready for injection, drug sales packaging materials (cut up plastic bags and heroin residue covered shears/scissors), and a digital gram scale covered with tar heroin residue.

During a search of the primary tenant, **James Travis Derryberry II** (age 51 of Eureka), investigators discovered over 2 grams of heroin packaged for sale and another concealed hypodermic syringe.

Investigators also found a hypodermic syringe on a male staying at the residence, Kenneth Wayne Wisdom (age 60 of Eureka).



While detectives were still completing their investigation, Derryberry's phone rang. A detective answered the phone and spoke with the female caller, who was seeking to trade Derryberry her prescription medication for heroin and cash. The female, later identified as **Dawn Rene Robinson** (AKA: Dawn Wilfong, 35 of Arcata), agreed to meet whom she thought was Derryberry at the residence. Robinson arrived in her 2003 Ford Taurus a short time later with her 17-month-old daughter in the backseat. A full bottle (60 count) of Lorazepam tablets prescribed to her that same day was found in her vehicle. (Lorazepam is a DEA Schedule IV controlled substance used to relieve anxiety and treat other conditions).

Robinson was taken into custody for possession and transportation of a controlled substance for sale and child endangerment. Her child was released into the care and custody of Child Welfare Services. The pharmacy was later contacted and advised of Robinson's attempt to illegally sell/trade her prescription medication.

Derryberry was arrested and transported to the Humboldt County Correctional Facility where he was to be booked for possession of a controlled substance for sale, maintaining a place for purposes of drug use and sales, and unlawful possession of a hypodermic syringe. However, due to a serious medical condition (unrelated to his contact with officers), he was not cleared for booking. Derryberry was transported by EPD to St. Joseph Hospital for further evaluation and treatment. Due to his illness, Derryberry was ultimately cited and released with a court date on the listed offenses.

Robinson was transported to the Humboldt County Correctional Facility where she was booked on her aforementioned charges.

Wisdom was arrested and transported to the Humboldt County Correctional Facility where he was booked for unlawful possession of a hypodermic syringe.

Derryberry and Robinson have both since pled guilty to felony offenses related to this case.

Transient Camp Sweep

On the morning of 12/07/11, investigators with the Eureka Police Department's Problem Oriented Policing Unit (POP) conducted an enforcement sweep of transient camps located in the greenbelt along the south end of Broadway. This included behind K-Mart and the greenbelt/marshland areas west of Broadway from the 3300-4300 blocks (from Lithia Dodge to the Bayshore Mall).

The sweep was in response to on-going complaints the department has received from businesses and citizens concerning problems associated with the illegal campers in these areas. These complaints include illegal dumping/trash disposal, trespassing, breaking and entering, vandalism (holes cut in fences etc.), thefts from vehicles, aggressive panhandling, disturbances/fights, and alcohol/drug abuse. During the week prior to the sweep, officers posted warning notices advising the subjects to vacate their illegal camps.

EPD's Homeless Liaison, Pamlyn Millsap, also accompanied officers during the sweep and offered "linkage and referral" services to those who were contacted. This included giving the individuals information about the local resources and services available to them.



A total of approximately 28 individuals were contacted at numerous illegal camps, 4 of whom were arrested or cited (repeat offenders previously cited or warned). The remainder were given warnings and instructed to remove their camps/belongings. *Large amounts of scattered and piled trash were located in the vicinity of these camps. Another clean-up crew is scheduled to come through the area in the near future.

The 3 individuals cited and released were each given Notices to Appear for illegal camping and trash dumping (one was also cited for a dog registration violation).

The subject arrested, William Dee Love (age 36), was taken into custody in the greenbelt area west of the 4300 block of Broadway for possession of methamphetamine (½ gram) and illegal camping.



John Shelter of the Northcoast Resource Center runs a volunteer clean-up program called "New Directions," which frequently works with the City of Eureka/EPD in cleaning-up these camps. When we last spoke with him in August of this year, he estimated that over the past 1 ½ years New Directions has removed approximately **128,000 pounds (64 tons) of trash from the marshland areas within the City of Eureka.*

Stolen Vehicle Pursuit

On 12/13/11, at about 2:57 PM, an investigator with the Eureka Police Department's Problem Oriented Policing Unit (POP) observed a green Jeep Wrangler driving in the vicinity of Allard Av. and Little Fairfield Street. The investigator attempted to stop the Jeep after he observed the driver, later identified as Ian Michael Treadwell (age 28), commit a traffic infraction. (POP had previously received information that Treadwell was dealing heroin from his vehicle in the vicinity of DMV). Treadwell sped away on Little Fairfield Street at a high rate of speed and a pursuit ensued. The vehicle returned as recently stolen from the Humboldt State University area. Additionally, Treadwell was wanted on felony warrants alleging violations of his probation and parole.

Treadwell attempted to evade pursuing officers by driving surface streets south to Herrick Avenue, west to Highway 101, and then southbound on 101. Marked EPD patrol units joined the pursuit south of Herrick Ave. and CHP was requested to take it over. The Humboldt County Sheriff's Office (HCSO) was also notified.

Treadwell continued southbound on Highway 101 to the Hookton Road exit at speeds up to approximately 80 MPH. Traffic was light to moderate. Treadwell then continued on Hookton Road to Table Bluff beach. In addition to driving at unsafe speeds, he also repeatedly drove on the wrong side of the road. From the Table Bluff beach parking lot, Treadwell drove off road heading south on the beach in the stolen 4X4 Jeep. Responding officers were initially unable to follow Treadwell on the beach until a Fish and Game (F&G) Warden in a 4X4 pick-up truck arrived to assist.

A CHP Officer joined the F&G Warden in his vehicle and they drove south on the beach after Treadwell. Meanwhile, EPD and CHP officers, assisted by HCSO deputies, set-up a large perimeter in the area.

The warden and officer located the abandoned Jeep further down the beach. Treadwell was observed swimming across a slough/estuary and running into the wildlife/marshland area. The warden and officer pursued Treadwell on foot, crossing multiple patches of water in the process. Around 3:40 PM, they located him hiding behind a log and took him into custody without further incident. Keys that started the stolen Jeep were found on his person.



Due to the multiple water crossings, difficult terrain, and distance from drivable roads, air asset assistance from CHP Redding was requested. A CHP helicopter responded to airlift the arresting officers and Treadwell out of the slough area.

Treadwell was subsequently transported by POP investigators to the Humboldt County Correctional Facility where he was booked for possession of stolen property, felony reckless evading, and resisting arrest. The Jeep was driven back to the Table Bluff beach parking lot and released to a towing company at the owner's request. Suspected stolen property (including tools) was located in the vehicle.



The Eureka Police Department would like to extend our appreciation for the invaluable assistance rendered by the California Highway Patrol, Humboldt County Sheriff's Office, and California Department of Fish and Game.

Bear River Casino Buy/Bust



On 12/21/2011, at approximately 2:30 PM, investigators from the POP Unit arrested Ubaldo Mendez for H&S 11351 (possession for sale of a controlled narcotic substance--heroin) and H&S 11352 (transportation of a narcotic controlled substance--heroin). Investigators seized an ounce of heroin from the console of the vehicle. The arrest took place at the Bear River Casino gas station/mini mart in Loleta, CA .

The POP Unit had learned that street level heroin traffickers from Eureka were traveling to the Bear River Casino minimart/gas station to meet their connection and purchase ounce quantities of heroin. The name provided for the heroin connection was "Shorty".

A POP Detective called the cell phone number of the suspected heroin trafficker, "Shorty". The detective used a common first name to identify himself and ordered heroin. The subject answering the cell phone ("Shorty") told the detective to go to the Loleta Casino gas station and call back after he was at the gas station.

A short time later the POP detective called back and told the person ("Shorty") that he was at the gas station. The person answering the cell phone ("Shorty") told him his runner would be there in ten minutes.

A POP detective in plain clothes was in the parking lot waiting, but did not initially see the "runner" arrive. "Shorty" called the detective back to check on why he had not contacted the "runner". "Shorty" told the detective that his runner was in the parking lot and driving a white SUV. The undercover (U/C) detective in the mini mart/gas station parking lot checked the parking lot and only saw one SUV, a white Ford Expedition.

The U/C detective in the parking lot drove past the white Ford Explorer, making eye contact with the driver, and parked approximately three parking spaces away. The driver got out of the white Ford Expedition as the U/C detective got out of his vehicle. The U/C detective made eye contact with the driver of the Ford Expedition again, as the driver got back into the SUV.

The U/C detective displayed his police badge and approached the "runner" in the driver's seat of the SUV as a POP vehicle blocked it from the rear. Another POP detective approached the "runner" from the passenger side and the driver, later identified as Mendez, was arrested without incident. The ounce of heroin was in the cupholder on the console.



The vehicle was searched and no other controlled substances were located. Mendez had more than \$700.00 cash on his person and an un-cashed paycheck from a Ferndale Dairy. Ubaldo Mendez was transported to the Humboldt County Correctional Facility where he was booked and lodged. The suspect was determined to be in the United States illegally and had been previously deported.

Charles "Chucky" Kesselring Pursuit



On 11/29/11, EPD patrol officers responded to a reported robbery/theft at a residence on Hill Street in which the suspect, Charles "Chucky" Kesselring (age 25) stole a cell phone and clothing from the victim, whom he'd recently met. Kesselring or "Chucky" was well-known to local law enforcement. Chucky was a documented former 18th Street gang member with multiple, distinctive gang related tattoos on his face and body. The Eureka Police Department had a strong interest in apprehending Kesselring, whom we felt posed a significant public safety risk to our community. He was wanted at the time for being a parolee at large (PAL). Chucky was also the suspect in at least two recent high speed, stolen vehicle pursuits in Eureka in which he drove recklessly and successfully eluded officers.

EPD began actively searching for Chucky Kesselring that morning with the goal of ending his crime spree by having him in custody within 24 hours. Using information we obtained from the victim's cell phone provider, POP began tracking Chucky's whereabouts. Chucky was twice spotted driving a light blue Ford Escape (smaller SUV) with Arizona license plates in the Eureka area. However, he disappeared both times before officers could catch up with him.

At about 7:30 PM, a POP investigator spotted Chucky driving the Ford Escape near 14th and G streets and began following him in his unmarked Ford Crown Victoria. Our plan was to try to avoid a vehicle pursuit by trailing Chucky surreptitiously until he exited his vehicle and went into a residence. We'd then conduct a surround and call-out operation. However, a pursuit began near 3rd and V streets when the justifiably über-paranoid Chucky noticed officers following him.

Kesselring fled north on U.S. Highway 101 and east on State Route 299 toward Willow Creek, reaching speeds of up to 100 miles per hour. At one point he crossed into the on-coming traffic lane. CHP was notified of the pursuit and requested to take over the pursuit from EPD. CHP set a spike strip on SR-299 east of Chezem Road. The spike strip was deployed on Chucky's vehicle at about 7:59 PM.

With its tires becoming increasingly flat, Chucky's SUV began slowing to about 20 MPH. Around mile marker 27.14 (total pursuit distance approximately 35 miles), Chucky lost the last of the rubber on his affected tires and decided to "abandon ship." He jumped out of his still moving SUV, leaving his 18-year-old pregnant girlfriend behind for the ensuing driverless ride. (She was still seat-belted in the front passenger seat of vehicle). The Ford Escape went off the roadway and down a steep embankment where it finally collided into a tree approximately 65 feet off the edge of the highway. Fortunately, the young lady was not seriously injured, though she was understandably not very happy with Mr. Chucky.

Meanwhile, Chucky ran across the highway and fled uphill into a heavily wooded area approximately 11 miles west of Willow Creek. A search team was organized behind an EPD K-9 unit. The ensuing extended search, (involving EPD, CHP, and HCSO deputies) was unsuccessful due to the darkness and heavily forested terrain. Chucky had somehow managed to elude officers once again...though this time not for long.

Once the search was temporarily suspended, investigators turned their attention to processing the scene for evidence. The victim's stolen cell phone was located on the edge of the highway. A law enforcement records check also revealed the Ford Escape had recently been reported stolen to CHP. The registered owner lived in Kansas and had re-registered her vehicle there. She'd left her old Arizona license plates in the vehicle. She was in California on a travel work contract when her vehicle was stolen from the 1900 block of

Myrtle Ave. on Thanksgiving Day (11/24/11). Chucky had apparently swapped out the plates to avoid detection.

The Escape (no pun intended) was towed to a secure storage facility for later evidence processing and eventually release to its owner. Chucky presumably spent much of the night in the woods, where temperatures dipped into the low to mid 30's.

Early the next morning, the Humboldt County Sheriff's Office received a report that a male appeared to be passed out or injured in a car with the windows broken out. The car was parked behind a locked gate off SR-299 not far from where the pursuit ended. However, by the time law enforcement arrived, the male was gone. Given the circumstances, sheriff's deputies suspected the man was likely Chucky Kesseling. Deputies subsequently received a tip that someone had driven Chucky to the Arcata Intermodal Transit Center. The Arcata Police Department was notified and APD officers responded to the transit center where they took Chucky into custody around noon.

EPD investigators responded to the County Jail where they booked Kesseling for vehicle theft, possession of stolen property, and felony reckless evading.

Later that afternoon, EPD investigators processed the stolen Escape for evidence. Chucky's fingerprints were located inside it. Additionally, stolen property from a vehicle burglary at Samoa Beach on 11/28/11 was found inside the Escape, along with a key belonging to a stolen Jeep taken during a residential burglary in Fortuna. This was the same Jeep Chucky was suspected of fleeing from EPD officers in during a pursuit on 11/27/11.

Another Dealer Arrested



Kent Atkins: Arrested by POP following a vehicle investigation at A/Buhne Streets on 12/19/11. ½ oz. heroin, meth, & lots of pills seized.



Problem Houses - 2936 Union Street

Drug and nuisance houses have continued to remain a major focus of the POP Unit's efforts over the past year. While dealing with these neighborhood problems may not be glamorous (many of these places are downright disgusting!), the work is important. Just one "bad" house in a neighborhood can have a huge impact on the sense of well-being, peace, and safety shared by the law-abiding citizens residing in the area. Such problem houses also tend to generate a high volume of service calls for our hard-working patrol officers. Conversely, by removing or at least greatly reducing the source of the problem(s), we can restore a neighborhood's sense of security and reduce the associated calls for service. The following case is one such example.

On 9/28/11, POP and CIS investigators served a search warrant at 2936 Union Street in response to numerous, persistent neighborhood complaints about suspected criminal activity occurring at the residence. These included suspicions and reports of drug use and sales, stolen property, disturbances, assaults, domestic squabbles, thefts, and threats etc. Additionally, several recent forged/fictitious check investigations had led back to the residence and/or its occupants. During the last 15 months, the residence generated over 21 calls for service for our patrol officers.

Investigators encountered and ultimately arrested four residents upon entering the home. As detailed during the last quarterly report, detectives located drug use paraphernalia, evidence of fictitious check manufacturing, and stolen property at the property. The stolen items recovered included a vehicle tire that had been reported stolen with 3 others from a neighboring residence the previous evening.

Now for the conclusion of the story...

Following the service of the search warrant, POP contacted the property owners and informed them of their tenants' arrests. On 10/11/11, we followed this up by mailing the owners a certified "Notice and Order" letter in which their residence was formally declared to be "a property used for drug related activity" and as such a public "nuisance." The notice ordered the owners to take immediate corrective action to abate this activity. A copy of the letter was sent to the City Attorney's Office for follow-up regarding the possible remedies provided for under EMC 132.02 (civil penalties and fines).

On 11/03/11, EPD received a written response from the law firm representing the owners. Their correspondence acknowledged the receipt of the Notice & Order letter and it listed the measures taken by the owners to abate the issues identified in the letter. These immediate corrective measures included: 1) removing the problem individuals from the premises, 2) changing the locks on the property, and 3) posting no trespassing signs about the perimeter of the property. In addition to the above measures, the owners listed the property for sale with a local realtor. The property was subsequently cleaned-up and has since been sold. Problem solved.

TRAFFIC SECTION

During this quarter Officers of the Eureka Police Department took 215 traffic collision reports. The reports ranged from non-injury property damage only reports to fatal collisions. Of the 215 reports taken a total of 92 people were reported as being injured. Officers responded to numerous other collisions during this quarter that were not reported because they were minor in nature and "handled civilly" between the involved parties without an "official report" being taken.

Between January 1st 2011 and December 31st 2011 there were a total of 858 collision reports taken, 329 people reported being injured and 4 people were killed.



A bicyclist was hit while crossing 5th at "E" streets. His helmet prevented him from sustaining serious injuries.

Traffic Analysis Summary

	<u>This Quarter</u>	<u>Last Quarter</u>	<u>1-1-11 to 12-31-11</u>	<u>Last Year</u>
<u>Total Collisions</u>	215	171	858	831
<u>Fatal Collisions</u>	1	0	4	2
<u>Injury Collisions</u>	66	50	242	259
<u>DUI Collisions</u>	9	13	47	55
<u>Bicycle Collisions</u>	7	8	28	23
<u>Pedestrian Collisions</u>	11	8	39	50



The driver of this vehicle was traveling too fast while passing the golf course and lost control of his vehicle, and collided head on with another vehicle traveling the opposite direction.

Areas of Concern

The majority of traffic collisions occur on Broadway, 4th street, 5th street, and Harris street, due in part that these roadways carry a great number of vehicles and on average day.

Office of Traffic Safety Grant

On 10-1-11 the Eureka Police Department was awarded a \$80,463.00 S.T.E.P (Selective Traffic Enforcement) grant by the Office of Traffic Safety (OTS). The OTS grant provides funding for overtime details such as: DUI checkpoints, Red Light enforcement, Speed enforcement, Intersection Patrol at intersections with a disproportionate number of collisions, DUI Patrols and Court Stings where the offender drives away after the judge suspends his/her license. The grant provided funding for a new handheld Laser Radar unit for speed enforcement.

The grant also provided \$20,000 for the purchase of four radar reader boards. The radar reader boards have been placed in various locations throughout the city and are relocated every couple of months. They have the capability of recording speed data along with dates and times of violations. This capability lets officers narrow their enforcement efforts down to specific dates and times when the data shows an increased amount of violations.



The driver of this vehicle was eastbound on Campton and attempted to swerve around a stopped car in front of her. She hit the curb, lost control of her vehicle and collided with the power pole. No one was injured in the collision, but Campton was closed for several hours while PG&E crews replaced the pole.

Total Number of Citations Written

<u>This Quarter</u>	<u>Last Quarter</u>	<u>1-1-11 to 12-31-11</u>
711	936	3383

Total Number of DUI Arrests

<u>This Quarter</u>	<u>Last Quarter</u>	<u>1-1-11 to 12-31-11</u>
60	107	334



Don't drink and drive.

Police and Fire Communications Center

Notable Calls and Events:

- In the month of December dispatchers received a call from a woman who had a suicidal family member. The family member had said they were going to shoot themselves and were driving around in their vehicle. Through questioning the caller, dispatchers were able to determine the family member did have access to a gun and that the gun was not at the family member's home so it was most likely with them. Upon further questioning, it was found that the family member had their cell phone and other family members had been in contacting them on it.

The dispatchers recognized this was a very important piece of information and obtained the suicidal persons cell phone number. The dispatchers knew that they are able to request traces or "pings" (latitude/longitude location of the cell phone based on which tower it is using to transmit a signal) in life or death emergent situations from the cell phone carrier. They identified the cell phone carrier using the NPAC (Number Portability Administration) hotline and contacted the cell phone carrier for a trace. Dispatch also called the cell phone number to attempt contact with the person. Initially the cell phone had been inside city limits of Eureka, but after dispatchers had checked with the phone carrier for updated locations the last place was in the northern county area pasted McKinleyville. Our dispatch center continued to check the phone locations and was able to direct the Humboldt County Sheriff's Office deputies to the person's location. They were found to be in possession of the firearm and to be in need of mental health assistance. The suicidal person was taken to a mental health treatment facility by deputies, who located the person as a result of hard work by our dispatchers.

- The Journal of Emergency Dispatch is a bi-monthly dispatch magazine published by The National Academies of Emergency Dispatch. In the November/December 2011 issue, one of our dispatchers is interviewed in an article about a 9 year old boy who called 9-1-1 because his mother needed medical assistance. The boy had recently been given a 9-1-1 demonstration in school and was able to remain calm

and collected. Our dispatcher that handled the call was interviewed about his performance. His call was a great example of the benefits of teaching children about 9-1-1 and preparing them for emergency situations.

ECATS- Emergency Call Tracking System:

The Communication Center uses the ECATS to run 911 call tracking reports for the number of calls our PSAP (Public Safety Answering Point) receives, the duration of those calls along with how our PSAP call volume compares to others in our jurisdiction by obtaining real-time call statistics from other PSAP in our jurisdiction.

Below are the October, November, December statistics for 911 calls that each PSAP in Humboldt County received.

Arcata Police- 1,726

California Highway Patrol- 12,169

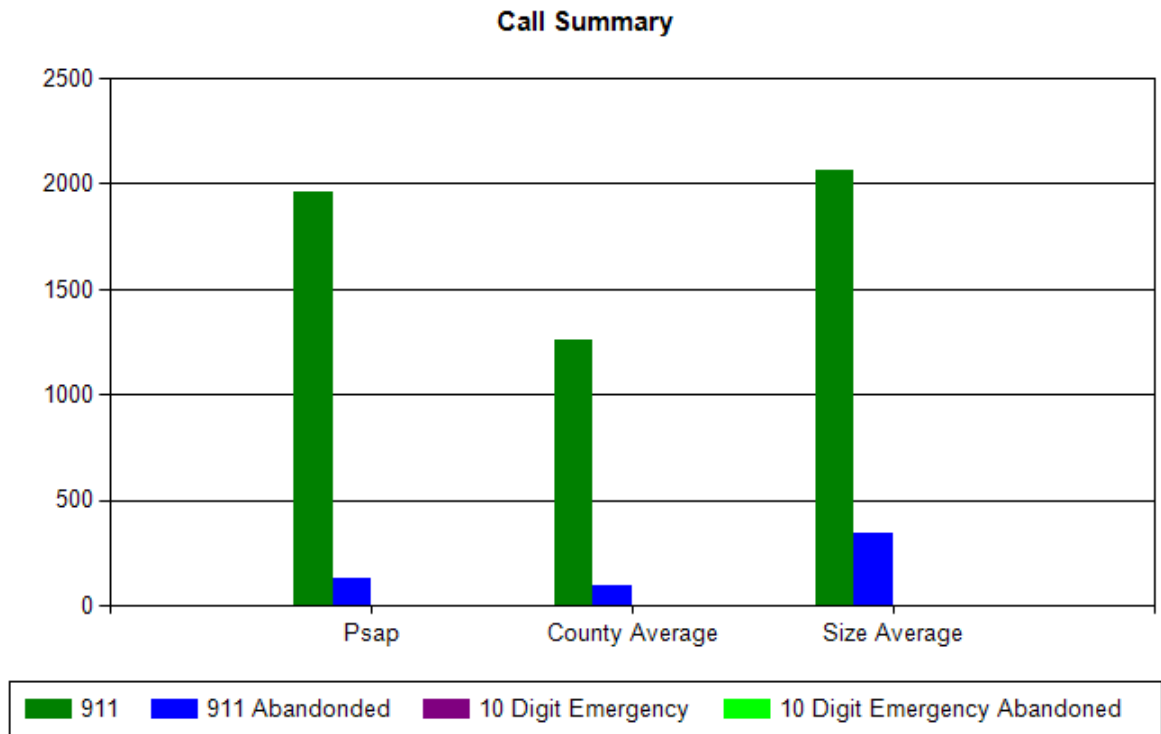
*CHP Humboldt PSAP answers 911 calls from the California/Oregon border to Willits.

Eureka Police and Fire- 6,413

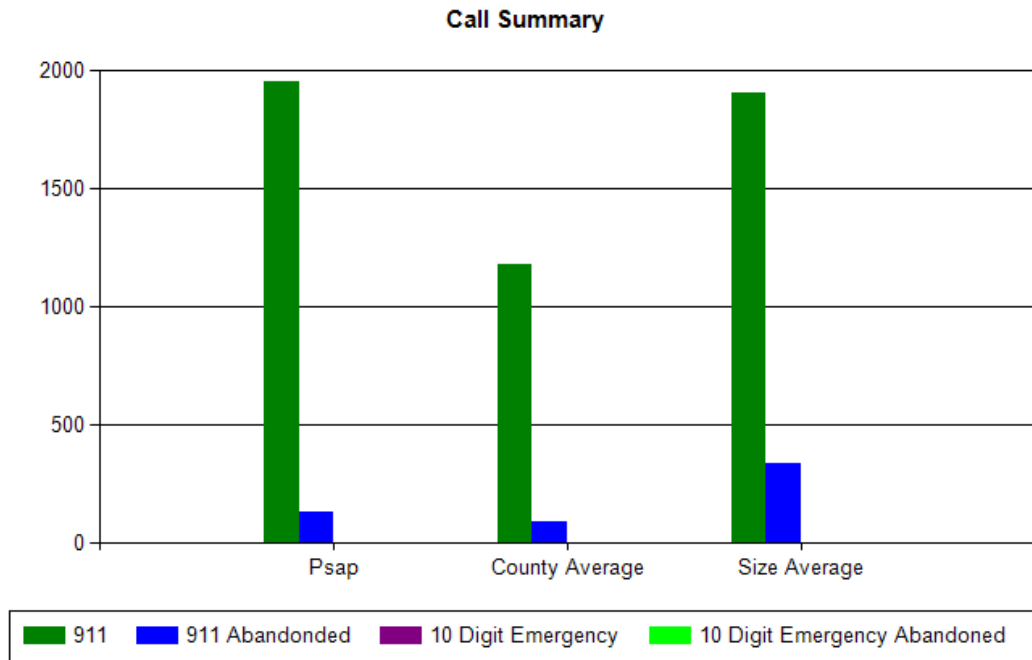
Fortuna Police- 1,270

Humboldt County Sheriff's Office- 4,095

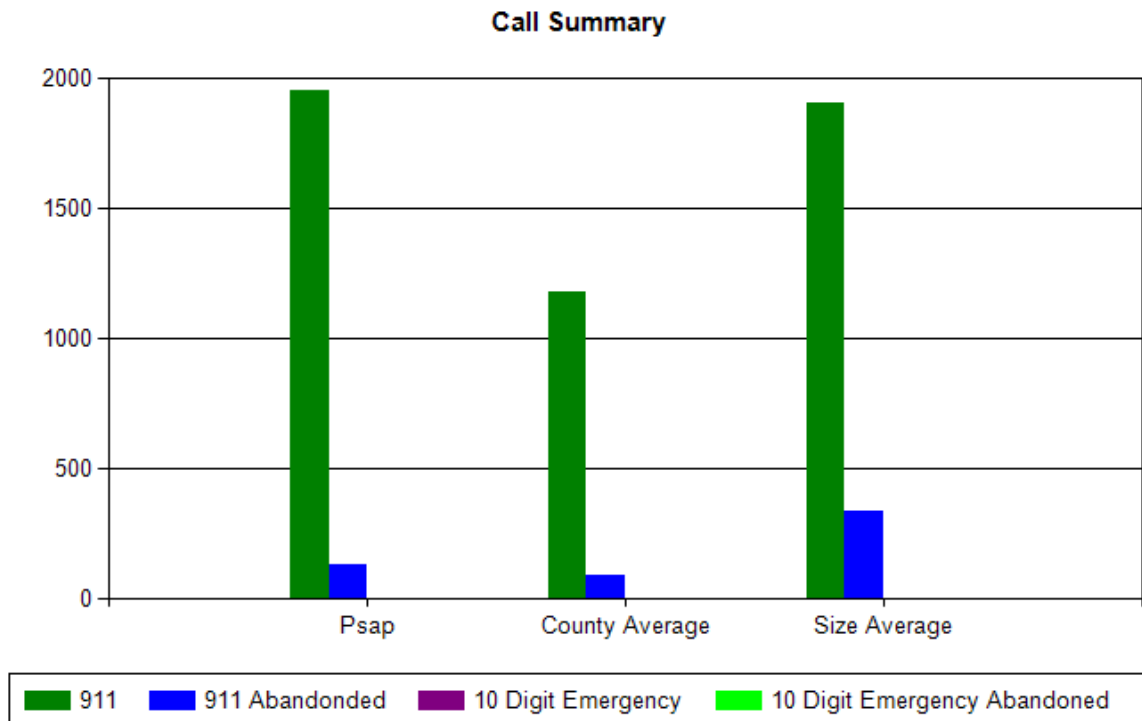
911 calls to Eureka Police and Fire PSAP compared to the County average and other agencies the same size as Eureka Police and Fire PSAP- October



911 calls to Eureka Police and Fire PSAP compared to the County average and other agencies the same size as Eureka Police and Fire PSAP- November



911 calls to Eureka Police and Fire PSAP compared to the County average and other agencies the same size as Eureka Police and Fire PSAP- December



RECORDS SECTION

Two birthdays were celebrated – Christina Laramore and Alisa Cudney!
Happy Birthday again ladies!



Records staff will be not be rotating positions this January as they have in the past. Most of Records is currently cross trained which makes them more valuable to the Department, City and each other if absences take place.

UPDATE STAR! Star is an updated Superior Court of California County of Humboldt System that will help find dispositions of cases quickly and efficiently before return of property is released, reports are released, etc. Yes, we always researched the cases prior to release but Star will make it quicker and easier! As mentioned in previous reports we were researching the possibility of implementing DA (District Attorney) STAR through a web portal (we would be able to have access online). That was not doable, so instead we have purchased to licenses and in doing so, we are using our budget more effectively and get our work completed efficiently. STAR is working very well for us.

PROPERTY SECTION

A multitude of property being booked in, from drugs to found property items but the number has increased due to the dynamics of the city's crime. There is not enough time to purge like needed to. Training is ongoing of officer on the proper booking procedures.

VOLUNTEERS

The Eureka Volunteer Patrol and other volunteers were busy again this quarter totaling 279.5 hours of service to the Community. The Volunteer Patrol consists of 8 members who each average approximately 12 hours per month of service. In this quarter, they covered 795 miles, performed 15 vacation checks and responded to 2 residential and 1 commercial request for extra patrols. The Volunteer Patrol is not funded by the Police Department and relies on donations from appreciative and grateful Community members and organizations. This quarter, they received \$2160 in donations!

Total hours for the year are 1479, miles driven are 3780, vacation checks are 91 and extra patrols for residences are 8, commercial 3.

Our Volunteer Reserve Officer Mike Stephen, a full time state Parole agent, logged in 100 hours volunteer hours this quarter performing background investigations, assists in Patrol, DUI checkpoints and many areas as requested and as an advisor for our Explorer POST 104. For the year, Reserve Officer Stephen has donated 432 hours for the citizens of Eureka and your Police Department.



- To the Eureka Police Department from Mrs. Simoni's K/1 class at Redwood Christian School, a self made book about each student's favorite part about their tour of the Police Department. ☺
- For Officer John Gordon from Matthew Owen of Wells Fargo Bank to commend and thank him for finding the hit and run driver of a vehicle that struck his auto, and how the female driver in question will have her insurance pay for the repairs of his vehicle, and she will avoid arrest, court costs and potential jail time.
- For Police Services Officer Lyn Williams from Carol Davis to thank her for stepping up to direct traffic around her vehicle when it "just stopped" in the middle lane on Myrtle Avenue. Also three firemen from the nearby fire station had come out to push her car into an open parking space away from blocking traffic. PSO Williams also notified Ms. Davis's doctor to report she would miss her appointment that day.
- To Officer Drake Goodale from Stephanie Eskra of Farmers Insurance, to thank him for writing a fraud report. He was a pleasure to speak with and they appreciated his help.
- To Chief Harpham from Supervisor and Mrs. Jimmy Smith to let him know they are proud of him and are members of the Chief Harpham fan club! ☺
- To Chief Harpham from Kelly Klaiber of Dowler Drive to thank him for helping she and her neighbors keep their neighborhood safe. They appreciated the time he has spent in doing so.
- To Officer Tim Cooper from Dave Silverbrand, General Manager of KVIQ TV, to thank him for his assistance in a mail fraud complaint involving a Canadian businessman. He reports the subject had finally settled with him and believes that police intervention is largely responsible for the resolution of this case.
- To Chief Harpham and officers from City Manager David Tyson, to thank them for the professional job they did at the Courthouse. It was a "non-event" due to the pre-planning and execution of the plan by the officers. He observed the officers being professional and polite to the citizens, even when provoked. Mr. Tyson listened first hand to the name calling, watched the disrespectful behavior and the threatening speech. Once again EPD performed very well, and he wanted to thank the officers for their dedication to the City.
- To EPD and the POP Team from citizens near the gulley at 15th and M Streets, to thank them for checking into the problem of prostitutes and Johns. Its gotten more quiet now and keep up the good work, the City needs you.
- To the Eureka Police Department from Margaret Rakestraw, to thank us for notifying her of the second activation of her alarm. She was not aware. Thanks so much for taking good care of us.
- For Officer Chris Jenkins, School Resource Officer, from Jon Sapper, Assistant Superintendent, Humboldt County Office of Education to acknowledge how much Kent Bradshaw has come to rely on Officer Jenkins' support for both his Law Enforcement Careers classes as well as the Eureka Police Explorers program.
- To the Eureka Volunteer Patrol from David Dillon to thank them for the good service. They are doing a great job!
- To Reserve Officer Mike Stephen and the EPD Explorers, Rashad Carter, Hannah Gray and Anthony Gardner, from K9 Officer Bryon Franco to thank them for their assistance throughout the EPD K9 program fundraiser held at the Humboldt County Peace Officers Hall in Freshwater. Their duties ranged from

directing parking, set-up, service work and clean up ensuring the event went on smoothly. Thanks to them for their enthusiastic and diligent work, which helped make the event a success.

- To Police Services Officer Suzie Owsley from Detective Sergeant Patrick O'Neill to acknowledge that PSO Owsley goes above and beyond the scope of the normal PSO investigation in an attempt to assist detectives in the follow up commonly done at the investigations level. She also recently recognized a trend involving a local business that appears to be a "commonality" shared by multiple victims of credit card information theft. This has been extremely helpful to CIS due to its short staffing levels. PSO Owsley is to be commended for her exceptional performance and outstanding efforts in assisting CIS in this time of staffing problems.
- To the POP Program and Chief Harpham, from Dr. and Mrs. Brantley to commend and express their great appreciation for the POP Program. After a recent burglary of their home, garage and storage building on the property of their business Officers Andrew Endsley and John Gordon did an excellent job investigating the burglary. Reserve Officer Neil Hubbard assisted on the recovery of some of their stolen items in an encampment behind Kmart. Officer Hubbard followed up which quickly led to him and other officers going to more encampments in their business area, citing illegal campers and arresting a few individuals. Though impacted greatly by the burglary, they feel much better knowing the POP Program is working to improve the growing problems in the South Broadway business area. With the work the POP Program has done, they are hopeful the problem will subside and feel lucky this program was instated and hopes it continues to help the Community.
- To the Records Section from Sergeant Brian Stephens to acknowledge the front office has been more than friendly and supportive of his new position. They have been receptive to his requests and inquiries and have always been helpful when he had a question. He thanks Records Supervisor Erin McBride and her staff.
- To Police Records Specialist II Ashley Ipock from Sergeant Brian Stephens who recognizes her for doing a good job of getting everything together. She remembers certain repeat offenders and often checks CAD for prior offenses with the same driver or registered owner. This comes in really handy.
- To Sergeant Adam Laird and Officers Travis Braud, Bryon Franco and Travis Anderson from Dave Cadorette, to thank them for the response when he placed a 911 call regarding a fight in his neighborhood that resulted in the pursuit of one kid by several others. After the situation was de-escalated a unit once again returned to observe any additional disturbances. And another returned about another hour. Their observance was to follow suspected intoxicated persons as they tried to leave, therefore preventing some accidents. Thanks, and your presence is always valued in his neighborhood.
- To Officer Jon Luken from a mother whose daughter had been assaulted. She wanted to commend him on his handling of the matter. She knows her daughter has been living her life in a way which has made her well known to local law enforcement. In spite of that, from the beginning to the end of the interview, she was impressed with the dignity Officer Luken showed her daughter, and the compassion and tenderness that came through in speaking to her. She did not want to come in and make this report, but when she left she felt validated, listened to, and respected. That you for that, and for letting her know that her abuser had been arrested. She is touched. Her daughter is now at home and they are both hopeful that she can turn her life around.
- For Officer Travis Braud from Detective Sergeant Steve Watson, POP Unit, to issue a well-deserved written commendation to Officer Braud due to several excellent self initiated narcotics related arrests he made in the month of December. In total, Officer Braud seized approximately 60.7 grams of heroin (over 2 ounces), 31.7 grams of methamphetamine (over 1 ounce), and two illegally possessed handguns as a result of just these 4 cases. He is to be commended for his dedicated efforts, which are a credit to the Eureka Police Department and to the community we protect and serve.
- For PSO Suzie Owsley from Lee Bickers to thank her for getting in touch with her to have her lost wallet returned to her in Oregon.



BRAGGING RIGHTS

Annual Awards Banquet

The Eureka Police Officer's Association held their annual Awards Banquet on Saturday, December 10, 2011 at the Eagle House Inn in Eureka. This event is hosted by the Association for current members and retirees as well as invited guests who are previous award winners of an annual award recognizing significant service to the Police Department and citizens of Eureka.

The 2011 Rookie of the Year was Officer Michael Stelzig who joined the Department in 2010. Officer Stelzig is a member of the Crime Suppression Unit focusing on gang enforcement and has recovered multiple stolen vehicles in the City earning special recognition from the California Highway Patrol for his efforts. This award is selected by Sergeants and Field Training Officers.

The 2011 Officer of the Year was Officer Travis Braud who joined the Department in 2007 after serving with the Humboldt County Sheriff's Department. Officer Braud is a Field Training Officer, member of the County SWAT team as well as the Crime Suppression Unit. This award is selected by association members.

The 2011 Non-Sworn Member of the Year was Police Property Coordinator Terry Christensen. Terry is an invaluable member of the Department who manages and maintains all evidence and property booked in by officers associated with investigations. Preservation of evidence and the myriad of logistics involved in this position are essential to prosecuting criminals and fighting for victims of violent crimes. This award is selected by association members.

The 2011 Pat Mitchell Award was given to Reserve Officer Ron Prose. This award is named in honor of a former Reserve Officer who died in the line of duty after being hit by a drunk driver while responding to an in progress commercial burglary. Reserve Officer Prose began his career with EPD and retired from the Bureau of Narcotics Enforcement where he was a Task Force Commander. He currently works with the Problem Oriented Policing Unit and is a part-time instructor for the Federal Government teaching officers in Eastern European countries. This award is selected by association members.

Welcome back from Afghanistan!

Eureka Police Department is extremely pleased to welcome back to home soil three of its officers, Army National Guardsmen, who were deployed to active military duty to Afghanistan for a one year tour. Army National Guard Staff Sgt. Joshua Siipola, Guardsman Gary Cooper, and Guardsman Gregory Hill were welcomed home by throngs of friends and family on December 18 at the Arcata Eureka Airport. The officers are expected to return to their police officer duties early in 2012. Having these valuable officers back on the streets will be a real boon to the Department, as it is currently down 5 police officer vacancies, over and above the vacancies created when these officers went overseas.



Staff Sgt. Joshua Siipola, Guardsman Gregory Hill and Guardsman Gary Cooper in Afghanistan

NARRATIVE TO ACCOMPANY THE AWARD OF
THE BRONZE STAR MEDAL
TO STAFF SERGEANT JOSHUA J. SIIPOLA
870TH MP CO, TF PHOENIX

Staff Sergeant Joshua J. Siipola, United States Army, is recommended for the Bronze Star Medal for exceptionally meritorious service as the Second Squad Leader, Third Platoon for the 870th Military Police Company. Staff Sergeant Siipola's outstanding leadership and superior comprehension of Counterinsurgency Operations had a profound impact on the development of Police Combined Action Teams (PCAT) and the advancement of Police Operations in support of Task Force (TF) Spader during OPERATION ENDURING FREEDOM 11, from 28 February 2011 to 1 December 2011.

Staff Sergeant Siipola was entrusted with representing the 870th MP Company to lead a remote squad attached to Able Company, 1-26 Infantry while assigned to Combat Outpost, Terezayi, Afghanistan. His squad conducted PCAT missions and developmental training of the Afghan Uniformed Police (AUP), which he provided guidance and technical oversight to manage extreme complex combat missions. He was also responsible for the timely and accurate assessments of one AUP District Headquarters. His squad alone mentored and trained a total of sixty AUP officers throughout the year, and he personally partnered with the district AUP Chief of Police – an AUP Lieutenant Colonel – and developed his abilities to plan security operations, manage personnel, and organize an effective district police staff.

His ability to motivate and mentor subordinate leaders within his care resulted in the successful personal development of his entire squad. This in effect created a positive environment in the developmental training of the squad's AUP counterparts. He instilled a sense of pride in his squad and he feverishly led the way in all

phases of training, having demonstrated leadership and innovative instructional techniques. SSG Siipola's high standards and leadership traits turned a squad of Soldiers into an effective team with a 100% mission success rating which in turn allowed for many of his Soldiers to attain impact awards for great achievements. His accomplishments contributed to the overall success of the squad and platoon throughout the deployment.

SSG Siipola worked tirelessly with his Afghan partners to improve the AUP officers assigned to his squad by building a strong foundation of training and enhance officer skill sets. He supervised his PCAT who were responsible for the development and implementation of tracking and reporting systems designed to provide accurate data on all AUP personnel within his precinct. He was additionally responsible for having trained and improved his AUP counterparts' police tactics. His efforts to focus and enhance training, advisement, and management skills with the AUP rapidly improved their capabilities and functionalities of policing and enhanced combat readiness.

While in Terezyai District, SSG Siipola spearheaded the "community policing" initiative in support of Team Able's operations. This unique and innovative approach to AUP mentoring allowed PCAT mentors to partner in a one-on-one capacity with AUP while keeping large formations of military units away from populated areas. During this time, SSG Siipola led his squad on more than 120 combined combat patrols and engaged in direct combat on more than a dozen occasions. The direct mentorship provided by the PCAT also dramatically improved AUP performance. In less than five months of partnering with SSG Siipola and his Soldiers, the Terezyai District AUP increased their unilateral patrol frequency by more than 500%, widened their unilateral patrol area by 3km, and arrested more than fifty area criminals and insurgents without the assistance of US forces.

His leadership, while in an austere and hostile environment, positively and dramatically impacted the operational success of Coalition and U.S. Forces based in Afghanistan. SSG Siipola's exceptional technical and tactical competence, intellect, and leadership were of the highest caliber and in keeping with the finest traditions of Task Force Phoenix, the Military Police Corps, and United States Army. Also, from Guardsman Gary Cooper:

So I received my bronze star which by the way is my second, for running the company. (Note: Gary received the first bronze star during his tour of Iraq.) The commander is in charge, but as you know the 1SG runs the company on a day to day business and takes care of all the issues that arise or need to be dealt with. When we took over the COB, (combat outpost base), it was a mess. I had to do major repairs to our force protection posture around the COB. Organize work parties to fix all the issues around the COB and make the COB more livable. I had a guy working for me along with an Afghan guy who fixed everything that was broken. I supervised over 178 soldiers during pre MOB training which included mentoring three very junior Lieutenants. Assured when the patrols went out that everyone on the patrol knew what they were supposed to do as well as having all their PPE, (personal protective equipment). Go out with the patrols to ensure everything was going the way it should. Mentored all NCOs during entire deployment. Issued out punishment for those who deserved it and believe me we had a ton. Advised the CO on the status of the company on a daily basis.

New Hires, Promotions, Special Assignments
Colton Wilcox – temporary General Maintenance Aide



Colton Wilcox

Separations:
Linnea Haycock – Communications Dispatcher
Tory Edwards-Siipola – Police Officer

Memo

To: David Tyson, City Manager
From: Paul Rodrigues, Finance Director
Date: December 31, 2011
Re: Finance Department Quarterly Status Report

The following activities and accomplishments took place in the Finance Department during the months of October through December, 2011:

Sales Tax Revenues: Sales tax totaling \$1,637,109 was received during the quarter ending December 31, 2011. This amount represents a 2.4% cash basis decrease compared to the same quarter last year.

Transaction and Use Tax: TUT totaled \$467,435 for the quarter ending December 31, 2011. This represents a 2.3% cash basis decrease compared to the same quarter last year. Effective April 1, 2011, the "Measure O" TUT was implemented. The City received \$990,202 on the cash basis during the quarter ending December 31, 2011. These revenues are not included in the \$451,683 and will be tracked separately.

Finance Advisory Committee: The FAC held 2 meetings during the months of October through December, 2011. The October meeting was canceled due to lack of a quorum. Current FAC projects primarily consist of City budget policy recommendations and prioritization of Capital Outlay Projects. Additionally, the City Council assigned the oversight of the Measure O funds to the FAC.

Annual Financial Audit: The firm of Caporicci & Larson (C&L) from Walnut Creek was selected to perform the City's audit for the June 30, 2010 through June 30, 2012 fiscal years. As of December 31, 2011, the audits for the Eureka Redevelopment Agency and the City of Eureka have been completed. Financial Statements for the Eureka Public Financing Authority and the Humboldt/Del Norte Hazardous Waste Authority are nearing completion, and should be finished by the end of January. Staff has disengaged from C&L for the remaining two years and has engaged the City's previous auditors, Moss, Levy & Hartzheim to perform the City's audit for the next three years. ML&H began their preliminary field work during the 3rd quarter of 2011, returned in November 2011 and will return in January 2012 to complete their fieldwork for the audit of the fiscal year ending June 30, 2011. Staff expects the audit to be complete by the end of February 2012..

Budget: The City Council approved the 2011-2012 budget at the July 5th 2011 Eureka City Council meeting. Staff is pleased to have presented a "balanced budget", a credit to the City Council and all City departments. Staff is preparing for mid-year budget review with the expectation of bringing it before the City Council in February. Staff is also currently analyzing the budget impacts of the December 29, 2011 California State Supreme Court decision eliminating Redevelopment Agencies in California.

IT Report:

- IT staff worked with the City Clerk's Office to implement a Granicus Streaming Server to deliver Council Meetings and other filmed meetings through our website.
- IT staff replaced 8 workstations (>5 years old) with new Desktop and Laptop computers.
- Continued working on delivering higher-speed wireless communications to more of the City's satellite buildings that will provide better network connectivity as well as eliminate recurring costs associated with paying Sudden Link or AT&T for service. Implementation should be completed in the 2nd quarter of 2012.
- IT staff completed 260 requests for service through verbal and email requests and the Help Desk System.
- IT staff experienced repeated problems with the massive storage array (MSA) which stores data for EPD and EFD. Replaced 8 out of 12 disc drives on MSA over the course of several weeks.
- IT staff has been working with Development Group to help determine feasibility of bringing a proposal to Council to replace the City's existing Centrex phone system (which has been in place for over 20 years) with a Voice over IP (VoIP) system.



Eureka Fire Department 2011 4th Quarter Report

Chief's Report

Chief Ken Woods



The fourth quarter of 2011 saw work toward consolidation continue at a rapid pace within the newly formed Humboldt Bay Fire. All personnel are involved in consolidation efforts whether it be in the areas of operations, policies and procedures, volunteers, community service and customer



service. First during December all members participated in The Salvation Army's annual toy drive by collecting donated toys. The community effort did not end there though and as it came time for the distribution, department personnel assisted in filling boxes with food and then helped hand out the toys and food to needy members of our community. Over 700 families were assisted and we all got to give a little back to the community we serve on a different level than our normal job duties. This sense of being involved and helping the community we live in was not only experienced by our members but also by wives, children and other family members who participated in the distribution.

In addition during the fourth quarter fire personnel representing EFD local 652, EFOL local 4630 and HFD local 1770 all participated in a Saturday morning clean up of Sequoia park. Union personnel walked the park picking up and removing trash and debris. This event along with The Salvation Army distribution was a great opportunity for Humboldt Bay Fire to live out its mission of Commitment to Community Service.



During October through December our engine crews, City and Fire District, have been working together more closely than ever before. We have begun cross training on several pieces of equipment whereby everyone is learning to drive

and operate the specialized apparatus such as the water tender. This cross training and interaction will assist us in getting the specific piece of apparatus to the scene of an emergency more quickly than ever before. In the coming months this training will be expanded to our wild land and multi-purpose apparatus. In addition this crew interaction has extended into individual station crews eating meals together and jointly participating in physical fitness training. The social interaction allows us to get to know each other's capabilities better and works to develop us into a more closely knit interdependent group.

During the fourth quarter the department undertook several operational trials. Over the past decade the Fire department has operated two separate pieces of equipment out of the headquarters station, an engine and a ladder truck. The engine was staffed with a crew of 3 and the ladder truck with 1. The result of this configuration was that the ladder truck was not able to immediately go into operation at a fire due to its one man staffing. Instead it had to wait for another engine to arrive in order to transfer its crew to the ladder truck for operation.

Additionally since the ladder truck was not fully staffed it was used more as an afterthought than as an offensive piece of equipment. Many times it was parked away from the fire because it could not be brought into use quickly and therefore was an underutilized asset. Based on these observations the department initiated this ladder truck trial which consisted of placing all 4 crew members on the ladder truck and operating it on all calls received for the headquarters station. What we found was that operationally we were much more effective in bringing a full crew to the scene with a piece of



Chief's Report

equipment well equipped to handle the emergency. With a crew of 4 the truck could now perform two separate tasks by splitting the crew into teams of 2, the lowest acceptable amount of firefighters who can work safely together as a team. With this staffing level, a fire commander could have two separate but essential tasks such as ventilation, forceable entry or search of the building performed in a very rapid manner. Additionally having 4 crew members on the truck proved advantageous on cardiac related medical calls where 4 sets of hands were needed to perform various tasks such as airway management, operating the defibrillator, chest compressions and artificial breathing.

We also saw a decrease in fuel usage by operating one piece of apparatus instead of two. This also lends itself for the reduction of the department's reserve fleet of engines thereby eliminating the purchase of one fire engine from the department's fleet. Along with that goes reduced maintenance costs by having one less piece of apparatus. Finally, the ladder truck is the most expensive piece of apparatus in the fire department's inventory costing in the neighborhood of one million dollars. The city needs to replace the department's aging 1977 ladder truck due to its ineffectiveness, and using a new ladder truck more effectively and efficiently results in a better use of that money.



One additional component of this trial was transferring the Captain II who was usually the sole person assigned on the ladder truck to a separate command vehicle and duty officer role. By making this change the Captain II, a mid level manager, was now able to perform the supervision of engine crews.



They could also travel much more economically and visit the 5 fire stations in an SUV without doing so in a 100 ft ladder truck. Enabling these managers the ability to function on a more independent level has allowed them to work on various long overdue department projects such as communications, operations, logistics and long range planning. It also enabled them to arrive sooner and set up command at fires and this resulted in a much better use and allocation of firefighting resources and brought about a quicker and successful outcome to the incident.

The costs associated with this trial resulted in the daily use of an additional person to fill out the ladder truck's crew to 4 and the associated cost of overtime for this one individual. However this appeared to be the only down side of the trial, and the benefits of having a fully staffed truck arrive on scene quickly with a full crew capable of immediately performing a wide range of tasks with a fully equipped apparatus and having a qualified commander on scene quickly dictating the incident priorities far outweighed any negativities.

The ladder truck trial was just one part of our efforts to move forward with consolidation, and in the coming months we will be undertaking new trials, implementing new policies and procedures in order to find the best way to serve our community in a more cost effective manner.

*Respectfully,
Ken Woods*

This quarter the Fire Prevention Bureau participated in some significant events and activities beginning with our annual Open House in October. This year's Open House was especially significant as it was the first time that Eureka Fire and Humboldt Fire combined for a consolidated Open House. As a result we were able to feature the best of both events including the addition of fire extinguisher training and a kid's bucket-brigade. We estimate approximately 600 people attended.



We received notice that we have successfully been awarded our \$180,000.00 Assistance for Firefighters grant for the installation of fire alarms and sprinkler systems in our fire stations. Over the next few months we will be proceeding with the process of specification development and installation.

Both Prevention Officer Laidlaw and I attended out-of-town training this quarter. Captain II Laidlaw attended a one-week State Fire Marshal's class on fire sprinkler hydraulic calculations and I attended a week long leadership symposium.

The Eureka High School and St. Bernard's High School homecoming bonfires were inspected and permitted. These annual events involve pre-event meetings and day-of inspections and are attended by an on-duty engine company.



A facility project that was especially important to our community was the winter emergency shelter at the St. Vincent's facility on West 3rd Street. The project was a cooperative effort spearheaded by St. Vincent's and included the City with Councilmember Newman, and the Building Department, the DA's Office, and the generous

donations of time and materials from the community. An important fire safety improvement as a result of the project was the voluntary extension by donation of the fire alarm system throughout the facility by one of our local vendors.

Enforcement / Abatement Issues

The most significant abatement activity this quarter was the successful resolution of a residential hoarding case. Credit goes to the building department for working with the family to successfully resolve the case.

Property / Development Issues

Several significant projects are in progress or were completed this quarter, including:

- Open Door Health Center
- Schneider Marine Terminal
- Target Remodel
- Shamus T-Bone
- Lost Coast Brewery
- Maxon 3rd & G 3-Story Office
- Walmart, 3300 Broadway

Public Education and Events

This quarter we debuted Cali the Fire Dog at our open house and at a Ridgewood School Safety Day. Credit goes to Firefighter Montalbin for his initiative in training and working with Cali. Welcome aboard!



A safety day education event at Ridgewood School was another cooperative Humboldt and Eureka activity. A Humboldt Engine Company partnered with Cali and Firefighter Montalbin for the presentation. Exit drill and smoke alarm training was presented to all five 2nd grade classes.

Planning continues on Eureka High School's "Every 15 Minutes" drunk driving awareness program. Our participation in this multi agency drunk driving prevention event will be a vehicle accident/extrication simulation.

Public Events

- Eureka and St. Bernard's High School Bonfires
- Truckers Parade
- Woofstock, Halvorson Park

Prevention

Fire Investigations

There were 9 investigation team level cases initiated this quarter. 2 were transient debris fires in an exterior alcove at City Hall. There were 5 structure fires investigated and 2 vehicle fires.

Engine Company Inspections

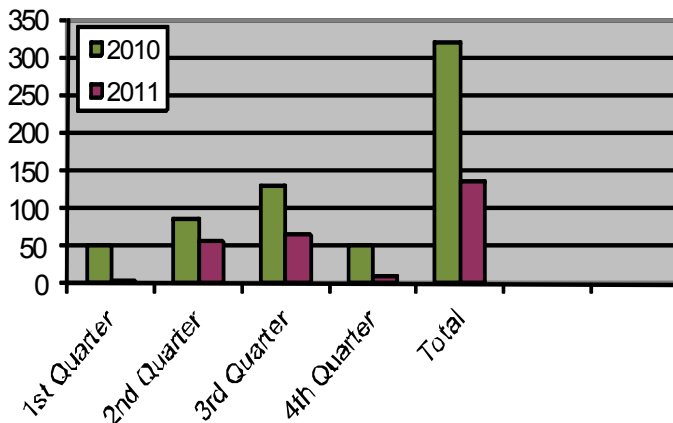
	This Quarter	Year to Date
Inspections Completed	263	1031
Follow Up Inspections	37	203
Referred to FPB	2	11

Fire Prevention Bureau Inspections

	This Quarter	Year to Date
Prevention Officer	12	103
Permits	2	27
Hotel/Motel/Apartment	94	392
Licensed Facility	11	42
Total Inspection Activity	119	564

Weed Abatement

10 cases opened this quarter totaling 136 over the year.



The number of new weed cases opened this quarter decreased from 66 to 10. This is consistent with last year's trend as we move into the fall and winter.

Plan Reviews

	This Quarter	Year to Date
Plans Approved	12	76
Invoiced Review Fees	\$1,968.35	\$12,934.35

Plan review revenues were down approximately 25% from 2010 which is consistent with fewer plan approvals. 115 plans were approved in 2010 while 76 were approved this year. This reflects the

number of plan reviews only, not the type or value of the projects.

City Staff attended another vendor demonstration of an Electronic Plan Review program. This remains a priority customer service project.

Public Education/Service

- Citizen Complaint - 1
- Engine Company Platoon Training - 3
- Fire Drill/Evacuation Training - 2

Haz Mat Response Team (HMRT)

Two 250 lb. cylinders of unknown status were found in an alley. Environmental Health made arrangements for pick up and disposal and will be following up for enforcement. No release of product was associated with this event.

4 bottles of hydrochloric acid spilled on south Broadway. The product was limited to a small area.

Humboldt Waste Management was assisted with an unknown product disposal. A possible addition of a Humboldt Waste Management Authority employee to the HMRT is pending.

First Responder Operations Training was provided for Southern Humboldt Fire agencies and the Humboldt Bay Harbor District.

Emergency Management (EOC)

Humboldt Fire District Captain Chris Kemp and I attended training on Community Response Team (CERT) program management and train-the-trainer. When developed, these teams of citizens will provide basic services in a community-wide emergency.

Captain II Laidlaw attended training from the Northern California Regional Intelligence Center and has been assigned as our Terrorism Liaison Officer.

*Respectfully,
Rusty Goodlive*

The Fourth Quarter of 2011 was very busy at the fire department, and represented significant change within the organization. In addition to the normal activities ranging from emergency response, apparatus pump testing, cleaning and hose testing, the fire department also saw the truck trial where the ladder truck from Headquarters was staffed with four personnel and ran first out to all calls. We also placed the shift Captain II in the Duty Officer roll from Headquarters, thus allowing that position to act in the truest sense of their roll, that of shift supervisor and duty officer. While data is still being collected and analyzed, both trials showed the ability for assigned personnel to work more effectively in their jobs, on fire incidents, and on significant medical responses.

First on a sad note for the quarter, we saw the passing of retired Battalion Chief Herb Botkin on October 4th. Chief Botkin became a member of the Eureka Fire Department in 1952, and retired in 1977 after 25 years of service to the citizens of the City of Eureka. Members of the department attended Chief Botkin's memorial, and conducted the Last Alarm Bell Ceremony. Our ongoing condolences to Chief Botkin's family.



The quarter saw testing and interview processes for the position of Firefighter and Fire Services Officer (FSO). Three prospective firefighter candidates and one FSO candidate have been invited to move on to the background investigation phase of the selection process. Following successful completion of their backgrounds, candidates will be given a conditional offer of employment, and taken to a medical exam. It is anticipated that the FSO position could be filled in mid to late February, and the Firefighter candidates could begin their academy at the start of March; all are dependent on completion of background and medical exams.

Collaborative work continues with Humboldt Fire District in a number of operational areas as we work to become one as Humboldt Bay Fire. We are working together to implement consistent operational and fire ground policies and procedures. This quarter, the departments continue to collaborate on potential purchasing areas, where collateral duty holders discuss needs, and purchases are coordinated with vendors to work for better price quotes while maintaining each jurisdiction's respective purchasing requirements.

Another area of joint work with both HFD and AFD is through our mapping and target hazard project. All are working with the same mapping software company, Iron Compass, to provide consistent mapping and target hazard information. The recent system update has not been working properly, and Iron Compass has not been responsive to the needs of the departments using the service. Discussion is ongoing in an effort to get the company to better serve the needs of participating departments. Mapping has received a new laptop computer to assist with the updating of the fire service maps and for Iron Compass work. Engine companies have assisted with the updates by identifying misplaced hydrants, fire department connections and Knox boxes. The wall maps that are in the stations are becoming faded and out of date. The area no longer has a local vender that is capable of printing our maps using the masters that we have. Engineer Freeman is looking for a new format for these maps.



During the quarter ten new sets of Globe turnouts were received. The purchase of ten sets of turnouts was not anticipated but were needed due to age and wear of turnouts in service. Captain Flynn is the PPE collateral duty assignee and is evaluating new sets of turnout gear from Janesville and Morning Pride. One demo set from each manufacturer has been received for evaluation and testing. Captain Flynn is also investigating a lease purchase program with Morning Pride that would allow a fleet of turnouts to be purchased, with the total cost spread over a five-year period with five annual payments. This would facilitate the replacement of all structural PPE, and allow current PPE to be held by personnel as a backup set of gear. Captain Flynn has identified the need to purchase up to five sets of PPE for potential and anticipated new hires; funding has been requested through the mid-year budget process. Captain Flynn has worked with the manufacturer and vendor of our structural helmets after a

Operations

series of helmets were noted with cracking in the brim. The manufacturer provided new outer shells, and the vendor installed the shells on our helmets.

This quarter has seen a major change in apparatus use for the department. For the last quarter the department has conducted a "truck trial" For the first time Truck 8181 has been staffed with four and responds to all calls as a first out piece. Truck 8181 has taken the place of the Headquarters engine allowing for the early placement and use as an elevated platform if needed. Having a staff of four allows the officers to utilize the manpower for ventilation, rescue or fire attack ensuring most efficient use of precious few fire-ground resources. An unforeseen benefit of four person staffing has also surfaced at medical aid calls by placing more fire personnel on scene quickly allowing multiple tasks to be accomplished simultaneously. The 1994 Pierce platform required a minor amount of modification to support its new mission. Modifications included removal of redundant seldom used equipment, relocation of some of the breathing apparatus to provide space for personal protective gear and the addition of an arrow-stick for increased traffic safety. The change in the truck's responsibility has now placed the two oldest engines into reserve status and has placed the two, 2000 GPM pumpers at the outside stations.



The following Chart was created by Captain Bakke and represents a fuel study taking the average fuel use per frontline apparatus for the last 6 months of 2011. Truck 8181(3084) has an increase in fuel cost as expected from the increased use. Engine 8114(3096) saw a minimal savings after the rotation from Station 3. Engine 8113 (3091) has a mild increase after the rotation from Headquarters. Engines 8115(3081) and 8117 (3082) previously tag teamed at Station 4 are now in reserve status. By running Truck 8181 first out, a savings of \$110.10 in fuel costs was realized.

Truck Trial	After Sept.	Before Sept.	Difference
3084	\$1,135.71	\$608.69	\$527.02
3096	\$861.71	\$869.32	-\$7.61
3091	\$737.38	\$663.42	\$73.96
3082	\$82.79	\$431.44	-\$348.65
3081	\$40.13	\$394.95	-\$354.82
	\$2,857.72	\$2,967.82	-\$110.10

The department's next major apparatus challenge will be to find a replacement apparatus for the 1977 Sutphen Platform, allowing the 1994 Pierce Platform to be moved to reserve status. The 1977 Sutphen has far outlived its recommended combined front line and reserve service life, and does not allow seating for the crew of four. Due to its age and the slow speed of response, the unit is not effective to run in a front line position to all calls in our current truck from Headquarters response pattern. The Truck Committee continues to investigate what truck option will work best for Eureka. The Truck committee has met several times, conducted multiple interviews with cities that run all different types of aerial apparatus, and taken a trip to get "hands on" experience. The committee is tasked with providing an in depth report with a recommendation for an apparatus that will be usable for the next 25 years. The committee reports that they are compiling information received from numerous departments around the state on Quints, platforms, straight sticks, and tillers. The group is working to finalize their recommendation.



Engineer Mitchell reported that the SCBA Warranty has expired on our Scott packs excluding the rigid frame. He anticipates the cost of replacement parts to keep the packs in service to dramatically increase. Over the last year our packs have been requiring more repairs and much time commitment to keep in service. Engineer Mitchell is currently recruiting new Techs to help with the repair and annual testing of our SCBA fleet. Currently, Captain Chambers, Firefighter Penn, and Engineer Baxley have expressed interest and would like to attend

Operations

training. All have a mechanical background and show interest, and should make good technicians. Engineer Mitchell is researching the cost and time line to have a Tech class held in Eureka, though our remote location and limited class size appears to be preventing a local class. He has also researched training opportunities in nearby locations. He has located a class in Sacramento in March that he is working to get members into. Engineer Mitchell continues to pursue repair and maintenance training on the Mako compressor, and is awaiting information back from Mako on possible dates. Face-fit testing began in December.

Captain II Hulbert reported on Rescue Systems 2 level site accreditation, which continues to be a priority project for the Hilfiker Training site. This is being assisted by grant monies from the Department of Homeland Security through the County Office of Emergency Services for the purchase of equipment, with several new tools arriving during the quarter. Level 2 site accreditation allows Level 2 rescue classes to be taught at the training site. Currently there are a limited number of RS2 accredited sites in California, and local personnel must travel at great cost to attend trainings out of the area. During the quarter a 16,000 lb capacity forklift was purchased out of Joint Fire Service funds to meet one of the largest requirements for the Rescue Systems site. The Corporation Yard staff was extremely helpful with placing the forklift in service. Humboldt Fire Capt. Kemp has placed an updated sign at the Hilfiker Training site explaining the use and acknowledging the generosity of our community partners. The Confined Space program replaced several pieces of rope hardware.



A Council approved project for lighting at the drill tower was completed at the beginning of the quarter. The installed lighting makes night drills and drills within the tower possible, and the exterior lighting both illuminates the work area surrounding the tower and provides a level of light at night to hopefully discourage trespass activities. Also being pursued at the training site is the addition of a concrete pad along the training tower to allow crews to pull and deploy fire hose without dragging it through the mud. EFD is working in conjunction with Engineering to complete plans and specifications for a surface that will support our ladder truck. Design work may be held up until this winter due to workload, and for a possible roadway realignment that could impact our current roadway within the facility. This project may be impacted by the trail project across the street as the City works on a plan to bypass a private property holding directly across from the drill tower. A request has been made for information regarding the trail project and projected realignment.

Captain Lynch has been working on an analysis of Ambulance response times to various locations within the City of Eureka, and to review the last two years of EMS incidents to evaluate Advanced Life Support options within the City of Eureka. Lynch has been working with Humboldt Fire Battalion Chief Reynolds and Captain II Emmons to tabulate CAD information.

There were no changes to Firehouse Software during the fourth quarter. Ray Noggle from Arcata Fire Protection District has been working as a liaison with the Firehouse Representative for discussion on upgrading all of the systems with Eureka, Humboldt, and Arcata Fire Departments. We currently all run the same system and will need to upgrade due to the company discontinuing the current system over the next two years. We are hopeful of future joint purchases with options of seeking grant funding. Currently we are on hold as the Firehouse representative has not been available. The priority is to still merge the databases of Eureka and Humboldt Fire as we consolidate toward becoming Humboldt Bay Fire.

Captain II Emmons reported that one of Engineer McFarland's (Emergency Power Equipment Collateral Duty) goals is to switch Eureka and Humboldt Fire Departments to Holmatro Extrication equipment. This would standardize equipment to both agencies as we move toward consolidation. Holmatro Extrication Tools are considered to be a superior product to what we are currently using. However, with superiority comes additional cost. Captain II Emmons researched some possible options with used equipment from

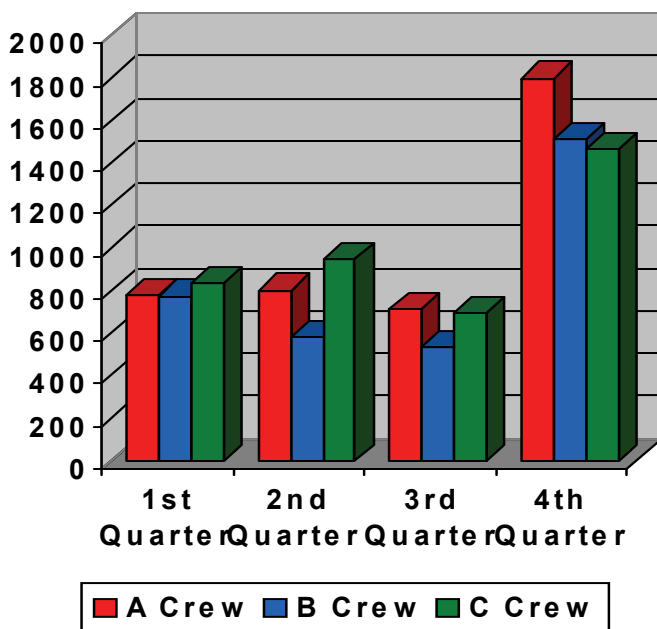
Operations

Tacoma Fire but found that the equipment was well used and at the end of its life span. It was determined to forgo this option. The best option to fund such a purchase may be through a future grant process.

Captain II Robertson has been working during the quarter with a representative from Insurance Services Office (ISO) to prepare for our upcoming evaluation. Captain II Robertson has worked with Dispatch, Public Works, and Water Distribution to prepare materials for the evaluation. It is expected that ISO will be in Eureka in early February for about a week while they conduct an on site evaluation.

Captain II Jelinek has been very busy during the quarter with training related to our truck staffing trial, water rescue, and consolidation items in general. Captain II Jelinek has worked through the quarter on the development of an advanced firefighter training program for our volunteers, but also for Samoa Peninsula Fire District personnel in an effort to increase their level of training and the safety of all parties responding to calls in the surrounding areas. This work continues.

Training Hours by Shift



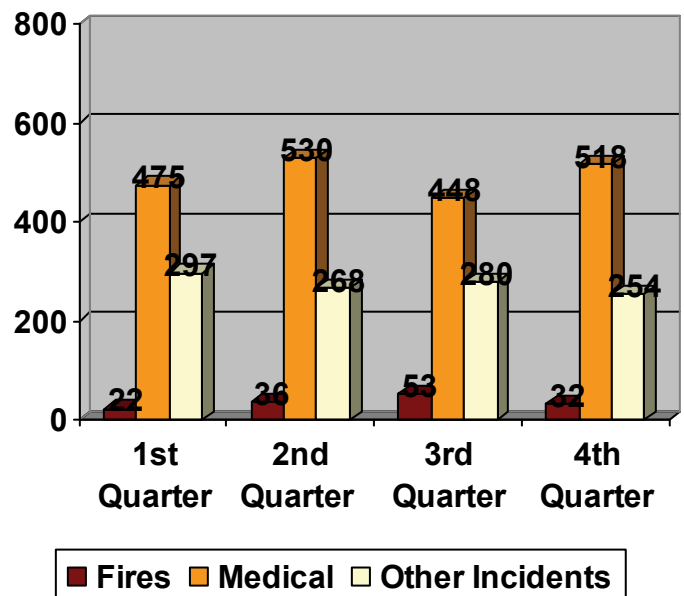
Total training hours for the department were 11,496 hours.

INCIDENT ACTIVITY

During the fourth quarter, EFD responded to a total of 808 calls for service. Fire calls represented 32 calls, 10 of which fell into the structure fire category. Overall estimated dollar loss from fires was \$196,220 for the quarter. Fire numbers were down from the third quarter 2011, in part due to the decreased number of fire responses for vegetation fires in the Palco March and Parcel Four areas.

2011 Incident Responses

Call volume for 2011 was 3213 calls, of which 143 were fires with an estimated loss of \$864,742.

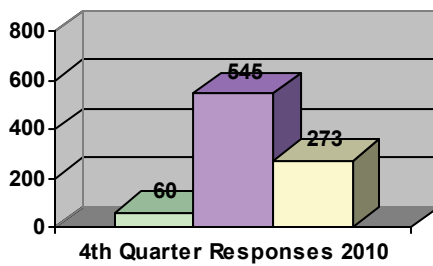


Emergency Medical Service (EMS) Incidents, including minor and major medical aids, traffic collisions, extrications and rescues, and lift assist calls for the fourth quarter accounted for 518 incidents. All other calls for service accounted for 254 responses.

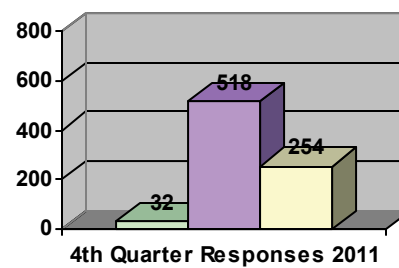
Our call volume for the fourth quarter of 2011 was lower than the same period in 2010. The most dramatic area where our volume dropped this quarter was in our fire responses, where we were down from 60 calls in 2010 to 32 in 2011. These figures come from Firehouse data provided for the quarter.

Operations

Forth Quarter 2010 vs. 2011



Fires Medical Other Incidents



Fires Medical Other Incidents

The quarter has seen many exciting changes to Eureka Fire Department, including the truck staffing trial, the move of the Captain II's to the duty officer role, and the continued pursuit of consolidation through operational changes and streamlining. We have also entered into a time frame where our incident responses are consistent between jurisdictions, the most significant of this being the same number of resources to structure fires. I feel that the direction Eureka Fire Department and Humboldt Fire District #1 are moving collectively forward as Humboldt Bay Fire is the right direction for us and the community. We are working together as we become one to continue providing the best service possible to our customers.

*Respectfully,
Bill Gillespie*

Quarterly Report

October 1, 2011
through
December 31, 2011

City of Eureka



Personnel Department

PERSONNEL EVENTS AND ACTIVITIES FOR THIS QUARTER:

The Personnel Department performs a wide variety of tasks intended to provide high quality service to our employees, the organization and the public. This has been another busy quarter with many challenging tasks. The City administered 11 recruitments during the 4th quarter, and we currently have a number of those recruitments still in process. In total, 570 applications were received and processed by the Dept., including 285 applications for 3 firefighter positions. All available positions are currently allocated and budgeted, and became available due to employee retirement or resignation.

The high number of applications correlates to the number of job openings (11) and recruitments at the City, including public safety positions. It is also likely attributable to the large pool of candidates who qualified for available positions, and also because of continuing high national, state and local unemployment rates due to the sluggish economy. We look forward to working with all departments in maintaining the integrity of our recruitment processes within hiring practices mandated by federal, state and local law.

Other notable projects/activities coordinated through the Personnel Department in the 4th quarter included completion of MOU negotiations with 2 of our bargaining units, staff training, 11 new worker's compensation claims, 3 new employee orientations, 111 performance evaluations, 73 volunteer applications, 64 medical histories, 141 personnel action forms from City departments, temporary disability, standards of conduct investigations, CalPERS coordination, drug testing, 19 parking permits, special circumstances leave, Family Medical Leave Act, Military Leave coordination, Health Care Affordability Act, Patient Protection and Affordable Care Act, health insurance benefits, employee assistance program (EAP), and others activities.

Our Personnel Department is administered by Director Gary M. Bird, Personnel Analyst II Jill Schoonmaker and Senior Administrative Assistant Kim Oswald. We were also fortunate to have had the temporary services of Ms. Lorraine Davey to assist with the many ongoing recruitments in the department. We all look forward to maintaining service levels and continuing the tradition of excellence in the department during the coming months and years.

During these trying economic times, please do not hesitate to call on us if we can help with employment and retirement issues, benefits questions, employee assistance programs, or any other personnel/human resource related matters which may be of concern.

Thank you all for working so hard to make this City great, and for your continued patience and support as we strive to provide the highest quality customer service to our employees and the public!

NEW HIRES THIS QUARTER THROUGHOUT THE CITY

A **BIG** welcome to:

City Attorney: City Attorney Cyndy Day-Wilson

Community Development: Senior Administrative Assistant Ann Maxcy

Finance: Temporary Accounting Specialist Christina Crossley

Police: Temporary General Maintenance Aide Colton Wilcox

Public Works: Utility Maintenance Supervisor Russell Dees, Temporary Maintenance Worker Kelly Singelton and Temporary Industrial Maintenance Technician John Robinson

Public Works Recreation: Eric Black, Brittany Borges, Jennifer Brown, Erin Davena, Alex Evans, Jessica Fowles, Genesha Galbreath, Joseph Incorvaia, Dylan Karl, Rosanna Orozco, Brandon Pace, Jack Panting, Cassidy Platt and Eric Stuck

EMPLOYEE RECOGNITION DINNER

The City held it's Annual Employee Recognition Dinner at the Elks Lodge in Eureka. The following employees were honored for their valued service with the City.

30 years

Michael Lovelace.

25 years

Tim Ramon and Bill Nova.

20 years

Tom Coyle, Ron Harpham, Rusty Goodlive, Suzie Owsley and Lisa Pulver.

15 years

Rob McNamara, Chris Jelinek, Bill Gillespie, Sharon King, Donna Wood, Frank Mathes, Gina Roden, Danny Smith, Kent Hulbert, Jeff Broberg and Chris Emmons.

10 years

Brandon Bishop, Justin Boyes, Lisa Meyash, Lee Neustrom and Lisa Shikany.

5 years

Russell Boham, Jonathan Buckmaster Neil Butler Cory Crnich, Chris Cumbow, Brian Gerving, John Gordon, Michael Hansen, Stan Harkness, Michelle Hasiuk, Christina Laramore, Nicholas Launius, Andrea Mauro, Steve Miller,, Jennelle Miller, Yolla Montalbin, Kim Oswald, Tiffany Peerson, Duane Primofiore, Jill Schoonmaker, Miles Slattery, Matt Thompson and Brittany Wilson.

DEPARTURES

The following employees have left service with the City, and we wish them only the best:

- Matthew Christiansen, Head Zookeeper Vet Tech.
- Tory Edwards– Siipola, Police Officer
- Linnea Haycock, Communications Dispatcher

NEW HIRES / SEPARATIONS

All in all, **21** new employees were hired by the City, and **11** employees separated (including regular, temporary and seasonal employees).

SEPARATIONS

3 Regular Full-Time
11 Temp Resignations

PERSONNEL ACTION (PA) FORMS PROCESSED

A total of **141** PA forms were processed during this quarter. Personnel issued **27** Personnel Action Forms & **111** Performance Evaluation Forms to the following Departments:

<u>DEPARTMENT</u>	<u>PA'S</u>	<u>EVALUATIONS</u>
• City Attorney Office:	0	0
• City Clerk Office:	0	0
• City Manager Office:	1	2
• Community Development:	0	0
• Engineering:	1	4
• Finance:	2	9
• Fire:	4	33
• Personnel:	1	1
• Police:	11	26
• Public Works:	6	34
• Redevelopment:	<u>1</u>	<u>2</u>
	27	111

Personnel received **44** Regular Full /Part Time, and **77** Temporary Personnel Action Forms from all City departments. **77** Volunteers were processed for Public Works. **64** Medical histories were processed for volunteers and temporary employees. **19** Parking Permits were issued to employees and visitors.

PROMOTIONS

CONGRATULATIONS to the following employees who received promotions this quarter!

- Miles Slattery Deputy Public Works Director

RECRUITMENTS

EMPLOYMENT APPLICATIONS RECEIVED:

A total of **570** applications were received for various positions within the city which includes recruitments ongoing into this 1st quarter of 2012.

NEW EMPLOYEE ORIENTATIONS:

3 employees participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and various legal documents.

RECRUITMENT AND TESTING: Personnel has administered the following recruitments between October 1 and December 31.

- Communications Dispatcher: 30 additional applications were submitted during an ongoing recruitment. A written test and oral board examination was conducted in November. Several candidates are currently in the pre-employment process.
- Fire Engineer: We are currently accepting open applications. The final filing date is February 3rd. A written test is scheduled for February 7th and an oral board examination will take place March 12-13.
- Police Officer: 45 additional applications were submitted during an ongoing recruitment. An oral board examination was conducted. Two (2) appointments have been made and several candidates are in the pre-employment process.
- Community Development: Sr. Administrative Assistant: 61 Applications were submitted and screened. A 2 day oral board was held 10/21 & 10/22 to establish an eligibility list. An appointment has been made.
- Community Development Sr. Planner: 51 Applications have been submitted and screened. An oral board examination was conducted. An appointment has been made.
- Firefighter: 285 Applications were submitted and screened. A written test was given at Redwood Acres and the top 20 candidates were invited to participate in a two day oral board. Department interviews have been held. Three candidates were appointed.
- Fire Services Officer: 60 Applications were submitted and screened. An oral board examination was conducted and Department interviews performed. A candidate is in the pre-employment process.
- Deputy Public Works Director: 6 applications were received during this closed promotional recruitment. An oral board examination was held. A promotion has been made.
- Information Services Analyst I/II: 32 applications were submitted for this open recruitment. 9 applicants were invited to an oral board examination. Department interviews were held. An appointment has been made.

EMPLOYEE TRAINING AND WORKSHOPS

- AFLAC introduced a new product – Group Critical Illness. Our AFLAC representative, Karen DelAngelo conducted a series of workshops for employees to learn about the new product, ask questions and allow all regular full-time and part-time employees an opportunity to opt in or out, of the new program.
- CalPERS is now on line with their new MY/CalPERS computer system. The new system has been in development over the past three years.
- CalPERS representatives Tonya Reese and Kim Calija returned to Humboldt County to provide Retirement Planning appointments in November. Several city employees took advantage of this semi-annual event.
- Humboldt County ERC: "THE ABCS OF SUSTAINING DISCIPLINE" and "CHECKING REFERENCES: THE MOST IMPORTANT PART OF THE HIRING PROCESS." Both training sessions were conducted by attorney Jack Hughes of Liebert Cassidy Whitmore, and were intended for supervisors. The City of Fortuna hosted both sessions at the River Lodge in Fortuna.

LABOR RELATIONS/EMPLOYEE RELATIONS

The City completed formal negotiations with two (2) bargaining units whose MOUs expired at the end of 2010. The new MOUs were adopted in October 2011 and will remain in effect until December 31, 2012.

DISCIPLINARY ACTIONS

Various disciplinary and complaint matters were addressed or resolved, or are in process of being addressed.

RISK MANAGEMENT

NEW WORKERS' COMPENSATION CLAIMS

11 work related injuries occurred during this period, resulting in 9 new workers' compensation claims.

CITY OF EUREKA

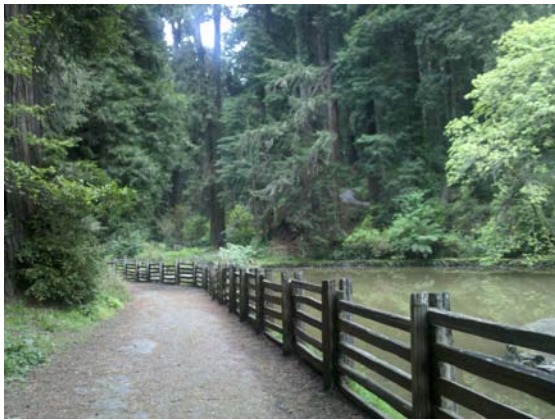
PUBLIC WORKS 4th Quarter Report OCTOBER – DECEMBER 2011

PUBLIC WORKS ADMINISTRATION

Public Works Administration processed 399 service requests during the fourth quarter of 2011. They included 97 street related issues, 70 facility maintenance issues, 110 water distribution issues, 20 were related to sewer, 2 for wastewater treatment, 9 were park issues, 2 was related to stormwater, 2 harbor issues, 25 work requests, and 40 items were addressed by administrative staff (which included encroachments, sidewalk issues and illegal dumping). Approximately 333 service requests were resolved during the quarter.

PARKS DIVISION

Sequoia Park



The Sequoia Park Garden annuals have gone to seed with the onset of cool weather. Garden staff has trimmed back the Dahlias and added a layer of insulating mulch. All perennial plant material is being trimmed back for winter dormancy. During a windy afternoon, several large redwood limbs broke off and fell through the maintenance shop roof. Park staff cleaned up the debris and temporarily patched or placed tarps over the damaged area.

Park staff spent several days working in the Zoo Aviary pruning back trees and shrubs to open up bird flight corridors and also trimmed all the exterior hedges to inhibit

Raccoon access. At the park playground, a new faucet was installed within a valve box adjacent to the women's restroom. This will facilitate cleanup of the sidewalk and restroom entry area. Two memorial Japanese maple trees were planted along the main entrance fence near the kitchen entrance gate.

Several broken sections of split-rail fencing were repaired along park trails. A six foot wooden park bench was also repaired and painted. The two large meadows west of the Duck Pond were tractor mowed to discourage encroachment by brush species. The trail entrance gate was refurbished to improve operation and facilitate lockup. 100 cubic yards of engineered wood fiber was purchased and installed as cushioning material under Sequoia Park play equipment.

The California Conservation Corps is in partnership with the City of Eureka to perform Watershed Restoration Projects at Sequoia Park and Cooper Gulch Park. The spring-creek trail between the Duck

Pond and the park maintenance yard is being upgraded with a rock reinforced gravel section. Winzler and Kelly engineering is helping to design a new system of steps/decks. The crew also helped cleanup winter storm debris throughout the park maintenance yard.

Park Facilities

The Eureka Skate Park continues to attract a large number of skaters. Signage was installed to identify the new Recreation Division Skateboard Class schedule and facility use rules. Eureka Police Department officers provide daily patrols of the area while enforcing skate park rules and then close the gate at dusk. Park staff open the facility daily around 8:30 a.m. and maintain the skate park.

The Humboldt Bay Kiwanis Club donated a Mutt-Mitt dispenser which the parks crew installed at Carson Park near the playground.



At Clara May Berry Park, a large patch of rubber cushioning material was poured in place near the slide exit chute. Park staff distributed 100 cubic yards of engineered wood fiber at playgrounds throughout Eureka to enhance cushioning beneath play equipment.

At Cooper Gulch Park, a new tot-swing was installed at the playground. Two Mutt Mitt dispensers were installed along the walkway at 20-30 Park. At Clara May Berry, a large patch of rubber cushioning material was poured in place near the slide exit chute.

Landscape Facilities

Park staff planted an Ornamental Pear tree in Henderson Center near the corner of Grotto and F Street to replace one that was run over by a delivery vehicle. On F Street in Downtown, two new Ornamental Pear trees were planted in front of the Bank of America as part of a sidewalk improvement project. Four Raywood Ash trees were planted in existing tree wells near the corner of 5th and Myrtle Avenue to replace trees damaged by vehicles. A hose faucet was installed in the center island near the Horse Sculpture to assist volunteers working on landscape maintenance.

Parks has also started annual street tree pruning at locations in Downtown and Old Town. Most of the work includes trimming trees back from adjacent buildings and thinning out dense crown growth. Smaller trees are trained and shaped to enhance future growth. Trees and shrubs were trimmed back in the gulch area adjacent to the Women's Club building at J and 16th Street.

Throughout Old Town, Downtown and Henderson Center, all city owned U.S. and Coast Guard flags were taken down the week after Veteran's Day, November 11th. The flags will be carefully laundered and stored during winter months so they can be reinstalled next spring before Memorial Day.

For holiday preparations, City staff assisted Eureka Main Street and the Henderson Center Merchants Association by installing holiday banners in Henderson Center, hanging decorative wreaths along 4th and 5th Streets and by stringing up holiday lights at the Old Town Gazebo redwood tree.

HARBOR DIVISION

Eureka Public Marina

Harbor staff made preparations for the upcoming winter months by installing extra cleats, and repairing rub and whaler boards at the marina. Pedestal lighting was repaired along all docks and receptacles were inspected. The flashing navigation beacons were repaired on both C and D docks. All docks and launch ramps were pressure washed as the Sport Crab season opened in early November. A new dock box was installed at the sewage pump out device. This allows staff to be more responsive to pump requests and have safety materials on hand.

Fisherman's Terminal

With the terminal tenants moving into the building, harbor and facilities staff reviewed the operating procedures for the electrical, boiler, and heating systems. The gear storage quickly filled up with crab pots as the commercial opener approached. Accommodations were made for the Trinidad fleet to load gear as their pier was under construction. As news came that the season would be delayed until January, staff worked together with the tenants to accommodate the build up of gear throughout the storage areas. Several light fixtures were repaired on the dockside of the building and the 5 ton hoist was serviced and greased.



Waterfront Facilities

The boardwalk and C Street plaza was washed and swept with the Tennent sweeper on a regular basis. Graffiti was removed from the banister railing and the flower pots near the F street Dock. At the Samoa launch restroom, new valves were installed for the sinks and drinking fountain, making them usable again. Large graffiti was painted over on each of the bridge pillars in the parking area and adjacent lot. Staff and previous tenants began the arduous task of clearing Dock B. The delivery truck and freezer were successfully removed, dismantled and recycled. Wiring for the navigation lighting at the Bonnie Gool dock was replaced, and preparations for a new protective cage were made.

Wharfinger Building



This quarter events were fairly consistent at the Wharfinger Building with a total of 24 events in October, 23 in November and 21 in December. Revenues for the month of October totaled \$5,340 with 9 events in the Bay Room and 15 events held in the Great Room. Along

with our normal activities 1,575 people attended events which included two 90th birthday parties. The Bay Room was the setting for 8 events in November while 15 were held in the Great Room. Almost \$7,000 in revenue was generated with 1,851 people attending various events including a very small turnout for the elections. A total of 9 holiday parties were held during the month of December along with our regular events. A total of 1,579 attended 6 events in the Bay Room and 15 events in the Great Room generating nearly \$8,000 in revenue for the month.

Staff is kept busy washing drying and ironing linens when there is a break in their normal activities as we are now providing linens weekly for the Rotary luncheons along with the increase in linen requests for other events.

FACILITIES OPERATIONS DIVISION

The facilities crew tackled some outstanding projects over the quarter. At EFD Station 4, staff covered the old asbestos flooring with a new tile floor. The headquarters shop received a new roof consisting of a pvc membrane and wall cap system. This system has worked quite well and may be a consideration for the larger roof repair to the main building. The electricians replaced ballasts and lighting along the front walkway improving visibility and safety for the front entrance. Mike Brown designed a radio alarm system for power outages with the input of staff. At EPD, several digital phone jacks were relocated from the floor to the wall. A second network connection was run for the FTO office. Custodial staff cleaned and extracted the carpets in the records areas.



Temporary facilities staffing allowed the crew to complete some larger projects. At the Zoo, the Animal Care Center roof project consisted of teardown, repairs to roof slats, repapering, and new shingles. The doors and frames to the aviary were cut and re-welded to allow for proper closure and bird safety. The tracking to the rolling front gate was also adjusted. The recreation facilities received quite a bit of attention over the quarter. The Adorni gym floor was removed and replaced. Staff worked to repair the wall padding and thoroughly clean the gym interior and locker rooms. The gym walls were covered with fiberglass reinforced plastic panels improving the look and durability of the

walls. The scoreboards were reprogrammed and light bulbs replaced, as well as staff began rebuilding the bleachers. The improvements to the gym are very impressive!

At City Hall, staff replaced a bearing assembly on the boiler circulation pump. A new door handle with combination lock was installed on the Finance door. The refrigerator in Room 207 was replaced and a new sink fixture was installed in the Finance Office. Bookcases were moved and re-anchored to the wall and a new outlet installed in the Attorney's Office.

Staff was kept busy with special events which included the Veteran's Day celebration and the annual Trucker's Parade.



Several events were relocated to the Municipal Auditorium due to the floor remodeling at the Adorni Center. Staff hung holiday wreaths and lighting along 4th and 5th Streets and Old Town. As usual, there were many traffic signal call-outs which included 7th and H, Harris and Harrison, and 14th and E. Pedestrian signals at 7th and H, and Tydd and West were also repaired.

RECREATION DIVISION

Youth Programs

The City of Eureka Youth Programs continues to maintain a reputation for offering positive enrichment and recreation options for children in the local community.

The Roller Skating Program

The City of Eureka Roller Skating Program held at the Municipal Auditorium provides youth and adults in the local community with a safe and fun recreation option. In addition to Roller Skating, participants enjoyed a variety of special events and celebration, helping to maintain ongoing community interest and bringing many new families to the program. Events included the second annual “*Eureka Skaters Give Back*” in support of the local Food For People Program, December’s “*Winter RollerLand*” night complete with skating Santa, a “*Glow in the Dark Event*” offering a unique and especially fun experience for participants and four “*Birthday Parties on Wheels*”.

The John Ryan Youth Center After School Program

The Ryan Center After School Program enjoyed several unique and enriching monthly themes focused on world cultures, art and healthy lifestyles. Participants engaged in a variety of activities offering exposure to various cultures and countries around the world, allowing youth to explore their artistic side and gain experience with various mediums of art and educating youth about the importance of maintaining healthy lifestyles through physical activity and nutritious eating. Participants also enjoyed many activities and festivities in celebration of the holiday season. Academic support continues to be a focus, while program staff assists youth with daily homework assignments and facilitate literacy activities. The partnerships with The Humboldt County Office of Education’s Harvest of the Month Program, offering youth nutrition education and exposure to new foods, and the Food For People Program, providing free daily snacks, continue to be maintained and offer a vital resource to program participants.

Testimonials - Ryan Center

“The Ryan Center is a wonderful positive place with exceptional staff that provides a safe, fun, loving and exciting environment for my child. Their guidance provides my son with stability and consistency that he needs. I have no worries about his health and well being when he is there. I would recommend The Ryan Center to all parents!”

Eureka City Schools After School Programs

The City of Eureka’s partnership with Eureka City Schools continues to prosper and make possible the operation of five After School Programs in Eureka, offering a safe and enriching environment for the

community's youth after school hours. Enrichment continues to be a priority as participants engage in educational clubs focused on a variety of unique topics including music, science, art, writing, jewelry, printmaking, performing arts, nature and many more. Academic assistance is also a focus at each program, while staff offer daily homework help and Zane Middle School continues to offer their core support program, providing students struggling in particular areas with focused academic support. Several exciting events and community partnerships offered youth additional dynamic experiences including Lafayette Elementary's participation in the 2011 Salsa Chef All-stars competition, Alice Birney Elementary's partnership with the HSU YES House who facilitate crafts and environmental educational projects with youth, Washington Elementary's field trips to the Eureka Muni for Roller Skating, a visit from The Arcata Recycling Center who facilitated a paper making workshop and festivities in celebration of the holiday season. Staff development was an additional focus, while all Recreation Leaders attended an extensive training covering topics including safety, behavior management, leadership skills, youth programming and much more.

F.U.N. Play Center

The F.U.N. Play Center was not able to offer any programming during this quarter due to gym floor repairs, although we did hire our new Play Center Coordinator and Leader, both of whom have attended two First 5 Trainings as well department training to review the manual and procedures. They are both eager to begin operations again in January, this time offering 3 mornings a week of crafts, songs, healthy snacks and first play opportunities for 0-5 year olds. Both trainings with First 5 allowed our new staff to become familiar with the requirements of their agency as well as giving First 5 a chance to meet and get to know the coordinator and leader. We are looking forward to welcoming our families back and meeting new ones.

Hoopsters Youth Basketball

The Hoopsters Youth Basketball Program has gone through several changes this season to improve the overall experience of the program and to ensure a fair and balanced league. Some of these changes include new trainings and workshops for all volunteer coaches and staff, equal playing time for all participants, not allowing players to return to the same team as last season to prevent teams from being stacked, and registration is limited based on the number of qualified coaches available.

On October 8th, we held a Coaches Community Workshop at the Municipal Auditorium. The featured speakers were Humboldt State Men's Basketball Coach, Steve Kinder and College of the Redwood's Women's Basketball Coach, Doug Oliveira. The speaking topics at the workshop included "Beyond Yelling, Communication and Motivation Techniques" and "How to Develop a Winning Coaching Philosophy." Overall, the coaches' workshop was a great success.

On Wednesday, November 16th, we held our annual coaches' meeting at the Municipal Auditorium. This year, we extended the meeting to also include training on behavior guidance techniques. We also showed a video regarding the role of being a coach. Each coach received a binder with plays, practice drills, and other helpful information as well as emergency protocol for different gym sites.

We had our team assignments for the 3rd/4th grade division on Saturday, December 10th and our 5th/6th grade team assignments were on Saturday, December 17th. The teams from both divisions have already

begun practicing for their first scrimmage game in early January. We also held multiple training sessions for our new officials and scorekeepers in early December. We will finish our team assignments for the 7th/8th grade division and our 9th-12th grade division in mid-January.

Special Events- Halloween Carnival

The annual Halloween Carnival completed another successful event with participants coming for an evening of fun; interactive games in a safe, warm and well lit environment. This year's theme, "Under the Big Top," included games such as Feed the Elephant, Pin the Nose on the Clown, and Feed the Monkey. We worked again with Humboldt State's 220 Recreation Administration classes. This year 11 students participated in everything from flyer design, booth ideas and retaining prizes for our free raffle. The students did a great job during the event maintaining great energy and encouraging children to come and join in on the fun. We also received sponsorship of the event from over 10 businesses. They continue to show their support for the event through their generous sponsorship.

Participation in youth activities exceeded 26,279 during the quarter.

Facility Rentals – Municipal Auditorium & Parks

There were 10 events held at City parks this quarter. Kennedy Ball Field hosted eight private rentals. Both Carson and Sequoia Parks hosted one private rental each. There were five public events and one private rental held at the Municipal Auditorium during this quarter. October 8th saw the first ever Hoopsters Coaches Community Workshop featuring HSU Basketball Coach, Steve Kinder and CR Basketball Coach, Doug Oliveira. Following the speakers, the audience participated in a question & answer session and concluded with both coaches demonstrating a variety of practice drills. October 31st was the Annual Recreation Halloween Carnival where attendees enjoyed various carnival games with the theme "Under the Big Top." November 11th saw the Annual Veteran's Day Event. Next year's event will return to the Adorni Center. December 3rd was the 35th Annual Recreation Holiday Craft Bazaar.



Adorni Recreation Center

Adorni Gym Rentals and Events

The Adorni Center Gymnasium has been closed since mid-August for floor repair due to damage sustained in the January 2010 earthquake. Construction on the gym has progressed and will conclude in December. The gym will re-open January 2nd in time for the return of Men's Basketball, Women's Volleyball, Hoopsters Team Practices and drop-in basketball.



Community Classes

Community Classes had a few dips in participation mainly due to the holiday schedules as well as the lengthy gym floor repairs at the Adorni. However, those classes that did run had dedicated participation and positive feedback. The new hit class has been the Zumba Kids, which offers little ones and chance to move and shake in a fast paced, fun environment, where self expression is encouraged. Additionally, Beginning Ceramics continues to be a popular class. Participants made wonderful creations and learned the basics of working with clay. Budding ballerinas got a chance to learn ballet basics.

Fitness Program

The fitness classes at the Adorni Center were very popular with participants this quarter. An additional Fitness Instructor was added to the team and the instructors have been working to maintain the best possible levels of service through obtaining additional trainings, certifications, and memberships in instructor networks with other professionals in their field. In addition to the regular fitness programs, the Adorni Center held a Party-In-Pink fundraiser event in October that was very well received by the community and raised funds for breast cancer education, treatment and research. During this quarter, membership renewal rate was over 89% this quarter. The Adorni Center and its fitness program continue to receive positive feedback from participants including the following quotes:



"I love this gym and I don't know what Eureka would do without it! Great equipment, classes and view!! The staff is number 1!!"

Karen, Adorni Member

"I love coming here. I get to exercise while looking at the most amazing view in Eureka." Kristi P., Adorni Member

Conference Room

The Adorni Center's conference room continues to be a popular meeting location with local business and social groups. We hosted 67 conference room meetings during the quarter.

Open Gymnasium

Due to the earthquake repairs being performed on the facility, the basketball gym was closed preventing all sports and open gym activities from taking place this quarter.

Adorni Center attendance approached 4,406 participants during the quarter.

Adult Programs

Holiday Craft Bazaar

The City of Eureka held its 35th Annual Holiday Craft Bazaar at the Municipal Auditorium in December. The event featured 47 vendor booths offering a unique variety of handmade crafts and gifts made by local Humboldt artisans including bath and beauty products, woodwork, jewelry, knitted items and much more. The local community enjoyed this much anticipated annual event as it offers a fun holiday atmosphere and an exclusive selection of gifts to spice up holiday shopping. The 2011 Holiday Craft Bazaar was hugely successful while vendors expressed overwhelming satisfaction with the community attendance and the event as a whole.



Men's Fall Basketball

The Men's Fall Basketball League was cancelled due to gym repairs.

Women's & Coed Fall Volleyball

The Women's and Coed Fall Volleyball Program was cancelled due to gym repairs.

Men's Open Basketball League

On Thursday, November 17th, a league organizational meeting was held for the 2012 Men's Open Basketball League. Registration began on November 18th and concluded on December 12th. Each team will play a 12 game season starting on January 9th. We will offer a post-season tournament for qualifying teams in late March – early April.

Women's & Coed Winter-Spring Volleyball

On Wednesday, November 9th, league organizational meeting was held for the upcoming Women's and Coed Volleyball League. Registration began on November 10th and concluded on December 8th. Each team will play a 12 game season that will begin on January 12th. Unfortunately, the Coed Volleyball Program was cancelled this season due to low registration numbers.

Revenues

Recreation Division revenues totaled \$84,047.96 during the fourth quarter of 2011.

ZOO DIVISION

Attendance

Total zoo attendance 4th Quarter = **16,329** guests. *Total for 2011 calendar year = 67,281*

Free admission 4th Quarter = **1,627** guests

Rentals hosted by zoo staff = 3

Of all non-member visits during 4th Quarter, approximately 27% of guests were from Eureka and 49% were from outside Humboldt County.

Overall attendance this quarter was up by 43% over same quarter last year --- primarily due to the unusual sunny weather.

Education & Outreach

Jr. Zookeepers Class had 10 participants who made treats for the animals, learned about animal diets and played games at the annual Boo at the Zoo event.

Six school field trips visited the zoo and a tour was provided to 3 of these school groups. Zoo staff provided FrogWatch USA training on Nov 5th. FrogWatch is a citizen science monitoring program where community members are taught how to monitor frog calls in their nearby wetlands. Data is submitted to a national database. The Zoo's 3-hour training had 9 participants in attendance ranging in age from 5 years old and up.

The Zoo hosted Washington Elementary School's 5th Grade research project with Ms. Patti Fuentes' science students. Students visited the zoo for 1-hour, three weeks in a row. The first visit included a tour about animal behaviors. The second visit, a week later, students picked an animal and observed it for the entire hour. The following week, the students came back and gave a 5 minute presentation on their animal in front of the animal's exhibit. Many insightful observations and reports were presented by these students. *Students in this photo observe and record house mice behaviors.*



Outreach by Zoo staff included Dows Prairie Career Day, Freshwater Career Day and a lecture on the Global Impact of Zoos at HSU for International Education Week.

Zoo Manager & Education Coordinator presented an OLLI class: "You & The Zoo" – a three-day multi-media look at our zoo's past, present and future. OLLI is HSU's Osher Lifelong Learning Institute. Participants were provided lectures, a special behind-the-scenes zoo tour, an animal training demonstration and unique animal encounters. Nine (9) "over-50" students participated in this first-time class and feedback was overwhelmingly positive.

Projects & Activities

A "Measure Your Wingspan" interactive display was designed and installed near the new flamingo exhibit.

Humboldt Area Foundation awarded the Zoo (via Zoo Foundation) a grant to acquire a large animal scale and custom-made stanchion to facilitate regular animal weight tracking and ensure better health monitoring of our Barnyard animals. *Photo shows keepers weighing a sheep on the new scale.*



The Project Committee began work on the RFP process for selection of project management for the upcoming Watershed Heroes Project. This committee is made up of six (6) Zoo Foundation staff and Board members, and the Zoo Manager.

The Zoo began its very first Conservation Lecture series this fall, hosting two guest lecturers for free evening talks in the classroom. Dr. Micaela Szykeman-Gunter spoke about non-invasive research techniques she used on her studies with African wild dogs, and Dr. Mark Colwell discussed different management approaches for the endangered snowy plover, generating good audience attendance and lively discussion. *Photo shows Dr. Colwell answering audience*



questions.

Animal Collection

Hard-working animal care staff kept the Zoo's living animal collection of over 140 animals representing 58 species healthy and enriched this year.

A North American porcupine and a bird-eating tarantula were added to the collection; both animals are undergoing quarantine and will be exhibited later this winter.

An aging Angora rabbit was euthanized and our male Patagonian cavy died unexpectedly this quarter. Extensive necropsy tests were inconclusive as to cause of death. The remaining female cavy is healthy and became pregnant before the male died.

Rosemary the Black bear's health remains quite stable with regular veterinary therapies. She chooses to be visible on exhibit about half her time with the other half spent dozing in her cozy indoor den.

Rats once again infiltrated the aviary exhibit and predated several small birds. Staff emptied the aviary of birds for about 1 month to remove the rats and re-seal the perimeter to exclude rats from re-entering.

Volunteer Support

Volunteer support = 358 hours and over 20 participants in youth and adult volunteer programs. In addition, the Zoo Foundation coordinated several dozen volunteers to help with the Boo event in October.



Adam Taylor completed his Eagle Scout work project at the Zoo, constructing a new fence with two gates inside the peccary yard, which will enable keepers to manage the peccaries more safely and also to introduce new animals into the exhibit in the future. Adam and his volunteer crew spent 85 man-hours completing this valuable project, and zoo staff extends its hearty thanks to Adam. *In photo, Zookeeper Anders Wirth helps the scouts install fence posts.*

Events

The 14th annual "Boo at the Zoo" on October 30th was another popular hit with over 2,000 guests and lots of ghastly fun had by all. *Photo shows costume contest hopefuls awaiting judges' decision.*





In November, the Times-Standard hosted a free day on the date that we dedicated the newly completed “Flamingo, Cavy, Screammers – Oh My!” exhibits. Over 1,000 guests were in attendance. Contestants in our Extreme Flamingo Makeover lawn ornament decorating contest helped raise funds for wildlife conservation efforts. *Photo shows some of the entries.*

The Zoo Foundation hosted a holiday open house at the Zoo for members with refreshments and a visit from Santa.

ENVIRONMENTAL PROGRAMS DIVISION

The Environmental Programs Division provides oversight of the City’s recycling/waste diversion programs, administers the City’s solid waste disposal contracts, and assists with trail development, grant management and committee staff support. The following is a brief description of the projects and programs administered by the Environmental Programs Division for the fourth quarter of 2011:

Recycling/Waste Diversion

Since the implementation of the Mandatory Garbage and Recycling Collection Ordinance, recycling tonnages have significantly increased. Recycling has been made available to all City facilities. Mandatory residential and the multi-family recycling programs are in full effect. These programs have contributed to the City coming into compliance with the State’s ambitious waste diversion mandate, AB 939, for 2009 and 2010. The 2011 report is still pending.

While the Environmental Programs Division realizes that meeting the AB 939 mandate and lessening the City’s environmental impact is a top priority. The Division also realizes that doing so cannot be at the expense of our rate payers. Staff will continue to work diligently with Recology and Humboldt Waste Management Authority (HWMA) to research cost saving measures and avoid significant cost increases.

Public Recycling Education Program

The City, in coordination with the Humboldt Waste Management Authority, continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs, green waste, food waste (home composting) and other related measures. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

The Environmental Programs Division is starting to develop recycling curriculum that will be incorporated into Sequoia Park Zoo’s educational programs. Incorporating recycling education into the Zoo’s programs will go a long way towards reducing costs associated with public education and outreach.

The program will also be more effective by reaching more students than the previous program.

Regional Food Waste Diversion Facility

The City continues to coordinate efforts with the Humboldt Waste Management Authority (HWMA) on the development of a regional food waste digester project. The City of Eureka has teamed with HWMA in completing the Initial Study and CEQA review. The projected location ("Crowley Property") for the facility will be adjacent to the City's existing Wastewater Treatment Plant (WWTP). The development of a regional food waste diversion facility will greatly increase Eureka's ability to divert solid waste from the waste stream, and assist the City in maintaining compliance with the State's ambitious diversion goals. The facility is intended to divert organic materials from Eureka's waste stream. The project proposes to construct five in-vessel digesters for the anaerobic breakdown of food waste that is generated at local restaurants, schools, festivals, institutions and eventually residents. Methane generated from the process will provide power for the City's WWTP, creating a very energy efficient system. Any excess methane will be converted to energy and either sold back to PG&E or used as credit for other City facilities.

Backyard Composting Bins

In 2011, the Division continued its backyard compost bin program, and bins are now for sale to all Eureka residents for \$40.00. The bins may be purchased at the Environmental Programs Division (441-4184) at City Hall.

Elk River Wildlife Trail Project

Over the last two years, Environmental Programs and Redwood Community Action Agency (RCAA) staffs have acquired over 1.7 million dollars in grant funding for the construction of the Hiksari' Trail / Elk River Access Area. Environmental Programs and Community Development have completed the Initial Study and CEQA review and are working on completing the other necessary environmental permitting. The multi-use trail, a component of the Eureka Waterfront Trail and Promenade Plan, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary. It is proposed as a hard paved surface of ten feet for bikes, wheelchairs and also accommodating infrequent maintenance and emergency vehicles and a four foot wide adjacent section of unpaved surface for walkers and joggers. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art and restrooms), improvements to an existing footpath loop, and accommodation for paddlers.

Staff worked with LACO Associates to develop site plans, drawings and construction specifications for the Truesdale Vista Point. They were completed in September 2011. The funding for this project, \$480,000, was granted to the City by the Coastal Conservancy.

Parcel 4 Feasibility Study

The Environmental Programs staff applied for and was awarded \$525,000 for the Eureka Waterfront Access Project. \$30,000 of the grant was allocated for a natural resource enhancement and public

access development feasibility study for Parcel 4. Redwood Community Action Agency and Greenway Partners were awarded the contract and are developing feasible project elements and plan view maps.

Environmental Programs staff is also applying for a USEPA Brownfields Assessment Grant to determine if contamination is present on-site.

Humboldt Coastal Trail Implementation Strategy

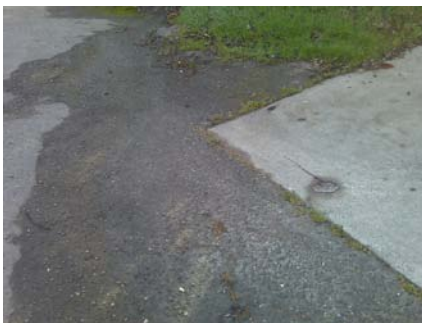
RCAA received a grant from the State Coastal Conservancy to work collaboratively with local, state and federal agencies to developing an implementation strategy for building California Coastal Trail (CCT) segments in Humboldt County. This implementation strategy prioritizes recommended trail segments and makes recommendations of programmatic initiatives to increase the efficiency of the CCT's development. Environmental Programs staff has provided all pertinent information and guidance pertaining to Eureka for this Strategy.

Environmental Programs staff and RCAA are in the process of developing regulatory permit applications, conceptual designs and engineering specifications and drawings for the CCT segment from C Street Plaza to the foot of Del Norte through Conservancy funding. Once complete, these documents will allow the Environmental Programs Division to seek funding for construction of this segment of the CCT.

STORMWATER DIVISION

The annual report for the fifth year of the City's Stormwater Management Plan (SWMP) has been completed. All the information demonstrating compliance with the SWMP was entered into the ASIST database. A hardcopy of the report is available on the Stormwater Division's webpage, www.eurekastormwater.com.

The Stormwater Division is also working hard to comply with the illicit discharge detection and elimination MCM of the SWMP. Since the inception of the stormwater program, the Stormwater Division has established a stormwater discharge control ordinance, two stormwater hotlines and an erosion control ordinance and permitting program. All stormwater complaints are documented in a database and investigated. All erosion control permit applications are filed within the same database and tracked through building inspections and hotline complaints.



Resident cleaning paint utensils into the gutter and eventually into Humboldt Bay.



Close up.

These programs have effectively helped prevent polluted stormwater runoff from entering our waterways. Since the inception of the stormwater program, the Stormwater Division received and responded to hundreds of complaints via the hotline and webpage. During this quarter, eight complaints were received and responded to. Each complaint has provided the opportunity to educate the public and local businesses about the City of Eureka's stormwater program. They also help protect water quality in our local waterways and Humboldt Bay.

STREETS/ALLEY DIVISION

Street crew worked diligently patching potholes and repairing ditch lines city-wide. 59 tons of hot mix was used in addition to 1 ton of cold mix.

Cracks in J Street were sealed between 15th & 17th Streets. Crews also inspected, cleaned and vactored culverts and drop Inlets. There were approximately 1,725 culverts and drop inlets city-wide that were worked on.

Culvert repairs were made that included replacing 7 sections of 18" cross culverts and 2 tee's. Crews also kept busy with alley maintenance. Twenty-four (24) alleys were graded.

Sign maintenance:

Twenty-two (22) signs were repaired/replaced, and 9 new signs were installed. Twenty-five (25) new street name signs on overhead traffic signals were mounted.



In the weed abatement program, crews mowed brush, grass and weeds next to six (6) city properties and/or right-of-ways.

Staff was busy street painting and used 129 gallons of white paint, 7.25 gallons of red paint and 2.25 gallons of yellow paint.



At the Dog Park, crews hauled dirt, installed/repaired drains, graded, mowed/ weeded, spread straw and installed NO DUMPING SIGN.

WATER DISTRIBUTION

Renewals/Leaks 34
New Services 1
Main Breaks/Repairs 6
Fire Hydrants 1

Noteworthy jobs for the 4th quarter included: 2 new fire services, a 6" to the new Shamus Barbeque on Truesdale Street and a 4" to the Kramer property on 2nd Street, known previously as the Old Town Bar and Grill. The 4th quarter also had 6 water main breaks, which is unusually high but valve manipulations at the water treatment plant was most likely the cause of 3 of those breaks which kept us very busy on a Saturday in December. Of those breaks, the most interesting one, was in the area just north of the Sears parking lot that had limited access to our water main and required chainsaws and heavy equipment just to get to the line. This 12 inch line broke in an unusual fashion as the top of pipe blew off like a bomb went off (see picture). West Del Norte continued to give us problems as that line broke twice during this quarter and has gotten a project to replace the section between California and Fairfield moved to the front burner. We also ran a new 2" domestic supply to the new Shamus location on Truesdale.



We continue our Fire Hydrant maintenance program which involved repairs requested by the fire department upon completion of there flushing this year and also painting hydrants which are very noticeable if you drive around town. We also continue to target old galvanized water services around town for replacement when we have a chance. Hot patching, routine request for service and helping restore fire service to all the cabinets at the public marina have kept us busy during this last quarter when we have not been digging.

Mario Zuniga passed his Grade 2 Water Distribution Operator Examination through the State of California, which means the entire crew has at least a grade 2 certificate. Congratulations to Mario for his accomplishment! If you have any questions or need more details about a specific job or specific project feel free to call or email me and I will be glad to help you in any way I can.

WASTEWATER COLLECTION

Hydro cleaned 40,452 ft of sewer mainline.
Rodded 8,721 ft of sewer mainline.
Televised 4,250 ft of sewer mainline.
8- Main & lateral repairs
4- Lateral service installations.

LIFT STATIONS

Brushing at all lift stations.
Cleaned wet wells at all lift stations.

SCADA SYSTEM

We are still working with arcsine on our new operating system as well as standardizing our plc or pump controllers. The new operating system should be happening in the spring or summer.

Mercer Frasier has started phase one of the Martin slough gravity line project. They have installed the gravity line from O Street across Fairway drive to the golf course.

We are trying to televise as much as we can to add to our library and getting in some footage.



UTILITIES OPERATIONS DIVISION

Wastewater Treatment Plant Operations and Maintenance

In addition to normal day to day operations, preventive maintenance and normal upkeep, the crew conducted numerous small repairs and projects throughout the treatment facility.

These additional tasks included rebuilding components in the chlorine and sulfur dioxide disinfection system. This section of the treatment plant is one of the more critical parts of the facility in regards to potential discharge violations. Because of this, staff keeps a close eye on the operation and maintenance of that particular area.

The public works collection system crew assisted Elk River staff in clearing an obstruction in an important pipeline that transports liquid portions of the sludge holding lagoons, commonly called FSL's or facultative sludge lagoons.

Both operations and maintenance staff were involved in the installation of a replacement 36" valve in the primary treatment component of the plant. Another project completed was replacement of a leaking twelve inch air line that provides compressed air to both the primary and secondary treatment facilities. The original air line was installed when the plant was first constructed in the mid eighties. Over time the steel line had corroded to a point where most of the air needed for treatment was leaking out. Due to the large amount of electrical power needed to generate this air, staff needed to get this project done in a

timely manner. After having plans and specifications completed by a local engineering firm, staff proceeded with soliciting bids for the project. To reduce costs staff procured the materials which were then installed by a local contractor.

One special project came up when migrating ducks were attracted to the effluent holding pond and proceeded to dive down and remove grass growing on the bottom. This required staff to remove the excess grass that was now floating on the surface. If not removed the grass could interfere with the final treatment and discharge of effluent.

With the unseasonable dry weather continuing, staff has been able to keep moving along with ongoing painting maintenance projects.

Staff recently attended a local training seminar on chlorination at the Eureka Red Lion presented by the Rural Community Assistance Corporation. The event was well attended with over forty attendees from agencies throughout the area.

Maintenance staff has been working on keeping one of the influent grinders operational at the Washington Street Lift Station. The City of Eureka currently operates three of these grinders at the larger sewer lift stations. These devices are basically a large garbage disposal which chops up rags and other materials in the wastewater that could plug-up pumps and piping. Unfortunately these are large and expensive pieces of equipment to repair and maintain.



Airline Replacement Project in Progress at WWTP

Laboratory

All laboratory testing required in the NPDES permit for the Discharge Monitoring Report (DMR) for both the EPA and RWQCB was conducted. This included additional testing conducted by North Coast Laboratories which included required annual testing for a long list of chemicals not commonly found in our effluent. Other special testing was conducted on our bio-solids to demonstrate what level of treatment was attained by the plant processes. This particular batch of plant residuals was determined to meet class A standards (the best) and was subsequently used at the treatment plant as a soil amendment and fertilizer.

Routine water testing continued with city staff conducting testing for bacteriological, chlorine, fluoride, hardness, pH, alkalinity, conductance, turbidity, and temperature all conducted on a weekly basis. The sample sites are predetermined but are rotated to insure that water quality is consistent throughout the City of Eureka. At least forty testing sites are typically visited during a monthly time period. The results of these tests are also reported to the California Department of Public Health in Redding on a monthly basis.

Lab Supervisor Michael Hansen was recently re-elected for the sixth straight year as the local section treasurer of the North Coast Section of the California Water Environment Association. This is an organization affiliated with both the state and national organization of the Water Environment Federation (WEF).

No treatment plant discharge violations were reported during the fourth quarter of 2011.



City of Eureka crews removing influent grinder at Washington Street for repairs.

Pretreatment

(Permitted Industries)

Eleven inspections and thirteen wastewater samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are performed by the City to monitor and ensure compliance of all permitted businesses.

On November 21, 2011 the self-monitoring requirements for Costco were reduced from quarterly to semi-annual because the required reports for the previous year were consistently submitted on time, and were within allowable limits.

(Non-Permitted Industries)

The Pretreatment Department also performs inspections of non-permitted industries in order to identify any new industrial dischargers. No non-permitted industries were inspected.

(Fats, Oil, and Grease (FOG))

The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen "Best Management Practices" (BMP). Twenty seven grease interceptors and traps were inspected for fats, oil, and grease.

An inspection conducted on 11/21/11 confirmed that Shamus T. Bones installed a grease interceptor as required by plan review.

An inspection conducted on 12/8/11 confirmed that Paul's Live from New York installed a grease removal device as required by plan review.

A Notice of Violation was issued to Footprint Recycling for failure to submit monthly grease pumping reports.



New 36" valve being prepared for installation at Elk River WWTP

Water Treatment

A temporary employee was hired to conduct a water meter audit. This consisted of inspecting all City of Eureka water meters located throughout the system. This audit was done for a variety of reasons including making a list of needed repairs, including checking for small leaks, finding meter boxes covered with dirt or debris, and making sure the meter sizes are consistent with billing records. A final report from this audit is pending.

City of Eureka staff removed the W Street reservoir out of service in anticipation of the recently awarded painting contract. After a few setbacks it was determined that removing one half of the reservoir at a time was going to provide better operational reliability. Currently the west section of the reservoir is out of

service and was recently cleaned prior to the painting project. The contractor is on site and preparing to start the project.

Our backflow specialist reviewed twelve sets of plans for regulatory compliance. He also handled approximately nine hundred service orders from the finance department. The majority of the service calls is for turn-ons and off's largely attributed to non payment of water bills.

In addition, eight backflow devices were tested and additional effort was conducted toward setting up the new backflow database.

Staff also attended REMIF training in Ukiah.

EUREKA REDEVELOPMENT AGENCY

ACTIVITY REPORT

7/1/11 TO 12/31/11

The Eureka Redevelopment Agency is responsible for the implementation of all activities associated with the expenditure of Redevelopment tax increment and bond funds. The primary objective of the Agency is to undertake projects that will revitalize the project areas and improve the economic base of the community by facilitating redevelopment, housing and economic development activities. In order to leverage and fully maximize the impact of the Redevelopment Agency's limited tax increment monies, the Agency also applies for additional funding from both state and federal sources for housing and economic development activities. This summary does not separate achievements by funding source, but by projects, which are administered by the Agency. The following lists the Agency's cumulative activities from July 1, 2011 through December 31, 2011 as well as each program's objectives.

Please Note: Between June 28 and 30, 2011, the Governor approved the State Budget for FY 2011/12, and signed a number of implementing trailer bills, including ABx1 26 (the "Dissolution Act") and ABx1 27 (the "Voluntary Program Act").

The California Redevelopment Association and the League of California Cities challenged the constitutionality of the Dissolution Act and the Voluntary Program Act. On December 29, 2011, the California Supreme Court ruled that the Dissolution Act was largely constitutional and that the Voluntary Program Act was unconstitutional. The Supreme Court, as part of its ruling, and acknowledging that implementation of the legislation was stayed as a result of the litigation, delayed the dates for dissolution of redevelopment agencies in the legislation until February 1, 2012.

Since June 2011, redevelopment agencies have not been authorized to do the following:

- *Incur new indebtedness or other obligations or restructure existing indebtedness & other obligations*
- *Make loans or grants*
- *Enter into contracts*
- *Amend existing agreements, obligations or commitments*
- *Renew or extend leases or other agreements*
- *Transfer funds out of the Low and Moderate Income Housing Fund*
- *Dispose of or transfer assets*
- *Acquire real property*
- *Cause development or rehabilitation of housing units*

REDEVELOPMENT GENERAL ADMINISTRATION

PROGRAM OBJECTIVES:

- Assist in the elimination of economic and physical deficiencies, underutilization of property and other blighting factors.
- Focus limited Redevelopment monies and invest in projects that will be self-sufficient, increase tax increment and create new employment opportunities.
- Strengthen and stimulate commercial activity in the area.
- Revitalize the Eureka waterfront and eliminate blighting influences.
- Assist in the elimination of blighting influences to improve and strengthen residential neighborhoods and supporting commercial areas.
- Comply with California Redevelopment Law requirements.

PROGRAM ACHIEVEMENTS:

ADMINISTRATION

- ◆ ***2011-12 Statement of Indebtedness***—prepared the 2011-2012 Statement of Indebtedness with the Finance Department, as required by California Redevelopment Law.
- ◆ ***2010-11 Annual Report of Financial Transactions***—prepared the 2010-11 Annual Report with the Finance Department, as required by California Redevelopment Law.
- ◆ ***Redevelopment Advisory Board (RAB)***—prepared staff reports and agendas as needed.
- ◆ ***Eureka Art and Culture Commission***—Staff serves as City Liaison on the Eureka Art and Culture Commission. Distributes agendas and minutes to commission members, attend monthly Board Meetings, and take minutes.
- ◆ ***California Redevelopment Association and League of California Cities challenge to the Redevelopment Legislation (ABX1 26 & ABX1 27)***—Staff provided information to support the challenge.
- ◆ ***ABX1 26 and ABX1 27***—In order to comply with ABX1 26 and ABX1 27 Staff prepared the following for Agency/Council approval:
 - **Enforceable Obligation Payment Schedule**
 - **City Council Ordinance to “Elect and Implement Participation by the City of Eureka and the Eureka Redevelopment Agency in the Alternative Voluntary Redevelopment Program”**
 - **Agency Transfer Agreement with the City of Eureka**
 - **City of Eureka Remittance Payment Amount Appeal** (Department of Finance accepted the appeal and reduced the initial payment amount by approximately \$900,000).
 - **City of Eureka Redevelopment Successor Agency and Housing Establishment**
 - **Amended Enforceable Obligation Payment Schedule**

PRIVATE DEVELOPMENT ACTIVITY

◆ *Exclusive Right to Negotiate (ERTN)*

- **Dock B Coastal Dependent Industrial Property, David Schneider**—Mr. Schneider proposes to construct a cargo storage area which could accommodate up to 300 containers, 5 million board feet of logs or cargo associated with a 600 foot cargo ship. The following activities occurred in 2010-2011:
 - ✓ A \$10,000 deposit was received from the developer
 - ✓ Developer applied for a Coastal Development Permit
 - ✓ Coastal Development Permit went to Council in January, 2011
 - ✓ Updated appraisal has been completed
 - ✓ DDA went to Council Agency Board in July.
 - ✓ Staff is working on resolving title issues on the property with Humboldt Land and Title.
- **Mission: SwimPossible**—The organization is in the process of fund raising and are required to provide a status report to the RAB at six (December 21, 2011) and nine months (March 21, 2012) from the date of ERTN approval. If the developer is unable to secure funding within the one year time period the RAB will recommend to the City Council and Agency Board that the ERTN be withdrawn.
- **Old Town Carriage Company**—The Old Town Carriage Company project includes deconstructing the H.H. Buhne Warehouse building and using salvageable components of the building to construct a new building on the corner of Waterfront Drive and “C” Streets. The first floor will be the stable for the horse and carriage business with the second floor providing living quarters for the caretaker. The following activities have occurred:
 - ✓ Developer is working with an architect and an engineer to design the building
 - ✓ A business plan is being completed
 - ✓ Financing options are being explored
 - ✓ Negotiation regarding the property price and terms has been concluded.

◆ *Disposition and Development Agreements (DDA)*

- **Eureka Pier (Fisherman’s Building)**—Staff met with the Developer as needed. The City has contracted with ESA to prepare an EIR for the proposed project.
- **Open Door Community Health Centers**—ERTN for the purchase and development of Agency property on Tydd Street for a community health center. The following activities occurred:
 - ✓ Six month ERTN with Open Door Community Health Centers approved on November 16, 2010. Facility will be a 30,000 square foot health center.
 - ✓ A deposit of \$10,000 was received from developer.
 - ✓ Appraisal was completed.
 - ✓ All items required by the ERTN have been received. Design, permitting and other required items are being performed concurrently.
 - ✓ Development & Disposition Agreement approved by the Council/Agency Board on June 7, 2011, and property purchase has been completed.
 - ✓ Official Groundbreaking was held in October.

◆ *Facade Improvement Program (co-administered with Eureka Main Street)*—No activity.

PUBLIC WORKS PROJECTS**

The Eureka Redevelopment Agency is providing a major portion of the funding for the design and construction of the following public works projects:

◆ *“C” Street Development Projects*

- **Fisherman’s Terminal**—Construct seafood buying, processing and retail facility at the foot of “C” Street. City and Agency staff met with prospective tenants to determine their needs and lease space configuration. Major tenants are committed and construction is in process. Staff continues to work on securing a tenant for the café/seafood counter. Ribbon cutting occurred on September 1, 2011. Notice of Completion was approved September 6, 2011. EDA grant closeout documentation was submitted November 1, 2011. We are awaiting document approval and release of grant retention.

** Sections 332255 and 33421.1 of the Health and Safety Code require the Redevelopment Agency and City Council to make certain findings prior to committing funds for the design and construction of public improvements. When projects are scheduled to proceed, findings will be presented to the Agency Board and Council for approval.

NON-HOUSING GRANT ACTIVITY

- ◆ **CDBG Public Hearing** — On July 26, 2011, staff held a CDBG public hearing to discuss the Fiscal Years 2010 & 2011 CDBG program and solicit citizen input on the following activities.

1. **Annual Grantee Performance Reports for CDBG Program Income Business Revolving Loan Account and Housing Revolving loan Account.** Repaid funds available for business and housing loans.
2. **Final Grantee Performance Report for CDBG Grant #04-STBG-1959,** Phase I construction of a new Alzheimer’s Day Center; acquisition and rehabilitation of a Veterans Transitional Housing facility; and a Lead Based Paint Evaluation and Mitigation Grant Program.
3. **Final Grantee Performance Report for CDBG Grant #07-EDOC-3159,** Phase II construction of new Alzheimer’s Center.
4. **Annual Grantee Performance Report for CDBG Grant #09-STBG-6037,** rehabilitation of Veterans Transitional Housing Facility and Services, and Humboldt Community Access and Resource Center (HCAR)/ Sunrise Plaza building improvements.

The 5 major activity categories are Housing-New Construction, Housing-Rehabilitation, Public Facilities/Public Services, Public Improvements, and Planning. Projects funded with CDBG allocations must carry out one of three National Objectives, as follows: Benefit to Targeted Income Group (TIG) people, elimination of slums or blight, and meeting urgent community development needs.

- ◆ **Humboldt Senior Resource Center (HSRC) New Alzheimer’s Day Center**—Construction of a new Alzheimer’s Center. The City of Eureka secured over \$1.5 million dollars from the State CDBG Program toward the completion of this project. Fifteen full-time equivalent jobs were required to be created within 36 months of grant expiration date which is June 30, 2012. Eight of those jobs were required to be filled by low income persons (TIG persons). HSRC successfully created all required jobs, plus 12 additional jobs, by the end of February 2011. All required CDBG Closeout documents were submitted to the State for approval in July 2011. The city awaits final closeout approval from the State.

- ◆ ***Fisherman's Terminal Building, Economic Development Administration (EDA), Public Works Assistance Grant***, —Staff submitted an application to the Economic Development Administration for the construction of the Fisherman's Terminal Building. The following actions were completed:
 - ✓ We received a letter notifying us that the \$2,400,000 application was approved for American Recovery and Reinvestment Act (ARRA) Funding on September 18, 2009.
 - ✓ The time schedule specified by the award required that we start construction no later than January 18, 2010. A project management conference call was held to discuss the details of the special conditions that needed to be met before and after the start of construction.
 - ✓ Special conditions were satisfied and on December 15, 2009, the contract was awarded to Randy Hill Construction, Inc., the low bidder on the project
 - ✓ Construction started on schedule and the building has been completed
 - ✓ Notice of Completion was approved September 6, 2011.

- ◆ ***Humboldt Community Access and Resource Center (HCAR) Sunrise Plaza Building***—As a 10% Set-Aside Activity of the CDBG FY 2008/09 General Allocation grant, \$12,000 will be received by the City to assist the Humboldt Community Access and Resource Center ("HCAR") in completing Phase II improvements of the HCAR/Sunrise Plaza Building in Eureka. Also committed to the HCAR project by City Council Resolution is a total of \$300,000 of the City's Program Income. Adams Construction was the successful bidder on this project and began construction September 26, 2011. All improvements have been completed with the exception of a few minor items. The City expects a Certificate of Occupancy to be issued in late January or early February 2012.

ECONOMIC DEVELOPMENT

PROGRAM OBJECTIVES:

- Administer the Business Revolving Loan Program to encourage business start-ups and expansions within the City of Eureka.
- Market and administer the Eureka Enterprise Zone to the business and financial communities.
- Act as a City liaison with the business, financial, and economic development communities.
- Ensure compliance with all federal and state CDBG requirements and procedures.
- Be actively involved in the California Enterprise Zone Association to influence legislative changes to enhance the Zone's benefits to business.
- Maintain open communication with the Business, Transportation and Housing Agency to ensure inclusion in appropriate business location leads.
- Develop relationships with federal and state funding agencies as well as legislative representatives to assist the City in accessing financial and technical assistance.
- Complete Foreign Trade Zone implementation.
- Develop Business Retention and Expansion Visitation Program and conduct regularly scheduled visitations to Eureka companies with 10 or more employees.

PROGRAM ACHIEVEMENTS:

FOREIGN TRADE ZONE

- ◆ ***Administration***—No Activity.

REVOLVING BUSINESS LOAN PROGRAM

- ◆ **2010 Enterprise Fund Grant**, —Staff submitted an application to the CDBG Program for a \$500,000 Revolving Loan Fund. The following actions were completed during this quarter:
 - ✓ Received a letter notifying the City that the \$500,000 application was approved.
 - ✓ A press release was printed in the Times Standard announcing the award. Thirteen potential borrowers expressed interest. Staff met with each one to discuss the program requirements and provided them with a loan application.
 - ✓ Staff is working on complying with the State requirements needed prior to Release of Funds.
 - ✓ Staff has completed all Special Conditions and is waiting for Release of Funds.
- ◆ **CDBG Economic Development Allocation, Over the Counter Component**—Staff is working with Lost Coast Brewery to identify potential funding sources for their business expansion.
- ◆ **Administration**—continued to monitor open loans and market program to lending institutions and potential borrowers. Staff continues to meet with prospective businesses interested in starting, relocating or expanding a business in Eureka. The following loan was approved:
 - **Mycelia Sands** ~ a commercial mushroom business that has been working to get production underway for over a year. The first cultivation is expected in February. Two to three jobs are estimated to be created.

ENTERPRISE ZONE PROGRAM

- ◆ **California Enterprise Zone Board (CAEZ)**—Attend quarterly board meetings and actively supported/opposed legislation affecting Enterprise Zone incentives. Testified at State Committee Hearings and met with Legislators and their Staff. EZ Program was slated for elimination but through the efforts of businesses and CAEZ the program was saved.
- ◆ **Eureka Enterprise Zone Activity**
 - **Administration**—Administer and market the program in compliance with the State rules and regulations.
 - ✓ **Employee Hiring Credit Vouchers Issued**—Staff issued 235 Employee Hiring Credit Vouchers to EZ businesses during this period. Businesses located in the EZ continue to learn about the program and the benefits it offers.
 - ✓ **Business License Waivers Issued**—115
 - ✓ **Business Information Packets Distributed**—15
 - ✓ **EZ Outreach**—Attendance at various workshops gave staff an opportunity to discuss the benefits of the EZ and educate business owners interested in applying for the State tax credits.
 - ✓ **Expansion of the Enterprise Zone 2011** – This expansion process was started in 2010 and was delayed due to the State moratorium on Enterprise Zone program activities. The process recently began again, and will include ‘satellite areas’ of unincorporated areas of the county. Areas chosen will include highest concentration of businesses and/or locations with businesses that have employees. This process will include working with the county economic development department and will include a MOU with the county. Staff has begun gathering aerial maps to locate areas zoned commercial/industrial.

EUREKA MAIN STREET PROGRAM

- ◆ *Board of Directors*—City liaison.

CALIFORNIA ENTERPRISE DEVELOPMENT AUTHORITY (CEDA)

- ◆ *California Enterprise Development Authority Board*—As Board Member, attend meetings to review and approve capital to California small and medium sized businesses for expansion and job creation through an innovative gap financing program. Financing is a combination of tax-exempt industrial bonds (IDB's) and below market-rate second mortgages resulting in a lower down payment and lower blended interest rates than commercial lenders.

CA ASSOCIATION FOR LOCAL ECONOMIC DEVELOPMENT

- ◆ *California Association for Local Economic Development (CALED) Board*—Board Chair. Actively supported/opposed legislation affecting economic development in the State.

UPSTATE CALIFORNIA ECONOMIC DEVELOPMENT COMMISSION

- ◆ *Upstate California Economic Development Commission—UCEDC*—The mission of UCEDC is to cooperatively market the region (Northern California from Sacramento to the Oregon border) to new and existing businesses in support of the regional effort to diversify the economy, increase employment and enhance the quality of life. Redevelopment staff attends quarterly board meetings, and serves as Chief Financial Officer for the group. UCEDC has strengthened its efforts to attract relocating businesses from other parts of the state and from outside of California by updating its website, attending tradeshows for targeted industries and authorizing our executive director to increase outreach efforts. Current projects include updating our regional website, completing a current marketing piece and establishing a Work Plan. During the year, staff prepared responses to requests for information regarding business relocation benefits and potential available sites.

MARKETING

- ◆ *Business Outreach*—Redevelopment staff had a number of meetings this quarter to discuss potential revolving loans and grant applications, as well as enterprise zone benefits for specific businesses.

Another outreach component is 'One to One Business Meetings'. Staff sets up meetings with local businesses and the City Manager, Redevelopment & Housing Director and Economic Development Coordinator to meet with those businesses. These meetings have been positive in nature.

- ◆ *Website Update*—Redevelopment website updates are on-going.
- ◆ *Business Friendly Plan*—Staff is interviewing businesses and utilizing information gathered from the business survey compiled by Mountain Solutions to create 'Business Support Initiatives'. These initiatives will be used to encourage businesses to grow and prosper in Eureka.

HOUSING

PROGRAM OBJECTIVES

- Provide adequate sites and promote the development of new housing to accommodate Eureka's fair share housing allocation for very low, low and moderate-income residents.
- Encourage the maintenance, improvement and rehabilitation of Eureka's existing housing stock and residential neighborhoods.
- Insure the provision of quality housing opportunities for very low-income citizens.
- Assist in the elimination of substandard and deteriorated housing while preserving the neighborhood community.
- Increase, improve and preserve the community's supply of very low or low-income housing.

PROGRAM ACHIEVEMENTS

◆ CDBG Housing Rehabilitation Program Income 1989, 1994 (Fund #271)

➤ Housing Rehabilitation Completed	1
➤ Housing Loans Monitored	16
➤ Housing Pending Applications	1
➤ Housing Loans Declined	0
➤ Housing Loans Canceled	0
➤ Housing Rehabilitation Under Construction	0
➤ Housing Rehabilitation Relocation Grants Completed	1

◆ HUD Rental Rehab (Fund #285)

➤ Rental Rehab Projects Monitored	0
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◆ Low and Moderate Income Housing Program (Fund #290)

(All FY 2011-2012 LMIH Program Loan Funds have been frozen for the Redevelopment Agency Payments to the State, and no contracts will be allowed until further notice.)

➤ Owner Occupied Housing Rehabilitation Completed	0
➤ Owner Occupied Housing Pending Applications	0
➤ Rental Rehabilitation Loans Pending	0
➤ Rental Rehabilitation Loans Monitored	9
➤ Paint-up Fix-up Grants Completed	0
➤ First Time Homebuyer Loans Completed	0
➤ First Time Homebuyer Loans Monitored	75
➤ Owner Occupied Housing Loans Monitored	12
➤ Housing Loans Canceled	0
➤ Relocation Grants Approved	0
➤ Subordinations Processed	1

◆ RCAA HOME Program Owner Occupied Housing Rehabilitation

➤ Housing Rehabilitation Loans Monitored	11
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◆ ***RCAA HOME First Time Homebuyer Program***

➤ First Time Homebuyer Loans Monitored	8
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◆ ***Local Housing Program (#291)***

➤ Wheelchair Ramp Grants	0
➤ Dumpsters Provided	9
➤ Senior Home Repair Grants	20
➤ Paint-up Fix-Up Grants	0
➤ Housing Rehabilitation Projects under Construction	0
➤ Housing Rehabilitation Completed	0
➤ Rental Rehabilitation Loans Monitored	1
➤ Housing Loans Monitored	5
➤ Waiting List	4
➤ Graffiti Grants (City Wide Graffiti Day 8-11-2011)	12

◆ ***CalHome Program 06-CalHOME-198***

➤ Housing Rehabilitation Projects under Construction	1
➤ Housing Rehabilitation Completed	1
➤ Pending Applications	0
➤ Housing Loans Monitored	7
➤ Applications Withdrawn	2

◆ ***Other Miscellaneous Loan Activities***

➤ Loan Payoffs Processed	0
➤ Defaults/Foreclosures In Progress	7
➤ Pending Loan Extensions	3
➤ Agency Owned Properties Through Default	3

HOUSING REHABILITATION/NEIGHBORHOOD UPGRADE ACTIVITY

- ◆ ***CalHome Owner Occupied Rehabilitation Grant Program*** - The City was awarded a CalHome grant of \$600,000 for the purpose of restoring substandard owner occupied residential units. The grant will provide between 13-15 \$35,000 owner occupied rehabilitation loans. These loans are for low income eligible applicants at 3% interest with deferred payments for 30 years and will be administered by the City. 10% of the total grant will be for activity delivery costs associated with the loans. Two loans were completed in 2009. Seven in 2010 and 2011. One project has been completed since July 1, 2011. One loan will close from escrow in January 2012. One loan is pending an Engineer's Report for a Brick façade to complete construction write-up. Two loans were canceled as incomplete. An amendment to the Standard Agreement extended the program deadline to June 28, 2011, and a second amendment was received extending the deadline to June 28, 2012. Intense radio ads began on November 3, 2010, and continued through February 3, 2011, with a new newspaper ad placed in September 2011. New Radio Ads are to begin after the first of the year.
- ◆ ***Low and Moderate Income Housing Fund (LMIHF)/Owner Occupied & Rental Rehabilitation*** –Although, \$150,000 was budgeted for owner occupied rehabilitation loans, the State's elimination of the Redevelopment Agencies by February 1, 2012 has all funds suspended until the Successor Agency's policies and guidelines can be set in place. Therefore, the expenditure of any program funds and new contracts are to be suspended until further notice. The waiting list consists of two owner occupied rehabilitation applicants.

- ◆ ***Community Development Block Grant Program Income (CDBG-PI) Funds*** –\$120,000 was budgeted for owner occupied rehabilitation loans this fiscal year. These funds are revolving funds which accumulate from repayments of past CDBG program loans. As the balance increases, these funds are then expended for allowable program uses. CDBG Program Income funds have been used this fiscal year to finance rehabilitation work for CalHome loans with construction costs over the allowable \$35,000 CalHome maximum loan limit. One loan is pending loan setup and the Pre-Construction Meeting with the contractor to sign documents. The second Borrower's work write up is pending an Engineer's Report. This should leave funding to assist one additional low income homeowner with health and safety repairs. There is currently no waiting list as all low income applicants are referred to the CalHome Program for funding.
- ◆ ***HOME Program Income Fund*** – The City has received and administered multiple State of California Home program grants in the form of owner occupied rehabilitation loans. When these loans are repaid, the funds are deposited into this revolving program income account to be reused for other program eligible purposes. For Fiscal Year 2010-11, \$600,000 was budgeted for loans. Funds are anticipated to be used for owner occupied housing rehabilitation or for an affordable housing or rental rehabilitation project in fiscal year 2011-2012. The HOME Program Housing Rehabilitation Program Guidelines and Environmental Reviews are currently under review by the HOME Program.
- ◆ ***LOCAL Fund/Owner Occupied Rehabilitation*** – Of the \$40,000 budgeted for the LOCAL owner occupied rehabilitation loan program for FY 2011-12, none of the funds have been expended. One loan in the amount of \$40,000 is available to a moderate income household. These funds are reserved for *moderate* income households who are not located within the Low and Moderate Income Housing Fund (LMIHF) target area, thus requiring LOCAL funding. The suspension of the Eureka Redevelopment Agency Low and Moderate Income Household funds, these are the only funds for grants and moderate income households, thus the funds have been temporarily frozen, pending the outcome of the Eureka Redevelopment Agency's ability to assist future moderate income households. There are currently five LOCAL owner occupied rehabilitation loans and one rental rehabilitation loan being monitored with revenue generated into this account only upon repayment of the loans. Therefore, it is critical to limit the number of grants in the future and to use repayments for loans which are required to be repaid and are of an emergency nature.
- ◆ ***"Rubottom Cottage" Relocation Consideration, 2189 Tydd Street*** – A pre-1917 era home on the parcel adjacent to the proposed Open Door Clinic development on Tydd Street is currently under review for an Historic Survey. The outcome of the historic survey will determine whether this property retains enough historic significance to require retention of the residence vs. possible demolition. This residence is an approximate 724sf, 2 bedroom, 1 bath cottage which is being considered for relocation to a City owned parcel at 631 Myrtle Avenue in Eureka. The cost of the new site parcel, rehabilitation, relocation, and site improvements is estimated at approximately \$174,000 (which includes an attached garage). It is unlikely that the costs will support the sales price in this market. As LMIH funds are currently frozen, the funding source is undetermined and the historic status has yet to be determined.

FIRST TIME HOMEBUYER DOWNPAYMENT ASSISTANCE PROGRAM

- ◆ ***Low and Moderate Income Housing Funds/First Time Homebuyer's Downpayment Assistance Program*** – \$300,000 was budgeted for 2011-12 for the rehabilitation and sale of the three Agency acquired foreclosure properties. Currently, all LMIH funds have been suspended until the Redevelopment Agency dissolution on February 1, 2012, and the creation of the “Successor Agency”, the City of Eureka. There are currently 165 applicants on the First Time Homebuyer Program's Waiting List. The Low and Moderate Income Housing Fund and LOCAL funds are the only funds eligible to assist those households who are moderate income. Staff will seek CDBG funding for a First Time Homebuyer Program from the 2012 grant application. Unfortunately, the use of CDBG funds will eliminate any further funding of moderate income households within this program.
- ◆ ***CDBG Application for a Planning & Technical Assistance Grant for Humboldt Bay Housing Development Corporation (HBHDC)*** – HBHDC approached the City to request funding from the State of California Community Development Block Grant (CDBG) Program for a Planning and Technical Assistance Grant for a Feasibility Study of an Acquisition and Rehabilitation Program of Vacant Foreclosed Single Family Homes Suitable for Placement into an Existing or a Community Land Trust First Time Homebuyer Program. City staff agreed and completed the application which was submitted in May 2011. In September, the City was notified that the State CDBG Program had received a nearly identical application from Humboldt County. As only one application could be funded, the State CDBG Program Representative contacted the County and the City, and it was agreed that the activity would be implemented by the County, and the results of the planning study would represent the City of Eureka data and should be shared between the jurisdictions.

GRANT PROGRAM ACTIVITY

- ◆ ***Dumpsters*** - The City, in cooperation with Eureka City Garbage, provides free dumpsters to low income homeowners and neighborhoods upon request (based upon need). Eureka City Garbage provides 20 dumpsters, at no cost to the City, every calendar year. Nine dumpsters have been provided since July 1, 2011. Twenty free dumpsters are available from January 1, 2012 until December 31, 2012.
- ◆ ***Graffiti Clean Up Program*** - The City, in cooperation with Shafer's Ace Hardware is providing Graffiti Clean-up kits to those single family and multi-family residential property owners whose properties have been a target of graffiti. To be eligible, the property must be located within the Eureka city limits. The kits are available to eligible property owners at \$5 per kit and consist of 1 quart of latex paint, a free paint color match by Shafer's staff, a 2" paint brush, clean up cloth, drop cloth, stir stick, and wet paint sign. To date no graffiti kits have been requested.
- ◆ ***Paint Up/Fix Up Program*** –\$25,000 was budgeted for FY 2011-12 from the LOCAL fund, and an additional \$25,000 was budgeted from the Low and Moderate Income Housing fund. The program provides 20 grants of up to \$2,500 for qualified moderate to low income homeowners and landlords who rent to qualified income eligible tenants for exterior repairs to the residence. It is anticipated that the LOCAL funds will not always be available for future grants. Therefore, staff will seek other funding sources in the future for grants (perhaps CDBG funds to low income homeowners city wide). There are currently 93 applicants on the waiting list. No grants have been given as LMIHF have been frozen and the LOCAL funds are limited to only provide grants to those existing CalHome applicants who were notified of grant existence and those who need emergency repairs.
- ◆ ***Senior Home Repair Program*** – In FY 2011-12 the City appropriated \$10,000 from the LOCAL

fund, for the Humboldt Senior Resource Center to administer the “Senior Home Repair Program”. These grants provide small home repairs to income qualified seniors, over 60 years of age, ranging from grab bars to leaky faucets and running toilets. To date, \$2,353.36 has been expended on 20 seniors with repairs to help them retain occupancy in their homes.

- ◆ ***Wheelchair Ramp Grant Program*** – This grant program provides funding for residential wheelchair ramp projects from \$2,500 for moderate income households and up to \$3,500 for low income households. For Fiscal Year 2011-12, \$5,000 has been budgeted for the installation of wheelchair ramps, graffiti kit costs, and dumpster costs over the 20 free dumpsters provided by City Garbage. Therefore, it is likely that only one or two households in need of a wheelchair ramp can be assisted this year. To date, there have been no eligible applications received.

AFFORDABLE RENTAL HOUSING ACTIVITY

- ◆ ***Redwood Community Action Agency*** – A letter was received from RCAA requesting development of a 16-24 unit affordable supportive housing facility for adults on the parcel at Sunny & Myrtle Avenue currently in use as a business parking lot and anticipated trail head parking lot. City staff sent out a Project Referral to City Departments for comments before determining the viability of a Disposition of Property process before City Council. Redwood Coast Regional Center may be partnering for a 20% tenancy. Households targeted would be the Income Group of 80% or less. This parcel will have to be determined to be surplus to be eligible for disposition or development.

TRANSITIONAL HOUSING ACTIVITY

- ◆ ***North Coast Veterans Resource Center (NCVRC)-Veterans Transitional Housing Facility—***Redevelopment staff continues to monitor this Community Development Block Grant (CDBG) funded project. On July 17, 2008, the City of Eureka received notification that Eureka had been awarded a conditional commitment of additional grant funds in the amount of \$1,500,000 from the FY 2008/2009, General Allocation of the CDBG Program for the North Coast Veterans Resource Center. \$1 Million will be used to assist the North Coast Veterans Resource Center (the “NCVRC”) in the financing of Phase II of the rehabilitation of a Veteran’s Transitional Housing facility in Eureka, and \$500,000 will assist the Veterans in providing additional program services. The City of Eureka has previously secured CDBG grant funding for the Veteran’s project in the amount of \$201,000 which was used to assist the Veteran’s in the acquisition of the facility site. The center was completed and opened on March 12, 2011, and will provide 34 beds for homeless Veteran’s, as well as program services to all Veterans. This CDBG grant was scheduled to expire on 12/31/11, but has been extended until 12/31/12 in order for the funds allocated for Veteran’s Program Services to be fully expended.

LOAN SERVICING

- ◆ ***Annual Monitoring of Loan Term Compliance for All First Time Homebuyer Program Borrowers, Owner Occupied Rehabilitation loans, and Rental Rehabilitation Loans.*** All 145 loans in the City’s AmeriNational Community Services loan portfolio are monitored annually, for program compliance (i.e. property taxes and active insurance policies). Most insurance monitoring for loan compliance is provided by AmeriNational Community Services, a third party vendor. Owner occupancy is verified on all single family residences by City staff. Those properties with recorded affordable rents and low income tenants must be monitored regularly by City staff for compliance. All First Time Homebuyer’s must provide proof of residency annually to City staff. Loan subordinations, defaults, maturities, extensions, modifications of terms, and all other aspects of loan servicing are handled by City staff.

DEFAULTS/FORECLOSURES

- ◆ *Default/Foreclosures* - As of September 30, 2011, there are currently seven loans in default for various reasons.
 - First Mortgage Lender Default
 - Property Tax Default
 - Non-Occupancy
 - Non-Compliance with Annual Declaration Default

AGENCY ACQUIRED PROPERTIES

- ◆ *Agency Acquisition of Property at 3405 Glen Street, Eureka* – The First Time Homebuyer of this property was delinquent with first mortgage payments and agreed to a “Deed in Lieu of Foreclosure” as he had suffered an disabling injury and could no longer work. The property was transferred to the Agency on May 3, 2011, and the tenant vacated on May 31, 2011. The First Mortgage lien holder was paid in full by the Agency and the property is now under Agency ownership. This property is receiving emergency maintenance only until funding is available to sell “as is” or to rehabilitate and sell to a first time homebuyer.
- ◆ *Agency Acquisition of Property at 1710 16th Street, Eureka* - On June 15, 2010, the First Time Homebuyers of 1710 16th Street in Eureka became 3 months delinquent on their 1st mortgage and requested the Agency allow a short sale. The Eureka Redevelopment Agency suggested a “Deed in Lieu of Foreclosure”. The homeowner had lost his employment and was leaving the area to pursue gainful employment, thus was unable to place the property on the market for sale as they would not be in the area and they felt there was no equity in the property to benefit them. As they felt they were upside down in their home, they agreed to a “Deed in Lieu of Foreclosure”. The City acquired ownership on June 15, 2010, and paid the first mortgage in full. The property has been cleaned, rekeyed, maintained, and has provided relocation for a homeowner who is undergoing major residential rehabilitation of her property under the Agency’s CalHome and CDBG program. The temporarily relocated tenants vacated in July and the property is currently receiving only emergency maintenance until funding is available for rehabilitation and sale to a First Time Homebuyer, or is sold to the public “as is”.
- ◆ *Agency Acquisition of Property at 2315 Pine Street, Eureka* – The First Time Homebuyer of this property was delinquent with first mortgage payments and the Agency filed foreclosure and acquired the property on August 20, 2010 due to a lack of buyers at the Trustee’s Sale. The “Trustee’s Deed Upon Sale” was recorded on September 28, 2010, transferring ownership to the Eureka Redevelopment Agency. The First Mortgage lien holder was paid in full by the Agency and the property is now under Agency ownership. The tenants vacated the property on January 31, 2011, after the property suffered a suspicious fire in the master bedroom causing approximately \$20,000 in damage. This property is receiving emergency maintenance only until funding is available for rehabilitation and sale to a First Time Homebuyer, or being sold the public “as is”.

CDBG-PROGRAM INCOME OWNER OCCUPIED RELOCATION

- ◆ *Residential Owner Occupied Rehabilitation Relocation* - The property owner of 1135 McCullen Avenue in Eureka received a Building Department “Notice to Abate” and was unable to fund required repairs. As an option to a “Receivership” for rehabilitation, the Borrower was qualified as an eligible CalHome and CDBG Program Income loan recipient. Borrower was approved for a \$35,000 CalHome and \$50,000 CDBG-PI rehabilitation loan to complete substantial rehabilitation of the existing residence. Due to the substantial repairs to this home, the homeowner was authorized for a \$5,000 maximum temporary relocation grant to temporarily

reside at Agency owned property until rehabilitation was completed on July 21, 2011. Only \$135 was spent for Relocation Costs. Tenants vacated property in July, 2011.

HOUSING ADVISORY BOARD ACTIVITY

- ◆ ***Housing Advisory Board***—The Board held a meeting on July 12, 2010, to administer the approximately \$1.26 million in various funding sources, suspending the expenditure of the \$512,000 Low and Moderate Income Housing Funds until further notice. Among the accomplishments, the HAB continues to upgrade the City's housing stock by providing low interest loans to low income residents through the Housing Rehabilitation loan program, Senior Home Repair Program, Rental Housing Program, Wheelchair Ramp Grant Program, the implementation of the Housing Element and Implementation Plan, Lead Based Paint Hazard Reduction Grant program, Temporary Relocation Program, and general loan monitoring of the approximate 145 loan files, and other general business related to loan and grant implementation.

July 11, 2011 Regular Board Meeting:

- ***Oath of Office: New Boardmembers Jim Snow & Margaret Stevens***
- ***Ralston – CDBG Loan Maturity Extension Request Approved***
- ***2010-2011 Objectives & Achievements***
- ***2011-1012 Proposed Budget Allocations***
- ***2011 Income Limits***
- ***Residential Rehabilitation Program Questionnaires: McIntyre, Patton, Wildearth***

August 8, 2011, September 12, 2011, October 10, 2011, November 14, 2011, and December 12, 2011 meeting were Canceled Due to a Lack of Items

HOUSING ADVISORY BOARD MEMBERS

- ◆ ***Boardmembers*** - The Housing Advisory Board is to have seven members and a majority vote. A four member unanimous vote is required to take action on all items before the Housing Advisory Board. The Board currently consists of six members, with one vacancy.

ADDITIONAL PUBLIC INVOLVEMENT

- ◆ ***Graffiti Clean-Up Day*** - On August 11, 2011, the City partnered with the Eureka High School's Mutli-Cultural Club, the Eureka Rescue Mission, Eureka Main Street, Deo's Sandwich Shop, and City Garbage to sponsor its first Graffiti Clean-Up Day. The volunteers helped rid the community of graffiti at the Adorni Ampitheater and many miscellaneous locations in Old Town, and around neighborhoods in Eureka. The response was so well received, it is anticipated that a second day may be established next year.

STAFF TRAINING

October 25th – 27th, 2011: CRA/Cal-ALHFA Affordable Housing Conference in Anaheim. A new Day, A New Time- A New Paradigm. Discussion of Current Status of State and Federal Programs and Policies. Other Topics covered: Reform Bills, Policy Impacts, Administering and Monitoring of Affordable Housing Requirements, Establishing Effective Affordable Housing Development Strategies, and HCD Reporting Requirements.

December 1st-2nd, 2011: HAC Building Rural Communities through CHDO's in Chico. Construction Management Training

HOUSING PROGRAM MARKETING

- ◆ **Marketing** –Once a year, the Agency mails marketing packets to a list of public offices, schools, agencies, and media. The Agency will run intense radio ads from February – April 2012 to establish low-income eligible participant waiting lists for the CalHome Program and in anticipation of the CDBG owner occupied rehabilitation program loans. The benefits of the Housing Programs are also listed in the publication, "Humboldt Kid's Digest" and the "Senior Digest".